

City Election Calendar (2022)

Date	Action	Reference
June 14, 2022	Mayor gives notice of election. Candidates may begin qualifying at City Hall once notice is published.	§11-46-22(a)
	Candidates must file a Statement of Economic Interests (SEI) form <u>WITH THE ALABAMA ETHICS COMMISSION</u> in order to appear on the ballot. For questions about the SEI contact the Alabama Ethics Commission at 334-242-2997.	§36-25-15(a)
June 28, 2022	Last day, by 5 p.m. to qualify for municipal office	§11-46-25(g)
July 5, 2022	Last day for candidates who qualify on June 28th to file an Appointment of Principal Campaign Committee form with the PROBATE JUDGE.	§17-5-4
	Also, last day for clerk to notify the Alabama Ethics Commission the name of the candidate and the date on which the person became a candidate.	§36-25-15(b)
July 24, 2022	Last day to establish residency to vote in the general municipal election.	§11-46-38(b)
July 26, 2022	Mayor must deliver absentee election supplies to the city clerk. (28 days before election)	§17-11-12
August 8, 2022	Last day for Council to appoint election officials. (15 days before election)	§11-46-27
	Also, last day to register to vote for the municipal election. (14 days before election)	§17-3-50, §11-46-38
August 9, 2022	First day to publicly test the electronic vote counters.	
August 12, 2022	Last day to publish lists of the election officers and voting places to which they are assigned.	§11-46-27
August 15, 2022	Beginning on this day, any absentee applicant who has not included a copy of acceptable ID but who is otherwise qualified to vote shall be issued a provisional absentee ballot.	Act 2019-507

Date	Action	Reference
August 18, 2022	Last day for a voter to apply for a regular absentee ballot.	§17-11-3(a)
	Last day to publish list of qualified voters.	§11-46-36
	Last day to conduct training school for official who will conduct an election using the electronic voting machines, not less than 5 days before an election.	§17-8-9
August 22, 2022	Last day, up to the close of business, for a voter to apply for and submit an emergency absentee ballot if they: <ol style="list-style-type: none"> 1. Are required by employer to be unavailable to vote at the polls; 2. Are a caregiver of a person who requires emergency treatment within five days of an election; or 3. Has a family member to the 2nd degree of kinship who dies within 4 days of the election. 	§17-11-3(d) as amended by Act 2019-509
	Last day, up to the close of business, for a voter to hand-deliver absentee ballot.	§17-11-3(c) §17-11-18 §17-11-18
	If an absentee ballot is returned by mail, it must be postmarked by August 22 AND received by noon the day of the election.	
August 23, 2022	Election day	§11-46-21
August 30, 2022	Canvassing of election results	§11-46-55 §11-46-46
September 1, 2022	Deadline for anyone with standing to contest the election to request a recount (must be within 48 hours of the election canvass)	§11-46-55.1
September 5, 2022	Last day a candidate may contest the results of the general election.	§11-46-69
September 8, 2022	Last day to file certificates of election for general election with probate judge, Secretary of State and Alabama League of Municipalities.	§11-46-55
November 7, 2022	Newly elected officials take office.	§11-46-21(c)
	Council meets for its organizational meeting.	§11-43-44
	ELECTION RUN-OFF	
September 2, 2022	Last day to deliver absentee ballots and supplies to city clerk.	§17-11-12

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September 5, 2022	Last day for Council to appoint election officials.	§11-46-27
	Also, last day to register to vote for the municipal election.	§11-46-38 Ala. Admin. Rule 307-x-1-.04
September 6, 2022	Last day to publicly test electronic vote counters.	
September 12, 2022	Beginning on this day, any absentee applicant who has not included a copy of acceptable ID but who is otherwise qualified to vote shall be issued a provisional absentee ballot.	Act 2019-507
September 15, 2022	Last day for a voter to apply for a regular absentee ballot.	§17-11-3(a)
	Last day to publish list of qualified voters.	§11-46-36
	Last day to conduct training school for official who will conduct an election using the electronic voting machines, not less than 5 days before an election.	§17-8-9
September 19, 2022	Last day, up to the close of business, for a voter to apply for and submit an emergency absentee ballot.	§17-11-3(d) as amended by Act 2019-509
	Last day, up to the close of business, for a voter to hand-deliver absentee ballot.	§17-11-3(c) §17-11-18
September 20, 2022	Run-off election day	§11-46-2 (§11-46-21)
September 21, 2022	Deadline to notify voters whose absentee ballots have become provisional due to inspector's personal knowledge that voter was not eligible to vote.	§17-10-2(c)(3)(b)
	Deadline, by noon, for clerk to deliver written affirmations of provisional voters, inspector challenge statements, and al voter re-identification forms to the board of registers	§17-10-2(d)
September 23, 2022	Last day, no later than 5 p.m., for an absentee voter to submit identification to the board of registrars	§17-10-2(c)(1)(b)(2)
September 27, 2022	Election canvass commencing at noon	§11-46-55 §11-46-46
September 29, 2022	Deadline to request a recount (must be within 48 hours of the election canvass on October 13)	§11-46-55.1

Date	Action	Reference
October 3, 2022	Last day a candidate may contest the results of the run-off election	§11-46-69
October 6, 2022	Last day to file certificates of election for run-off election with probate judge, Secretary of State and Alabama League of Municipalities.	§11-46-55
	<u>MUNICIPAL POST ELECTION CALENDAR</u>	
February 23, 2023	The clerk shall destroy the contents of the ballot boxes for the municipal general election unless there is notification that the election has been contested, six (6) months after the election	§11-46-46
	The clerk no longer must preserve written notices for withdrawal of candidates in municipal general election, six (6) months after the election.	§11-46-25
March 20, 2023	The clerk shall destroy the contents of the ballot boxes for the municipal run-off election unless there is notification that the election has been contested, six (6) months after the election.	§11-46-46
	The clerk no longer must preserve written notices for withdrawal of candidates in municipal run-off election, six (6) months after the election.	§11-46-25
	<u>FAIR CAMPAIGN PRACTICES ACT (FCPA) DEADLINES</u> (FCPA forms are available from the Probate Judge or the Secretary of State and can be downloaded at www.sos.alabama.gov)	
	All FCPA forms for municipal elections must be filed with the PROBATE JUDGE in the county where the city hall of the municipality is located. Every candidate must establish a PRINCIPAL CAMPAIGN COMMITTEE (PCC) by filing the required form WITHIN FIVE (5) DAYS OF BECOMING A CANDIDATE regardless of whether the candidate has reached the \$1,000.00 threshold. A person becomes a candidate whenever he or she either (1) reaches the disclosure threshold by either raising or spending in excess of one thousand dollars (\$1,000), or (2) formally qualifies to run for office.	
	For questions regarding the FCPA, call the Secretary of State’s Election Division at 334-242-7210. Be sure to say “I have questions about the FCPA”.	
August 23, 2021	First day candidates for municipal elections can raise or	§17-5-7(b)(2)

Date	Action	Reference
	spend money.	
	Once a candidate reaches the disclosure threshold by raising or spending in excess of \$1,000*, the PCC must file disclosure reports as follows:	
	<u>MONTHLY CAMPAIGN REPORT DEADLINES:</u>	
	September 6, 2021	
	November 8, 2021	
	December 6, 2021	
	January 3, 2022	
	February 7, 2022	
	March 7, 2022	
	April 4, 2022	
	May 2, 2022	
	June 2, 2022	
	July 5, 2022	
	<u>WEEKLY CAMPAIGN REPORT DEADLINES:</u> (A candidate who is required to file a weekly report is not also required to file a monthly report the month of the election)	
	August 1, 2022	
	August 8, 2022	
	August 15, 2022	
	August 22, 2022	
	<u>RUN OFF ELECTION:</u>	
	September 5, 2022	
	September 12, 2022	
	September 19, 2022	
	<u>ANNUAL REPORT DEADLINE:</u>	
January 31, 2023	* Major Contribution Report - candidates must disclose the receipt of any single contribution of \$20,000 or more within two (2) business days of receiving the contribution if it is not included in a monthly or weekly report.	§17-5-8.1(c)
	<u>OTHER IMPORTANT FCPA DATES:</u>	
December 21, 2022	Last day for candidates not involved in the run-off to raise money to pay off their campaign debts.	§17-5-7
January 18, 2022	Last day for candidates involved in the run-off election to raise money to pay off their campaign debts. (120 days after election.)	§17-5-7