

MEETING AGENDA
CITY OF MOUNTAIN BROOK

VILLAGE DESIGN REVIEW COMMITTEE

1/17/2024

PRE-MEETING: (ROOM A106) 8:50 A.M.

REGULAR MEETING: (ROOM A108) 9:00 A.M.

CITY HALL, 56 CHURCH STREET, MOUNTAIN BROOK, AL 35213

-
1. Approval of Agenda
 2. Approval of Minutes: 11/15/2023, Regular Meeting
 3. Case **V-24-01-: Smart Bank** – 101 Office Park Drive, New Item
 4. Next Meeting: 2/21/2024
 5. Adjournment



DESIGN REVIEW/ SIGN APPLICATION
City of Mountain Brook
Building, Planning, & Sustainability
56 Church St, Mountain Brook, AL 35213
(205) 802-3830 • Fax (205) 879-6913

Review by the Mountain Brook Village Design Review Committee is mandatory. Application and all supplemental documentation must be received no later than fourteen (14) business days prior to scheduled meeting to be placed on agenda. Applicants, owners, and/or tenants are strongly encouraged to appear before the Committee on behalf of their application.

1. Job Site Location:

Business Name: Smart Bank

Address: 101 Office Park Dr.

60' Linear Feet at Main Elevation

2. Property Owner:

Name: Smart Bank

Email: kelly.fowler@smartbank.com

Phone: 805-868-0611

3. Applicant:

Name: Denise Hensley

Mailing Address: 2918 Creekmore Dr

City/State/Zip: Johnson City TN 37601

Phone: 423-791-2043

Email: denise@snydersigns.com

Signature: Denise Hensley

4. Contractor Information:

Company Name: Snyder Signs, Inc.

Mailing Address: 2918 Creekmore Dr

City/State/Zip: Johnson City TN 37601

Phone: 423-791-2043

Bus. License No: TBD

(for the City of Mountain Brook)

Print Name: Denise Hensley

Email: denise@snydersigns.com

Office Use Only - Permits

Permit No: _____

Date Issued: _____

Permitted Amount: _____

Office Use Only - Design Review

- ☐ Approved
☐ Approved w/ Conditions
☐ Denied

Clerk: _____

Date: _____

Category of Construction

- | | | |
|-------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Awning | <input checked="" type="checkbox"/> Facade | <input type="checkbox"/> Window |
| <input type="checkbox"/> Ground | <input type="checkbox"/> Directory | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Projecting | <input type="checkbox"/> Door | <input type="checkbox"/> Directional |

Sign Information

Job Description:

One (1) Triangle on Front
One (1) Left-Faced on Main Front
One (1) Lettermark on wall in yard
three (3) Directionals - Enter/Exit

Permit fees are based on the value of the work performed. Indicate the value (round to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation: \$ 36,743.56

Number of Proposed Sign(s): Three Plus Directionals

Existing Sign Information

Please calculate the total square footage of all existing signs on site. Refer to our sign ordinance for categorical clarification.

Square feet of Signs: on renderings

Square feet of Incidental Signs: _____

Property Owner Signature

This installation is being made on commercial property owned by me or a member of my immediate family.

Signature: _____

Is this property subject to a master sign plan, which has been approved by the Design Review Committee?

- ☐ Yes
☒ No

Applications may be obtained online at www.mtnbrook.org/hc-vdrc.

V-24-01

Proposed new signage

Sign type: façade signs, wall sign, and directional signage

Illumination: silhouette illuminated letters

Aggregate square footage proposed: 54.53 total square feet

Letter/logo height: 16 inch letters, 40 7/8 inch logo

Variances requested: none

- **Project Data:**

NAME: Smart Bank

CURRENT ZONING: Office Park District

OWNER: Smart Bank

LOCATION: 101 Office Park Drive



**SmartBank
BIRMINGHAM
(Mountain Brook)**

101 Office Park Drive
Mountain Brook, AL 35223 United States

Project No.: **231584-09**

Sales Rep.: **Denise Hensley**

Designer: **TMT**

Date: **12-27-23**

Revisions

① **1-3-24**

② **1-5-24**

Customer Approval: _____ Date: _____

Landlord Approval: _____ Date: _____

Printed Landlord's Name: _____

Landlord's Phone Number: _____



2918 CREEKMORE DRIVE, JOHNSON CITY, TN 37601
423-282-6221 snydersigns.com

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Landlord Approval: _____ Date: _____

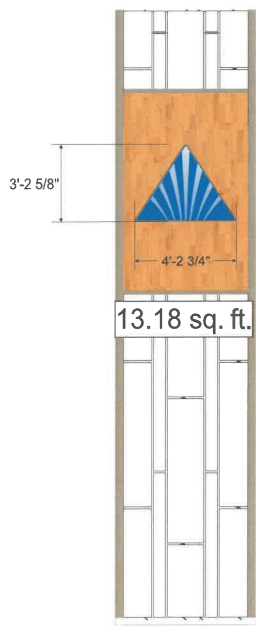
Printed Landlord's Name: _____

Landlord's Phone Number: _____

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INC.
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SmartBank BIRMINGHAM (Mountain Brook)

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Sales Rep.: **Denise Hensley**

Designer: **TMT**

Date: **12-18-23**

Revisions

① **12-21-23**

② **12-28-23**

Customer Approval: Date:

Landlord Approval: Date:

Printed Landlord's Name:

Landlord's Phone Number:

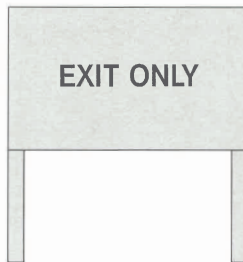
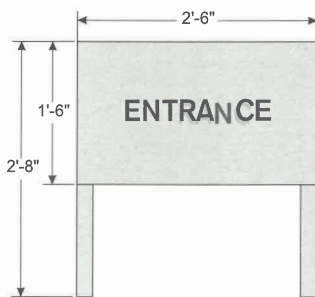
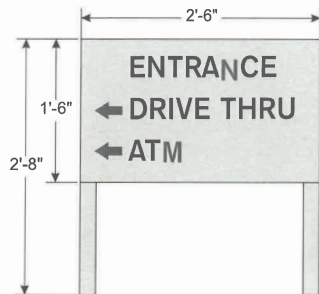


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**SmartBank
BIRMINGHAM
(Mountain Brook)**

101 Office Park Drive
Mountain Brook, AL 35223 United States

Project No.: **231584-08**

Sales Rep.: **Denise Hensley**

Designer: **TMT**

Date: **1-3-24**

Revisions

① **1-5-24**

② **1-8-24**

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Customer Approval: _____ Date: _____

Landlord Approval: _____ Date: _____

Printed Landlord's Name: _____

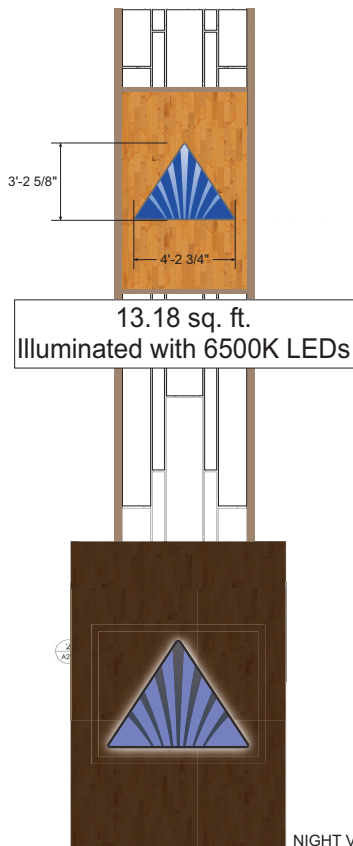
Landlord's Phone Number: _____



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Project No.: **231584-01**

Sales Rep.: **Denise Hensley**

Designer: **TMT**

Date: **12-18-23**

Revisions

① **12-21-23**

② **12-28-23**

③ **1-9-24**

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Landlord's Phone Number: _____




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SmartBank BIRMINGHAM (Mountain Brook)	
101 Office Park Drive Mountain Brook, AL 35223 United States	
Project No.:	231584-02
Sales Rep.:	Denise Hensley
Designer:	TMT
Date:	12-18-23
Revisions	
①	12-21-23
②	12-26-23
③	12-28-23
④	1-5-24
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○	
Customer Approval:	Date:
Landlord Approval:	Date:
Printed Landlord's Name:	
Landlord's Phone Number:	
	
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Designer: **TMT**

Date: **12-27-23**

Revisions

① **1-3-24**

② **1-5-24**

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