

**MEETING MINUTES**  
**CITY OF MOUNTAIN BROOK**  
 VILLAGE DESIGN REVIEW COMMITTEE  
 JULY 17, 2019  
 CITY HALL, 56 CHURCH STREET, MOUNTAIN BROOK, AL 35213  
 CITY COUNCIL CHAMBER

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Present:           Bo Grisham, Chairman  
                       Lynn Ritchie  
                       Sally Legg  
                       George Israel  
                       Stutts Everette  
                       Brian Barrett, Supernumerary  
 Absent:           Ellen Elsas, Supernumerary

Also present:    Alice Womack:    Council Liaison  
                       Dana Hazen:     Director of Planning, Building & Sustainability  
                       Hunter Simmons: GIS Manager  
                       Tammy Reid:     Administrative Analyst

The regular meeting of the City of Mountain Brook Village Design Review Committee was held on Wednesday, July 17, 2019, in the Council Chamber at Mountain Brook City Hall. Mr. Grisham called the meeting to order at approximately 8:00 a.m.

**1. Approval of Agenda**

Mr. Grisham presented the agenda for consideration.

Motion:       Mr. Israel, motion to approve the agenda as presented.  
 Second:       Mr. Barrett  
 Vote:          Aye: Barrett, Everette, Grisham, Israel, Legg and Ritchie  
                   Nay: None

The agenda stands approved as presented.

**2. Approval of Minutes – June 19, 2019**

Mr. Grisham presented the minutes from June 19, 2019.

Motion:       Mrs. Ritchie, motion to approve the minutes as printed.  
 Second:       Mr. Barrett  
 Vote:          Aye: Barrett, Everette, Grisham, Israel, Legg and Ritchie  
                   Nay: None

**3. Case V-19-12: Wells Fargo, 100 Office Park Drive**

**EXHIBIT I**

Sharon Bradshaw, Scott Services, 5636 Clifford Circle, Birmingham, presented the application for Wells Fargo at 100 Office Park Drive, Mountain Brook.

Proposed:

- Monument sign: to remain as is, with the addition of “ATM” vinyl.
- Remove the facade sign on the side of the main building.
- Front façade sign on the main building to remain as is.
- ATM Panel: install over the current drive-through ATM.

Mr. Grisham called for a motion.

Motion: Mr. Barrett, motion to approve the sign application as submitted.

Second: Mrs. Ritchie

Vote: Ayes: Barrett, Everette, Grisham, Israel, Legg and Ritchie

Nays: None

**4. Case V-19-15: ABC Beverages, 201 Rele Street**

**EXHIBIT 2**

David Brandt, Fravert Services, 133 West Park Drive, Birmingham, presented the sign application for their client, ABC Beverages, and the property owner, John Evans. Proposed is a fabricated, non-illuminated sign, painted with raised lettering (1/4”). The “ABC” lettering is 9-1/2” in height. “Select” and “Spirits” are approximately 3” in height. The entrance is not located under this sign. The size of the sign is approximately 2-1/2 feet by 8 feet.

Mr. Simmons stated that the he will need the length of the building space to calculate the aggregate of signage. Mr. Brandt will get this information to Mr. Simmons prior to purchasing the sign permit.

Mr. Israel asked if there will be signage around the corner at the entrance. Mr. Brandt said that it is not planned and that, in his opinion, would not be feasible.

Mr. Grisham called for a motion.

Motion: Mrs. Ritchie: Motion for approval of the sign application as submitted.

Second: Mr. Israel

Vote: Ayes: Barrett, Everette, Grisham, Israel, Legg and Ritchie

Nays: None

**5. Case V-19-16: Champion Golf, 2737 US Highway 280 Suite 151**

**EXHIBIT 3**

The applicant is carrying this case over to the next meeting.

**6. Case V-19-17: The Scribbler, 2102-C Cahaba Road**

**EXHIBIT 4**

Ginny Hutchinson, store owner, 303 Sharpsburg Circle, Birmingham, addressed the committee. The request is for an awning sign in Sunbrella Taupe with white lettering. The front door will be

painted a blue color (presented at the meeting).

Mr. Simmons stated that on the presented awning sign, the "S" in "Scribbler" is over the maximum allowable height of 16" (20" is proposed). A variance is needed to allow the proposed height.

Mr. Grisham called for a motion.

Motion: Mr. Barrett: Motion for conditional approval of the awning sign application as submitted, which includes:

- A height variance for the letter 'S' to be 20".
- The awning color Sunbrella 4648-Taupe with white lettering.

The condition of this approval is that the existing zoning issue is resolved prior to installation.

The blue paint color presented at the meeting for the door is approved.

Second: Mrs. Ritchie

Vote: Ayes: Barrett, Everette, Grisham, Israel, Legg and Ritchie

Nays: None

7. **Adjournment:** The next meeting will be held on August 21, 2019. There being no further business to come before the Committee, the meeting stood adjourned at approximately 8:30 a.m.



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Tammy Reid, Administrative Analyst