

**MEETING MINUTES**  
**CITY OF MOUNTAIN BROOK**  
 VILLAGE DESIGN REVIEW COMMITTEE  
 JANUARY 24, 2024 – CALLED MEETING  
 CITY HALL, 56 CHURCH STREET, MOUNTAIN BROOK, AL 35213  
 CITY COUNCIL CHAMBER

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A called meeting of the City of Mountain Brook Village Design Review Committee was held on Thursday, January 24, 2024 at 9:00 a.m. The meeting was conducted in person and Zoom video conferencing was available. The roll was marked as follows:

Present:	Brian Barrett, Co-Chairman Katie Wohlwend Ashley Spotswood David Blackmon, Supernumerary	Absent:	Lynn Ritchie, Chairman Stutts Everette, Supernumerary
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Staff present: Tyler Slaten: Planner  
 Tammy Reid: Administrative Analyst (via Zoom)

Mr. Barrett called the meeting to order.

## **1. Approval of Agenda**

Mr. Barrett presented the agenda for consideration.

Motion:	Ms. Spotswood, motion to approve the agenda as presented.
Second:	Mr. Blackmon
Vote:	Aye: Unanimous approval
	Nay: None

The agenda stands approved as presented.

## **2. Approval of Minutes – November 16, 2023 Regular Meeting**

Mr. Barrett presented the minutes for consideration.

Motion:	Ms. Spotswood, motion to approve the minutes as presented.
Second:	Mr. Blackmon
Vote:	Aye: Unanimous approval
	Nay: None

The minutes of November 16, 2023 stand approved as submitted.

**3. V-24-01: Smart Bank, 1012 Office Park Drive****EXHIBIT 1**

**Sign type:** façade signs, wall sign, and directional signage

**Illumination:** silhouette illuminated letters

**Aggregate square footage proposed:** 54.53 total square feet

**Letter/logo height:** 16 inch letters, 40 7/8 inch logo

**Variances requested:** none

Denise Hensley, Snyder Signs, Inc., presented the application.

Mr. Blackmon stated that the lighting color temperature should be no greater than 3500 degrees Kelvin. Also, the existing sign at the rear should be removed.

Ms. Hensley stated that the customer is debating on the color for the letter set on the existing front wall, blue or dark gray. The committee agreed that either color would be fine.

Mr. Barrett called for a motion.

Motion: Mr. Blackmon: Motion to approve the sign application as submitted, with the following conditions:

- The lighting color temperature is 3500 degrees Kelvin maximum for all signage, all signs being the same.
- The existing sign at the rear is removed.
- Blue or dark gray may be used for the existing front wall letter set.

Second: Mrs. Wohlwend

Vote: Ayes: Unanimous approval

Nays: None

Motion carries.

**4. V-24-02: Mountain Brook Senior Living, 2900 Cahaba Road****EXHIBIT 2**

Jared Calhoun, Nequette Architecture and Design, addressed the committee. He stated that the submitted revisions resulted from the VDR committee comments, as well as those of the city council and other city leaders. Some suggestions will be addressed as the project progresses.

The committee reviewed the revised elevations for the Senior Living project and approved as submitted to move the project forward to the city council again.



5. There being no further business to come before the Committee, the meeting stands adjourned until the February 21, 2024 regular meeting.

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Tammy Reid, Administrative Analyst