

**MEETING AGENDA  
MOUNTAIN BROOK CITY COUNCIL**

**CITY COUNCIL CHAMBER (A108)  
56 CHURCH STREET  
MOUNTAIN BROOK, AL 35213**

**APRIL 8, 2024, 7 P.M.**

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**As a matter of convenience, members of the public are invited to listen, observe and participate in public meetings by Internet video conference. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the virtual meeting. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. The City intends to make the meeting available by way of the Zoom app (re: Meeting ID 801-559-1126, password 04082024).**

1. Jefferson County Probate Judge Place 1 candidate, Yashiba Blanchard, to address council.
2. Approval of the minutes of the March 25, 2024, regular meeting of the City Council.
3. Consideration: Resolution authorizing the sale or disposal of certain surplus property.
4. Comments from residents and attendees.
5. Announcement: The next regular meeting of the City Council is April 22, 2024 at 7:00 p.m.
6. Adjourn.

**MOUNTAIN BROOK CITY COUNCIL  
PRE-MEETING DISCUSSION  
MARCH 25, 2024**

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[As a convenience, members of the public were invited to listen and observe in the public meeting by Internet video conference.]

The City Council of the City of Mountain Brook, Alabama met informally in-person at 6:30 p.m. on the 25<sup>th</sup> day of March, 2024 (others were allowed to listen to the meeting by way of Internet video conference). Council President Virginia Smith called the pre-meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President  
William S. Pritchard III, Council President Pro Tempore  
Lloyd C. Shelton  
Gerald A. Garner

Absent: Graham L. Smith  
Stewart Welch III, Mayor

Also present were City Attorney Carl Johnson, City Manager Sam Gaston, and Acting City Clerk Steve Boone.

**1. AGENDA**

1. Jemison Park Safety Concern

Tommy Luckie-Resident

- Jemison Park is a high traffic area and there have been problems with speeding and bicycles
- Wants to ensure the City is doing everything possible to keep it a safe environment

Virginia Smith-Council President

- The “no bicycle” signs were removed due to construction but will be added back
- There has been a request for a sign asking motorist to share the road with bicyclists

2. Woodclift Park sign

Shanda Williams-Parks and Recreation Superintendent

- The Park Board wanted to update park signs and a committee was formed
- The committee developed a hierarchy of signs that needed to be updated
- First proposed sign to be updated: Woodclift Park sign

Virginia Smith-Council President

- Item added to the formal agenda (Resolution 2024-056)

3. Street light request for Old Brook Run

Sam Gaston-City Manager

- A request was received for a street light on Old Brook run
- All three property owners that the light affects are in favor of the street light

Virginia Smith-Council President

- Item added to the formal agenda (Resolution 2024-055)
4. Deeds for two ROW donations for the Montclair Road Sidewalk Project  
  
Sam Gaston-City Manager
    - Received 1 ROW deed, the other one will be available later
    - Would like to approve both (subject to legal review)  
Virginia Smith-Council President
    - Item added to the formal agenda (Resolution 2024-057)
  5. Review of the other matters to be considered at the formal (7:00p.m.) meeting

## 2. ADJOURNMENT

There being no further matters for discussion Council President Virginia Smith adjourned the pre-meeting at approximately 6:54 pm.

## 3. CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct synopsis of the discussion from the regular session of the City Council of the City of Mountain Brook, Alabama held at City Hall, Pre-Council Room (A-106) on March 25, 2024, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that no formal action or votes were conducted at said work session.

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City Clerk, Approved by  
City Council April 8, 2024

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK  
MARCH 25, 2024**

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[As a convenience, members of the public were invited to listen and observe in the public meeting by Internet video conference.]

The City Council of the City of Mountain Brook, Alabama met in person at 7:00 p.m. on the 25<sup>th</sup> day of March, 2024 (others were allowed to listen to the meeting by way of Internet video conference). Council President Virginia Smith called the meeting to order, and the roll was called with the following results:

Present: Virginia C. Smith, Council President  
William S. Pritchard III, Council President Pro Tempore  
Lloyd C. Shelton  
Gerald A. Garner

Absent: Graham L. Smith  
Stewart Welch III, Mayor

Also present were City Attorney Carl Johnson, City Manager Sam Gaston, and Acting City Clerk Steve Boone.

The Council President Virginia Smith stated that a quorum was present and that the meeting was open for the transaction of business

**1. CONSENT AGENDA**

Council President Virginia Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the March 11, 2024, regular meeting of the City Council

<b>2024-052</b>	Execute an Agreement for Fire Protection and EMS Services with Shades Parkway LLC	Exhibit 1, Appendix 1
<b>2024-053</b>	Accept the proposal with Brasher Design Studio for the Overton Park Design Proposal	Exhibit 2, Appendix 2
<b>2024-054</b>	Ratify the disposal of certain surplus property (1FMFU16L04LA80826) and its conveyance to Travelers Insurance	Exhibit 3
<b>2024-055</b>	Install on 53 watt LED, 4000K, gray 5,000 to 7,200 lumens street light on an existing APCO pole on Old Brook Run	Exhibit 4, Appendix 3
<b>2024-056</b>	Approve the design submitted by Brasher Design Studio with respect to the Woodclift Park Sign	Exhibit 5, Appendix 4
<b>2024-057</b>	Authorize the acquisition of two parcels of land with respect to the Montclair Road sidewalk project	Exhibit 6, Appendix 5

Thereupon, the foregoing minutes and resolutions (Nos. 2024-052 through 2024-057), were introduced by Council President Virginia Smith and a motion for their immediate adoption made by Council Member Shelton. The minutes and resolutions were then considered by the City Council. Council President Virginia Smith seconded the motion to adopt the foregoing minutes and resolutions. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith  
William S. Pritchard III  
Lloyd C. Shelton  
Gerald A. Garner

Nays: None

Abstained: None

Council President Virginia Smith thereupon declared that said minutes and resolutions (Nos. 2024-52 through 2024-057) were adopted by a vote of 4—0 and as evidence thereof he signed the same.

**2. CONSIDERATION OF ORDINANCE (NO. 2157) AMENDING ARTICLE XXV OF THE CITY CODE OF MOUNTAIN BROOK (EXHIBIT 7)**

Council President Virginia Smith introduced the ordinance in writing. It was then moved by Council President Pro Tempore Pritchard that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended and that unanimous consent to the immediate consideration of said ordinance be given and that the reading of the ordinance at length be waived. The motion was seconded by Council Member Garner and was unanimously carried, as follows:

Ayes: Virginia C. Smith  
William S. ("Billy") Pritchard III  
Lloyd C. Shelton  
Gerald A. Garner

Nays: None

Council President Virginia Smith declared the motion carried by a vote of 4-0.

After said ordinance had been considered in full by the Council, Council President Pro Tempore Pritchard then moved for the adoption of said ordinance. The motion was seconded by Council Member Garner. Thereupon, Council President Virginia Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. ("Billy") Pritchard III  
Lloyd C. Shelton  
Gerald A. Garner

Nays: None

Council President Virginia Smith declared that the ordinance (No. 2157) is hereby adopted by a vote of 4—0 and, as evidence thereof, she signed the same.

**3. CONSIDERATION OF ORDINANCE (NO. 2158) AMENDING ARTICLE XVI OF THE CITY CODE OF MOUNTAIN BROOK (EXHIBIT 8)**

Council President Virginia Smith introduced the ordinance in writing. It was then moved by Council Member Shelton that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended and that unanimous consent to the immediate consideration of said ordinance be given and that the reading of the ordinance at length be waived. The motion was seconded by Council Member Garner and was unanimously carried, as follows:

Ayes: Virginia C. Smith  
William S. ("Billy") Pritchard III  
Lloyd C. Shelton  
Gerald A. Garner

Nays: None

Council President Virginia Smith declared the motion carried by a vote of 4-0.

After said ordinance had been considered in full by the Council, Council President Pro Tempore Pritchard then moved for the adoption of said ordinance. The motion was seconded by Council President Virginia Smith. Thereupon, Council President Virginia Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. ("Billy") Pritchard III  
Lloyd C. Shelton  
Gerald A. Garner

Nays: None

Council President Virginia Smith declared that the ordinance (No. 2158) is hereby adopted by a vote of 4—0 and, as evidence thereof, she signed the same.

**4. COMMENTS FROM RESIDENCES AND ATTENDEES**

(There were no public comments)

**5. ANNOUNCEMENT**

Council President Virginia Smith announced the next regular meeting of the City Council is April 8, 2024, 7:00p.m.

**6. ADJOURNMENT**

There being no further matters for discussion Council President Virginia Smith adjourned the formal meeting at approximately 7:03 pm.

**7. CERTIFICATION**

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct transcript of the regular meeting of the City Council of the City of Mountain Brook, Alabama held at City Hall, Council Chamber (Room A-108) on March 25, 2024, and that the meeting

**RESOLUTION NO. 2024-058**

**A RESOLUTION AUTHORIZING THE SALE OR DISPOSAL  
OF CERTAIN SURPLUS PROPERTY**

**WHEREAS**, the City of Mountain Brook, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

**WHEREAS**, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mountain Brook, as follows:

Section 1. It is hereby established and declared that the following property, as described in the form as attached hereto as Exhibit A, owned by the City of Mountain Brook, Alabama are no longer needed for public or municipal purposes and is hereby declared surplus property; and

Section 2. That the City Manager, or his designated representative, is hereby authorized and directed to sell said property by way of public Internet auction or to dispose of said items not sold.

**ADOPTED:** This 8th day of April, 2024.

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Council President Pro Tempore

**APPROVED:** This 8th day of April, 2024.

\_\_\_\_\_  
Mayor

**CERTIFICATION**

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its meeting held on April 8, 2024, as same appears in the minutes of record of said meeting.

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City Clerk

Manufacturer	Description	Serial Number
HP	Monitor	3CQ45218KK
HP	Monitor	CNC626037P
HP	Monitor	CNC304QNY5
HP	Monitor	CNC911QVWL
Dell	Monitor	CN0N445N
NEC	Monitor	37507303GA
Dell	Monitor	CN0D3073
Dell	Monitor	CNOW5HWR
HP	Monitor	CNC931NTRT
HP	Monitor	CNK3200DFY
ELO	Monitor	ET1729L7UWA
HP	Monitor	CNK3119G0P
Spectracom	Server	720
Spectracom	Server	2432
Bravapro	Disk Publisher	2100801283
IBM	Type Writer	No Serial number
Royal Sovereign	Coin Sorter	I080941
HID	Badge Printer	B3350399
Swingline	Shreader	XA34955H



