

**MEETING AGENDA
MOUNTAIN BROOK CITY COUNCIL AND
MOUNTAIN BROOK EMERGENCY COMMUNICATION (E911) DISTRICT**

**CITY COUNCIL CHAMBER (A108)
56 CHURCH STREET
MOUNTAIN BROOK, AL 35213**

DECEMBER 12, 2022, 7 P.M.

As a matter of convenience, members of the public are invited to listen, observe and participate in public meetings by Internet video conference. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the virtual meeting. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. The City intends to make the meeting available by way of the Zoom app (re: Meeting ID 801-559-1126, password 12122022).

1. Resolution recognizing Mike Mouron for his service on the Planning Commission
2. Human Trafficking Free Zone Proclamation
3. Oath of office for Breanna Dunn-Magistrate Supervisor
4. Approval of the minutes of the November 28, 2022, regular meeting of the City Council.
5. Consideration: Resolution approving the sidewalk café and hold harmless agreement for Lady Bird Taco located at 300 Rele Street.
6. Consideration: Resolution authorizing the execution of a service contract with ETC Institute with respect to the City's resident survey
7. Consideration: Resolution accepting the proposal with Brasher Design Studio with respect to the Crestline Tot Lot design services and construction documents.
8. Consideration: Resolution accepting the proposal with Brasher Design Studio with respect to the Brookwood Field improvements Conceptual Master Plan.
9. Consideration: Resolution designating the City of Mountain Brook as a BEE CITY USA affiliate.
10. Consideration: Resolution authorizing the sale or disposal of certain surplus property.
11. Consideration: Resolution ratifying a 3 million transfer from the City's 2022 General Operations Fund to the infrastructure Capital Projects Fund.
12. Consideration: Resolution amending the 2022 Emergency Communication (E911) District budget
13. Consideration: Resolution recommending to the ABC Board the issuance of a 020-Restaurant Retail Liquor license to Melt Lane Park LLC (doing business as Melt) located at 1011 Jemison Lane.
14. Consideration: Ordinance amending the City of Mountain Brook's FY2022 budget
15. Comments from residents and attendees
16. Announcement: The next regular meeting of the City Council is January 9, 2022 at 7:00 p.m.
17. Adjourn

RESOLUTION NO. 2022-197

**EXPRESSION OF GRATITUDE TO MICHAEL MOURON
FOR HIS DEDICATED SERVICE TO THE CITY OF MOUNTAIN BROOK
ON THE PLANNING COMMISSION**

WHEREAS, Michael Mouron has served with distinction on the Mountain Brook Planning Commission from November 07, 2016, through November 07, 2022, having served as Secretary since July 1, 2019; and

WHEREAS, Michael Mouron brought invaluable insight to decisions regarding all of Mountain Brook with his thoughtful deliberation of all issues, and steadfast dedication to his community; and

WHEREAS, it is the desire of the residents of Mountain Brook to express their gratitude to Michael Mouron for his unselfish service and tireless efforts while serving on the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council and Mayor, on behalf of the residents of Mountain Brook, do publicly thank Michael Mouron for his exemplary service and wish him well in future endeavors.

ADOPTED: This 12th day of December, 2022

Council President Pro Tempore

APPROVED: This 12th day of December, 2022

Mayor

2023 Trafficking Free Zone Proclamation

WHEREAS, the City of Mountain Brook seeks to enhance public welfare, protect public safety, and promote human flourishing for all residents and visitors by declaring that freedom from human trafficking is a fundamental human right; and

WHEREAS, **human trafficking** is a form of modern-day slavery in which victims are forced to work in various forms of exploitation, including debt bondage, forced marriage, labor and commercial sexual exploitation of adults and minors, that are induced through force, fraud, or coercion. The City of Mountain Brook, Alabama is committed to ensuring that our community is prepared to recognize signs of human trafficking; and

WHEREAS, the risks of human trafficking increased during the COVID-19 pandemic. Economic turmoil, financial hardship, isolation, and the shuttering of schools and other programs have resulted in increased opportunities for human trafficking, particularly online, and has resulted in fewer places for victims to turn to report exploitation and fewer chances for the abuse to be recognized; and

WHEREAS, an increase in tourists seeking entertainment, including commercial sex, increases the potential risk for exploitation and human trafficking; and

WHEREAS, due to its isolating nature, many individuals remain unaware that trafficking is a threat to their neighborhoods, families, and children. The first step in eliminating human trafficking in our community is to educate others. We must work diligently to ensure that all front-line industries, educators and first responders are aware of this issue and how to spot it; and

WHEREAS, we will continue our efforts to make the City of Mountain Brook a Trafficking Free Zone by combating the human trafficking of our children and vulnerable adults and mitigating the associated public safety, economic and health risks to our community in collaboration with the Child Trafficking Solutions Project and other anti-human trafficking organizations by,

COMBATING LABOR TRAFFICKING, SERVITUDE, AND COMMERCIAL SEXUAL EXPLOITATION THROUGH COMPREHENSIVE EDUCATION OF OUR STAFF, THE IMPLEMENTATION AND ENFORCEMENT OF A ZERO-TOLERANCE POLICY AGAINST ANY ACT WHICH MAY SUPPORT HUMAN TRAFFICKING, AND SUPPORTING COLLABORATIVE COMMUNITY-BASED SOLUTIONS ACROSS A CONTINUUM THAT INCLUDES PREVENTION, RECOVERY OF VICTIMS, AND PROSECUTION OF PERPETRATORS,

and ask ALL citizens of the City of Mountain Brook to join us in promoting a shift away from the culture of tolerance toward human trafficking.

BE IT RESOLVED, that I, Stewart H. Welch III, by virtue of the authority vested in me as Mayor of the City of Mountain Brook in the State of Alabama, do hereby proclaim the City of Mountain Brook a Trafficking Free Zone and encourage all residents to join us in raising the visibility of this crime and to become more informed about ways to prevent, to recognize and to respond to potential victims of human trafficking in our community.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Mountain Brook to be affixed this the 12th day of December, 2022.

Stewart H. Welch III, Mayor

Children's Aid Society of Alabama (CAS) is delighted to announce that the **Child Trafficking Solutions Project (CTSP)**, created in 2016 and supported since inception by the Children's Policy Cooperative (JeffCo CPC), became an official program of CAS on 7/1/2022 and began providing direct services under the CAS umbrella on 10/1/2022. We are fortunate that Teresa Collier, primary educator for CTSP and a Forensic Child Interview Specialist, has joined CAS as the CTSP Program Director. CTSP now has a permanent home base at the CAS *Alice McSpadden Williams Center for Children, Youth, and Families* on Birmingham's Southside. The specialized CTSP service team will spend most of their time expanding partnerships around the state through training sessions, conferences, and other public education and awareness activities. CTSP will soon have a presence on the CAS website and social media platforms.

Child Trafficking Solutions Project (CTSP) Coalition Snapshot

The Child Trafficking Solutions Project (CTSP) represents a broad coalition of allies and agencies from law enforcement, health, mental health, child protective services, victim services, and the private sector working collaboratively in the fight against child trafficking.

CTSP Fast Facts:

- Established in 2016 by Presiding Judge of Family Court of Jefferson County.
- Coordinated through the Children's Policy Council of Jefferson County
- Organized into 5 MDT's (Multi-Disciplinary Teams):
- Law Enforcement, Survivor Care, Community Engagement, Public Policy, Training
- Comprised of 35 local, state and federal organizations (and growing!)
- Became an official program of Children's Aid Society of Alabama (CAS) on July, 1, 2022 and began providing direct services under the CAS umbrella on October 1, 2022.

Representatives from the following are involved in the CTSP:

- AIDS Alabama
- Alabama Governor's Office
- Alabama Law Enforcement Agency (ALEA)
- Alabama Network of Children's Advocacy Centers
- Alabama Office of Courts (AOC)
- Alabama Restaurant and Hospitality Association (ARHA)
- Angels Arms Ministries
- Asha Kiran
- Bessemer Police Department
- Birmingham Police Department
- Blanket Fort Hope
- Children's Aid Society of Alabama
- Children's of Alabama
- Children's Policy Council of Jefferson County
- City of Birmingham
- Crisis Center
- Department of Homeland Security
- END IT! Alabama Anti-Trafficking Task Force
- Family Court of Jefferson County
- F.B.I.
- Fowler Davis, LLC
- Alabama Fusion Center
- Hispanic Interest Coalition of Alabama (iHICA!)
- International Academy of Trial Lawyers (IATL)
- Jefferson County Department of Human Resources (DHR)
- Jefferson County Sheriff's Office
- Junior League of Birmingham (JLB)
- Magic City Acceptance Center
- The WellHouse
- Trafficking Hope
- U.S. Institute Against Human Trafficking (USIAHT)
- University of Alabama at Birmingham (UAB)
- U.S. Department of Justice (USDOJ)
- U.S. Attorney's Office, Northern District

Creating Safety and Protecting Children Through Creation of Community-Based Trafficking Free Zones

Join the Movement – Become a Trafficking Free Zone (TFZ)

Whether you join the Trafficking Free Zone as an individual, business, law enforcement, church goer, or community leader – you can make a difference. You'll be joining forces with one of the largest anti-sex trafficking movements in the world, and that's something to be proud of.

Overview

- A community-wide strategy to fight against human trafficking including the trafficking of children;
- An initiative to support comprehensive education, training and awareness activities within and among all sectors of the Birmingham Metro-Jefferson County community;
- Issue a Proclamation declaring your state, county, city, district, company, church, or organization a Trafficking Free Zone. Signing a Proclamation demonstrates your stance against human trafficking and activities which support it;
- A Proclamation sends a clear message to your sphere of influence that you are educated about human trafficking in your community, you are enraged that our children are being exploited, and you are engaged in the effort to stop the trafficking of our children;
- The Child Trafficking Solutions Project Coalition will resource, support, and assist communities in achieving these objectives including training, education, signage, and awareness materials.
- Adopt a zero-tolerance HR policy against the purchase or solicitation of commercial sex.
- Specific strategies are customized for each community desiring to become a Trafficking Free Zone.

Training and Awareness Targets

- Law Enforcement, First Responders
- Restaurants, Hospitality, Hotels (including 24-hour convenience stores, establishments)
- Health and Mental Health Providers
- Schools (staff, parents, students using age appropriate materials)
- City employees associated with the Trafficking Free Zone municipality

The Child Trafficking Solutions Project is a broad-based coalition of law-enforcement, justice, health and child protective service agencies, that seeks to rescue and restore child victims of sex trafficking through development of uniform response protocols, training, and strategic partnerships with law enforcement, first-responders, healthcare providers, juvenile justice, child-welfare agencies, and schools, while mobilizing communities to prevent abuse, raise awareness and increase safety.

Child Trafficking Solutions Project (CTSP) Trafficking Free Zone Initiative 2022



TFZ Jefferson County	TFZ Outside Jefferson County
Bessemer	Alexander City
Birmingham	BH Photography
Birmingham City Council	Town of Camp Hill
Center Point	Dadeville
Fowler Davis, LLC	District Attorney's Office, 7 th Judicial Circuit of AL
Gardendale	Northport
Homewood	Opelika
Hoover	Oxford
Irondale	Rainbow City
Jefferson County City Council	Semmes
Jefferson County Mayors Association	South Vinemont
Lakeview	Coastal Alabama Community College (all Southwest campuses)
Mountain Brook	
Pinson	
Trafficking Hope	
Trussville	
The World Games 2022 Birmingham	
UAB School of Medicine	
Vestavia Hills	

- Each city signs a Proclamation declaring themselves a Trafficking Free Zone
- They commit to training their entire staff, law enforcement and first responders
- If they don't already have one, they commit to a Zero-Tolerance HR Policy that if any employee is soliciting commercial sex, they will be immediately terminated
- We then ask that the schools and community be educated through educational events and awareness and prevention programs

USIAHT Central Policy Samples Prohibiting Employees from Sex Buying and Sex Trafficking

Zero Tolerance Policy for Sex Trafficking and Sex Buying

Sex Trafficking

(CITY/COMPANY NAME) is committed to standing against abuse and exploitation, including sex trafficking and sex buying. (CITY/COMPANY NAME) condemns all forms of sex trafficking, and any employee, intern, volunteer, or contractor, who engages in any sex trafficking activity, whether on company or personal time, will be terminated immediately.

Sex Buying

In addition to being a criminal offense, buying sex also fuels the demand for sex trafficking. It is strictly against (CITY/COMPANY NAME) policy for any employee, intern, volunteer, or contractor to engage in any sex buying activities of any kind, whether on personal or company time. This includes any time during business travel or while using any company property, equipment, or software (including, without limitation, company credit cards, expense accounts, buildings, parking lots, grounds, computers, storage devices, websites, social media channels, networks, vehicles, and phones). This prohibition applies regardless of whether the activity is legal or tolerated in a particular jurisdiction, foreign or domestic. Any (CITY/COMPANY NAME) personnel who violate this policy will be terminated immediately.

Reporting Policy:

All (CITY/COMPANY NAME) personnel are required to report any potential or suspected violation of this policy that comes to his or her attention and to participate fully in any investigation or resolution of any such violation. Failure to report any potential or suspected violation by any employee, intern, volunteer, or contractor violates company policy and constitutes grounds for disciplinary action, up to and including immediate termination.

Non-Retaliation Policy:

(CITY/COMPANY NAME) strictly prohibits retaliation against any employee, intern, volunteer, or contractor for making a good faith report of any potential or suspected violation of our policy against sex buying activities and sex trafficking or for cooperating in an investigation of any such violation.

Commitment to Act Policy:

(CITY/COMPANY NAME) takes seriously all non-frivolous reports of potential or suspected violations of our policies against sex buying activities and sex trafficking and will investigate promptly and take appropriate remedial action based on our findings.

Updating Existing Policies

Buying Sex While Travelling

While traveling on business for the company, employees, contractors, volunteers, interns, and any other company personnel, are prohibited from participating in sex buying activities of any kind, including in person or online. This policy applies to actions both on company work time and on personal time for the duration of the business travel. Failure to abide by this policy will result in disciplinary action, up to and including immediate termination.

Internet, Email, and Cell Phone Policy

All company personnel are expected to use the Internet, company-provided computers, phones, and email in an appropriate, ethical, and professional manner. The following actions are forbidden: using disparaging, abusive, profane or offensive language; creating, viewing or displaying materials that might adversely or negatively reflect upon the company or be contrary to the company's best interests; and engaging in any illegal activities including, but not limited to, piracy, cracking, extortion, blackmail, copyright infringement, and unauthorized access of any computers and company-owned equipment such as phones and laptops. Regarding usage of the Internet, company-owned email addresses, computers, and phones, company personnel are also expressly prohibited from engaging in activities pertaining to, or directly related to, buying sex.

**MOUNTAIN BROOK CITY COUNCIL
PRE-MEETING DISCUSSION
NOVEMBER 28, 2022**

[As a convenience, members of the public were invited to listen, observe and participate in the public meeting by Internet video conference.]

The City Council of the City of Mountain Brook, Alabama met informally in-person at 6:15 p.m. on the 28th day of November, 2022 (others were allowed to listen to the meeting by way of Internet video conference). The Council President called the pre-meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President
William S. Pritchard III, Council President Pro Tempore
Graham L. Smith
Gerald A. Garner
Lloyd C. Shelton
Stewart Welch III, Mayor

Absent: None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Heather Richards.

1. AGENDA

1. Drainage Projects update

Sam Gaston-City Manager

- 900 Block of Euclid-plans are almost ready for bid
- Richmar "The Cut"-Preliminary plan complete
- Northcote-under construction
- Junior High-construction under contract
- Canterbury Methodist Church-design complete, working on bid documents
- Cherry Street-90% complete
- Canterbury/Surrey Road-working on design
- Surrey Road-working on design
- Fairmont Drive/Lorena Lane-Surveying underway
- Crestline Branch-preliminary scheme and cost estimate presented

Virginia Smith-Council President

- Inquired as to when the sidewalk project on Pin Ridge will start

Sam Gaston

- The project should start at the end of 2023

2. Design of flashing signal on Old Leeds Road at Cherokee Road

Richard Caudle-Skipper Consultants

- Complaints were received from bicycle community regarding this location

- Agreement is for Skipper to complete project which consists of two parts: 1) traffic study 2) design of beacon (preparing plans and having contractor do the work)
- Recommendation is to hire a contractor to do the work
- Sign would be about 14 feet tall
- Cost estimate: \$25,000

Virginia Smith-Council President

- Item added to the formal agenda (Resolution 2022-196)

3. Review of the other matters to be considered at the formal (7:00p.m.) meeting

2. EXECUTIVE SESSION AND ADJOURNMENT

Council President Pro Tempore Pritchard made a motion that the City Council convenes in executive session to discuss a potential litigation matter and that the City Council shall reconvene at approximately 7 p.m. upon conclusion of the executive session. The City Attorney certified that the subject matters were allowed to be discussed in executive pursuant to Alabama Law. The motion was seconded by Council President Virginia Smith. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith, Council President
 William S. Pritchard III, Council President Pro Tempore
 Gerald A. Garner
 Graham L. Smith
 Lloyd C. Shelton

Nays: None

There being no further matters for discussion Council President Virginia Smith adjourned the pre-meeting at approximately 6:34 pm.

3. CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct synopsis of the discussion from the regular session of the City Council of the City of Mountain Brook, Alabama held at City Hall, Pre-Council Room (A-106) on November 28, 2022, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that no formal action or votes were conducted at said work session.

City Clerk, Approved by
 City Council December 12, 2022

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK
NOVEMBER 28, 2022**

[As a convenience, members of the public were invited to listen, observe and participate in the public meeting by Internet video conference.]

The City Council of the City of Mountain Brook, Alabama met in person at 7:04 p.m. on the 28th day of November, 2022 (others were allowed to listen to the meeting by way of Internet video conference). The Council President called the meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President
William S. Pritchard III Chairman, Council President Pro Tempore
Graham L. Smith
Gerald A. Garner
Lloyd C. Shelton
Stewart Welch III, Mayor

Absent: None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Heather Richards.

The Council President stated that a quorum was present and that the meeting was open for the transaction of business

1. RECOGNIZE MOUNTAIN BROOK POLICE CORPORAL, EJ MELTON

Jaye Loggings-Police Chief

- Corporal Melton assisted individuals involved in an accident (outside the city limits) while off duty and assisted the individuals until Birmingham Police Department arrived
- Presented Corporal Melton with a Star Employee Village Gold

2. RECOGNIZE ALICE WOMACK FOR HER YEARS OF SERVICE ON THE MOUNTAIN BROOK CITY COUNCIL

Stewart Welch-Mayor

- Presented Alice Womack with Resolution 2022-192 (Exhibit 1)

Alice Womack

- Thankful for the opportunity to serve the City of Mountain Brook

3. RECOGNIZE THE CITY OF MOUNTAIN BROOK FOR RECEIVING THE NATIONAL SAFETY COUNCIL 2021 TRAINING CENTER OF THE YEAR AWARD FOR BOTH THE 4 AND 8 HOUR DEFENSIVE DRIVING SCHOOL PROGRAM

K.C. Hairston-Presiding Judge

- Recognized John Songer (the 4 hour instructor) and James “Bo” Stinson (the 8 hour instructor) and Heather Richards, City Clerk, for receiving the award

4. CONSENT AGENDA

Council President Virginia Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the November 14, 2022, regular meeting of the City Council

2022-192	Recognize Alice Womack for her years of service on the Mountain Brook City Council	Exhibit 1
2022-193	Authorize the architect/engineering agreement with Goodwyn Mills Cawood LLC with respect to the Junior High Athletic Field project	Exhibit 2, Appendix 1
2022-194	Execute a contractor agreement between the City and Wilbanks Engineering and Environmental Solutions, LLC with respect to the Streambank Restoration at Jemison Park	Exhibit 3, Appendix 2
2022-195	Accept change order No. 1 requested by JD Morris Construction Co. with respect to the Northcote Drive Culvert Replacement project	Exhibit 4, Appendix 3
2022-196	Accept the professional services agreement submitted by Skipper Consulting, Inc. with respect to preparing a traffic control device design for an approaching traffic warning beacon system for the intersection of Old Leeds Road at Cherokee Road in the City of Mountain Brook that includes a traffic study and the design of a flashing warning beacon	Exhibit 5, Appendix 4

Thereupon, the foregoing minutes and resolutions (Nos. 2022-192 through 2022-196), were introduced by Council President Virginia Smith and a motion for their immediate adoption made by Council Member Shelton. The minutes and resolutions were then considered by the City Council. Council Member Graham Smith seconded the motion to adopt the foregoing minutes and resolutions. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith, Council President
William S. Pritchard III, Council President Pro Tempore
Graham L. Smith
Gerald A. Garner
Lloyd C. Shelton

Nays: None

Abstained: None

Council President Virginia Smith thereupon declared that said minutes and resolutions (Nos. 2022-92 through 2022-196) were adopted by a vote of 5—0 and as evidence thereof she signed the same.

5. PLANNING COMMISSION APPOINTMENTS

Stewart Welch-Mayor

- Appointed Winston McCalley and Maretta Ashford to the Planning Commission

6. ANNOUNCEMENT

Council President Virginia Smith announced the next regular meeting of the City Council is December 12, 2022, 7:00p.m.

7. ADJOURNMENT

There being no further business to come before the City Council, President Virginia Smith adjourned the meeting at approximately 7:24 p.m.

8. CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct transcript of the regular meeting of the City Council of the City of Mountain Brook, Alabama held at City Hall, Council Chamber (Room A-108) on November 28, 2022, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that a quorum was present.

City Clerk Approved by
City Council December 12, 2022

**EXHIBIT 1
RESOLUTION NO. 2022-192**

WHEREAS, Alice Womack served as the President of the Mountain Brook Chamber of Commerce from 2007-2008 and;

WHEREAS, Alice Womack served as the Council liaison to the Chamber of Commerce from November 3, 2014 to November 7, 2022, contributing greatly to the success of the organization and the business community by being a supportive advocate for the betterment of the members and;

WHEREAS, Alice Womack was appointed to the Finance committee on January 28, 2008 and was reappointed to the Finance committee on February 27, 2012 and;

WHEREAS, While on the Finance Committee, Mrs. Womack provided valuable insight into the management of the defined pension plan including the decisions to systematically contribute more than the actuarially determined required contribution starting in fiscal year 2017 and the decision to grant Tier 1 benefits to Tier 2 members starting October 1, 2021 and;

WHEREAS, Alice Womack thoughtfully guided the City's development of policies and practices with respect to the compensation plan serving on the Compensation sub-committee and;

WHEREAS, Alice Womack has served as Council liaison to the Village Design Review Committee from November 3, 2014 to November 7, 2022 and;

WHEREAS, As a part of Village Design Review Committee, Mrs. Womack, tirelessly worked to raise the quality of the built environment in the Mountain Brook Villages for businesses and the public, and her input has always stemmed from a belief in the specialness of Mountain Brook and its villages and;

RESOLUTION NO. 2022-199

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama, that the application of Ladybird Taco, for a permit to operate a sidewalk cafe' is hereby approved, and the related indemnification and hold harmless agreement, in the form as attached hereto as Exhibit A, is hereby accepted subject to such minor revisions as may determine appropriate by the City Attorney.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk

CITY OF MOUNTAIN BROOK



Tyler Slaten
56 Church Street
Mountain Brook, Alabama 35213
Telephone: 205/802-3811
Fax: 205.879.6913
slaten@mtnbrook.org
www.mtnbrook.org

DATE: December 12, 2022
TO: Mayor, City Council & City Manager
FROM: Tyler Slaten, Senior Planner
RE: Sidewalk Café Permit for Ladybird Tacos, 300 Rele Street

In compliance with the Sidewalk Café Ordinance, the applicant requests a sidewalk café seating area with 5 tables and 14 chairs for Ladybird Taco in Lane Parke (see attached illustrations).

As required, the applicant has submitted a permit application, presented to, and been approved by, Village Design Review on November 16th.

The layout, as presented, does not impede pedestrian flow, and follows ADA guidelines.

Ladybird Taco Patio Permit

To Whom It Concerns,

Ladybird Taco would love to add a patio to our space in Lane Parke to be a value add to the community.

We see this as 1 flowing space with high quality locally made outdoor tables and chairs (images attached below). The tables are made of metal and wood. The chairs are brushed metal.

We will maintain this space by cleaning hourly with our staff using appropriate cleaner, additionally, we will have a pressure wash service come monthly to ensure the space is staying free of stains on the concrete or brick.

In terms of the patio itself, we will keep the same aesthetic of the beautiful design Lane Parke Phase 2 already shows.

Below you will find pictures of the space, plans, pictures of our tables and chairs.

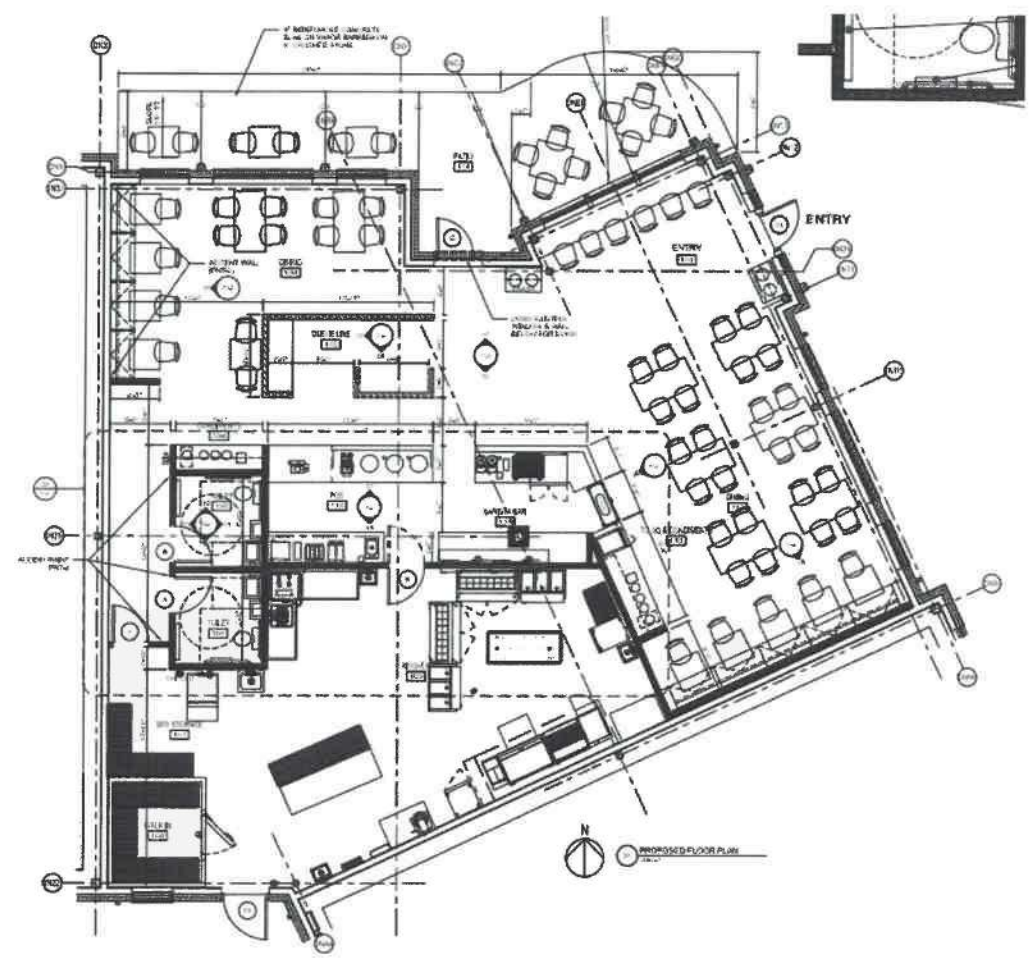
Please let me know if there are any questions.

Cheers,
Brooks Veazey



outdoor table finish





STATE OF ALABAMA)
JEFFERSON COUNTY)

INDEMNIFICATION and HOLD HARMLESS AGREEMENT
Operation of Sidewalk Café in Mountain Brook, Alabama

THIS AGREEMENT is entered into between Ladybird Taco BHM ("Restaurant Owner") and Lane Parke Retail ("Property Owner"), hereinafter collectively "Owners," and the City of Mountain Brook, Alabama, an Alabama municipal corporation, hereinafter "City", to provide for indemnification by Owners to the City with respect to the operation and use of a sidewalk café in the City.

WHEREAS, the City has enacted a municipal ordinance addressing the operation and use of sidewalk cafes and requiring a revocable permit to lawfully operate a sidewalk café within the Villages of the City;

NOW THEREFORE, the parties agree as follows:

1. In consideration of the agreement and permission to operate and use a sidewalk café in the City, Owners, their heirs, agents, successors, and assigns (herein collectively "Owners") covenant and agree to indemnify, defend, save and hold harmless the City, its officers, agents, employees, successors, and assigns, (herein collectively "City") from all claims, demands, suits, proceedings, expenses, civil and criminal penalties and fines, damages, losses, reasonable attorneys' fees, and liabilities (collectively "Claims") arising from the operation or use of a sidewalk café. The existence of, or inadequacy of, insurance protection and coverage carried by Owners, in no way limits the indemnification agreement as stated herein.

2. This indemnification shall survive the cancellation, termination, or expiration of the agreement to use, revocable permit, and operation use term.

DONE and ENTERED into on this the 21st day of November, 2022.

Brooks Veazey
Restaurant Owner
Ladybird Taco BHM LLC

J. T. Ems
Property Owner
Lane Parke Retail, LLC

RESOLUTION NO. 2022-200

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama that the City Council hereby authorizes the execution of a contract for services between the City and ETC Institute, in the form as attached hereto as Exhibit A subject to such minor revisions as may be determined appropriate by the City Attorney, with respect to the design, administration and evaluation of a resident survey.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk

Contract for Services and Scope of Work

Between ETC Institute and the City of Mountain Brook, AL

ARTICLE I: SCOPE OF SERVICES

1. **Overview of Services to Be Performed.** ETC Institute will design and administer a citizen survey for the City of Mountain Brook, AL. The survey will be designed and administered during the spring of 2023. ETC Institute will provide a draft report within 8 weeks of the time the survey is approved by the City. ETC Institute will provide a final report within 1 week of receiving feedback from the City on the draft report.
2. **Maximum fixed fee.** The total fee for the project is \$17,500.
3. **ETC Institute's responsibilities.** The tasks that will be performed by ETC Institute as part of this agreement include the following:
 - ✓ finalizing the methodology for administering the survey based on input from the City.
 - ✓ designing a resident survey instrument that is up to 15 minutes in length (6-7 pages).
 - ✓ creating the online survey
 - ✓ selecting a random sample of households to be surveyed
 - ✓ setting up the database
 - ✓ conducting a pretest of the survey instrument
 - ✓ completing 400 surveys by a combination of mail and internet (ETC Institute's costs include all labor, postage and printing associated with the administration of the survey). The results of a random sample of 400 completed surveys will have a precision of at least +/-5% at the 95% level of confidence.
 - ✓ conducting data entry and quality control review for all completed surveys
 - ✓ providing complete printouts of the data
 - ✓ conducting benchmarking analysis that shows how the results for Mountain Brook compare to other communities regionally and nationally.
 - ✓ conducting importance-satisfaction analysis to identify the types of improvements that will have the most impact on satisfaction with city services.

- ✓ completing a final report that will include an executive summary, charts and graphs, GIS mapping, benchmarking analysis, importance-satisfaction analysis, tables showing the results to all questions on the survey, and a copy of the survey instrument.
 - ✓ making one on-site presentation of the survey results to the City.
4. Responsibilities for the City of Mountain Brook will include the following:
- ✓ approving the survey instrument
 - ✓ providing a cover letter for the mail version of resident surveys
 - ✓ providing GIS shapefiles that show the boundaries of the City

ARTICLE II: PAYMENT FOR SERVICES

1. Invoices will be submitted throughout the duration of the project, for a total project fee of \$17,500. Invoices will be sent as follows:
- Invoice #1: Design Survey and Develop Sampling Plan (20%): \$3,500
 - Invoice #2: Survey Approved for Printing and Mailing: (30%): \$5,250
 - Invoice #3: Survey Administration Complete (30%): \$5,250
 - Invoice #4: Final Report Delivered (20%): \$3,500

ARTICLE III: MISCELLANEOUS PROVISIONS

1. Change in Scope. The Scope of Services for this contract shall be subject to modification or supplement upon the written agreement of the contracting parties. Any such modification in the Scope of Services shall be incorporated in this agreement by supplemental agreement executed by the parties.
2. Termination of Contract. This agreement may be terminated by either party upon 14 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the contract is terminated by the City, the City shall reimburse ETC Institute for the full value of any tasks that have been initiated, up to the total amount of the next scheduled invoice.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by their duly authorized officers.

Sam Gaston, City Manager
City of Mountain Brook

Date _____

Greg Emas, CFO
ETC Institute

Date _____



2023 City of Mountain Brook Citizen Survey

Please take a moment to complete this survey. Your input is an important part of the City's ongoing effort to involve citizens in long-range planning and investment decisions. If you have questions, please contact Sam Gaston, City Manager, at (205) 802-3803, or gastons@mtnbrook.org.

1. OVERALL SATISFACTION WITH CITY SERVICES. Using a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "very dissatisfied," please rate your satisfaction with each of the services listed below.

City Services	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of public safety services (e.g., police, fire, ambulance)	5	4	3	2	1	9
02. Overall quality of City parks and recreation programs and facilities	5	4	3	2	1	9
03. Overall maintenance of City streets and facilities	5	4	3	2	1	9
04. Overall enforcement of City codes and ordinances	5	4	3	2	1	9
05. Overall quality of customer service you receive from City employees	5	4	3	2	1	9
06. Overall effectiveness of City communication with the public	5	4	3	2	1	9
07. Overall quality of public library facilities and services	5	4	3	2	1	9
08. Overall flow of traffic and congestion management in the City	5	4	3	2	1	9

2. Which THREE of these items do you think should receive the most emphasis from City leaders over the next THREE years? [Write your answers below using the numbers from the list in Question 1.]

1st. _____ 2nd. _____ 3rd. _____

3. Several items that may influence your perception of the City of Mountain Brook are listed below. Please rate your satisfaction with each item on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How would you rate The City of Mountain Brook:	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of services provided by the City of Mountain Brook	5	4	3	2	1	9
02. Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
03. Overall image of the City	5	4	3	2	1	9
04. Overall quality of life in the City	5	4	3	2	1	9
05. Overall appearance of the City	5	4	3	2	1	9

4. Please rate the City of Mountain Brook with your satisfaction with each item on a scale of 1 to 5 where 5 means "Excellent" and 1 means "Poor."

How would you rate The City of Mountain Brook:	Excellent	Good	Neutral	Below Average	Poor	Don't Know
01. As a place to live	5	4	3	2	1	9
02. As a place to raise children	5	4	3	2	1	9
03. As a place to educate your children	5	4	3	2	1	9
04. As a place to play and for leisure	5	4	3	2	1	9
05. As a place to work	5	4	3	2	1	9

5. PUBLIC SAFETY. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Public Safety		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall quality of local police protection	5	4	3	2	1	9
02.	The visibility of police in neighborhoods	5	4	3	2	1	9
03.	The visibility of police in retail areas	5	4	3	2	1	9
04.	The City's efforts to prevent crime	5	4	3	2	1	9
05.	How quickly police respond to emergencies	5	4	3	2	1	9
06.	Enforcement of local traffic laws	5	4	3	2	1	9
07.	The attitude and behavior of Police Department personnel toward residents	5	4	3	2	1	9
08.	Overall quality of local Fire Protection Services	5	4	3	2	1	9
09.	Overall quality of Emergency Medical Services including Ambulance Service	5	4	3	2	1	9
10.	Emergency Preparedness/Emergency Management	5	4	3	2	1	9
11.	Fire safety you feel while in businesses, restaurants, and churches.	5	4	3	2	1	9
12.	Attitude of respect, caring, and sense of importance for helping others displayed by fire department personnel	5	4	3	2	1	9
13.	Fire, life safety and CPR educational programs	5	4	3	2	1	9
14.	Quality of animal control	5	4	3	2	1	9
15.	Enforcement of speed limits in neighborhoods	5	4	3	2	1	9
16.	Professional appearance of the fire department personnel, equipment and/or fire stations	5	4	3	2	1	9

6. Which THREE of the public safety items listed above do you think should receive the most emphasis from City leaders over the next THREE Years? [Write your answers below using the numbers from the list in Question 5.]

1st. _____ 2nd. _____ 3rd. _____

7. Have you ever called the Mountain Brook Public Safety Call Center?

_____ (1) Yes (Go to Q7a) _____ (2) No (Go to Q8)

7a. If "yes" to Question 7, how was your service?

		YES	NO
01.	Was your call answered in a timely manner?	1	2
02.	Were you treated professionally?	1	2
03.	Did the call taker's action result in a satisfactory resolution?	1	2

8. On a scale of 1 to 4 where 4 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in:

How safe do you feel:		Very Safe	Somewhat Safe	Somewhat Unsafe	Very Unsafe	Don't Know
01.	In your neighborhood during the day	4	3	2	1	9
02.	In your neighborhood at night	4	3	2	1	9
03.	In the City parks	4	3	2	1	9
04.	In commercial and retail areas	4	3	2	1	9
05.	Overall feeling of safety in Mountain Brook	4	3	2	1	9

9. ENFORCEMENT OF CODES AND ORDINANCES For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Codes and Ordinances		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Enforcing the clean-up of litter/debris on private property	5	4	3	2	1	9
02.	Enforcing the mowing/trimming of private property	5	4	3	2	1	9
03.	Enforcing the maintenance of residential property (exterior of homes)	5	4	3	2	1	9
04.	Enforcing the maintenance of business property	5	4	3	2	1	9
05.	Enforcing codes designed to protect public safety	5	4	3	2	1	9
06.	Enforcing sign regulations	5	4	3	2	1	9

10. CITY MAINTENANCE. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

City Maintenance		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Maintenance of major City streets	5	4	3	2	1	9
02.	Maintenance of sidewalks	5	4	3	2	1	9
03.	Maintenance of street signs	5	4	3	2	1	9
04.	Maintenance of traffic signals	5	4	3	2	1	9
05.	Maintenance of City buildings	5	4	3	2	1	9
06.	Mowing and trimming along streets and other public areas	5	4	3	2	1	9
07.	Adequacy of City street lighting	5	4	3	2	1	9
08.	Overall cleanliness of City streets/other public areas	5	4	3	2	1	9
09.	Maintenance of the Commercial Villages	5	4	3	2	1	9

11. Which THREE of the maintenance/public works items listed above do you think should receive the most emphasis from City leaders over the next THREE Years? [Write your answers below using the numbers from the list in Question 10.]

1st. _____ 2nd. _____ 3rd. _____

12. CITY LIBRARY. Please rate your satisfaction with the following aspects of the Emmet O'Neal Library programs and services on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Emmet O'Neal Library Programs and Services		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Hours of operation	5	4	3	2	1	9
02.	Staff available to assist patrons	5	4	3	2	1	9
03.	Programs for adults	5	4	3	2	1	9
04.	Programs for teens	5	4	3	2	1	9
05.	Programs for children	5	4	3	2	1	9
06.	Computers with Internet	5	4	3	2	1	9
07.	Wireless Internet	5	4	3	2	1	9
08.	Copying, printing and scanning	5	4	3	2	1	9
09.	Makerspace with 3D printer	5	4	3	2	1	9
10.	Study space	5	4	3	2	1	9
11.	Meeting room rental	5	4	3	2	1	9

13. CITY LIBRARY. Please rate your satisfaction with the following aspects of the Emmet O'Neal Library print and digital collections on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Emmet O'Neal Library Print and Digital Collections		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Books	5	4	3	2	1	9
02.	Newspapers and magazines	5	4	3	2	1	9
03.	Audiobooks	5	4	3	2	1	9
04.	DVD's	5	4	3	2	1	9
05.	Music CD's	5	4	3	2	1	9
06.	E-books	5	4	3	2	1	9
07.	Downloadable audiobooks	5	4	3	2	1	9
08.	Digital magazines	5	4	3	2	1	9
09.	Streaming TV and movies	5	4	3	2	1	9
10.	Streaming music	5	4	3	2	1	9
11.	Online resources – financial, genealogy, instruction	5	4	3	2	1	9

14. Which THREE of the library items listed above do you think should receive the most emphasis from City leaders over the next THREE Years? [Write your answers below using the numbers from the list in Question 13.]

1st. _____ 2nd. _____ 3rd. _____

15. PARKS AND RECREATION. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Parks and Recreation		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Maintenance of City parks	5	4	3	2	1	9
02.	Number of City parks (currently 7)	5	4	3	2	1	9
03.	Number of walking trails	5	4	3	2	1	9
04.	Maintenance of walking trails	5	4	3	2	1	9
05.	Amenities in City parks (playgrounds, restrooms, pavilions, etc.)	5	4	3	2	1	9
06.	Dog parks	5	4	3	2	1	9

16. YOUTH RECREATION PROGRAMS (Run by Volunteer Organizations). For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Youth Recreation Programs		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
07.	Youth athletic programs Mountain Brook Athletics	5	4	3	2	1	9
08.	Youth athletic programs Mountain Brook Lacrosse	5	4	3	2	1	9
09.	Youth athletic programs Mountain Brook Soccer	5	4	3	2	1	9
10.	Ease of registering for programs	5	4	3	2	1	9
11.	Fees charged for recreational programs	5	4	3	2	1	9
12.	Number of outdoor athletic fields/facilities (baseball, soccer, softball, lacrosse, and football)	5	4	3	2	1	9
13.	Quality of outdoor athletic fields/facilities (baseball, soccer, softball, lacrosse, and football)	5	4	3	2	1	9

17. Which THREE of the parks and recreation items listed above in Questions 15 and 16 do you think should receive the most emphasis from City leaders over the next THREE Years? [Write your answers below using the numbers from the list in Question 16.]

1st. _____ 2nd. _____ 3rd. _____

18. How often do you use City trails?

_____ (1) Weekly _____ (2) Monthly _____ (3) Seldom _____ (4) Never

19. How often do you use City parks?

___ (1) Weekly ___ (2) Monthly ___ (3) Seldom ___ (4) Never

20. How often do you use City sport fields?

___ (1) Weekly ___ (2) Monthly ___ (3) Seldom ___ (4) Never

21. What amenities would you like to see added to City parks, trails, and/or sports fields?

22. CITY COMMUNICATION. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

City Communication	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Availability of information about City programs/services	5	4	3	2	1	9
02. Level of public involvement in local decision making	5	4	3	2	1	9
03. Quality of Quarterly City newsletter	5	4	3	2	1	9
04. The quality of the City's web page	5	4	3	2	1	9
05. Transparency of City government/the City's willingness to openly share information with the community	5	4	3	2	1	9
06. Quality of information available on the Animal Control, Fire and Police Facebook pages	5	4	3	2	1	9
07. Quality of City social media (i.e. Facebook, Twitter, Instagram, etc.)	5	4	3	2	1	9

23. Do you find the City's quarterly newsletter (The Reporter) informative and useful?

___ (1) Yes ___ (2) No ___ (9) Don't know

24. Would you be interested in receiving the City's quarterly newsletter (The Reporter) electronically, either from an email or from the City's website?

___ (1) Yes ___ (2) No ___ (9) Don't know

25. How often do you visit the City's website (www.mtnbrook.org)?

___ (1) Weekly ___ (2) Monthly ___ (3) Seldom ___ (4) Never

26. If you have used the City's website (www.mtnbrook.org) what information were you seeking? (Check all that apply.)

___ (1) News/announcements ___ (3) Contact information ___ (5) Other: _____
 ___ (2) Meeting information ___ (4) Report a problem

27. What information would you like to see added or improved on the website? _____

28. Do you have access to the Internet at home? ___ (1) Yes (Go to 27a & b) ___ (2) No (Go to Q28)

28a. If yes, do you have high speed internet access at your home?

___ (1) Yes (Go to Q27b) ___ (2) No (Go to Q28) ___ (9) Don't know

28b. If yes, what do you have?

___ (1) DSL modem ___ (2) Cable modem ___ (9) Not sure/Don't know

29. How often do you use public WiFi networks (anywhere)?

___ (1) Weekly ___ (2) Monthly ___ (3) Seldom ___ (4) Never

30. Have you used one of the City's new public WiFi networks (Crestline, Overton Park, MBHS or adjacent Athletic Complex, Library, Rathmell Park, Mountain Brook Elementary and Soccer Field, Brookwood Forest Elementary and Soccer Field, or English Village)?

___ (1) Yes ___ (2) No

31. Have you contacted the City with a question, problem, or complaint during the past year?

____ (1) Yes [Go to Q30a & Q30b] ____ (2) No [Go to Q31]

31a. Which City department did you contact most recently? _____

31b. Several factors that may influence your perception of the quality of customer service you receive from City employees are listed below. Using a scale of 1 to 5 where 5 means "always" and 1 means "never", please rate your satisfaction with the customer service you received from the City department you listed in Q30a.

Customer Service	Always	Usually	Sometimes	Seldom	Never	Don't Know
01. They were easy to contact	5	4	3	2	1	9
02. They were courteous and polite	5	4	3	2	1	9
03. They gave prompt, accurate, & complete answers to questions	5	4	3	2	1	9
04. They did what they said they would do in a timely manner	5	4	3	2	1	9
05. They helped you resolve an issue to your satisfaction	5	4	3	2	1	9

32. CITY LEADERSHIP. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

City Leadership	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of leadership provided by the City's elected officials	5	4	3	2	1	9
02. Overall effectiveness of appointed boards and commissions	5	4	3	2	1	9
03. Overall effectiveness of the Department Heads and staff	5	4	3	2	1	9

33. What priority would you rank the following projects? [please rank priority, with 1 being the HIGHEST priority and 8 being the LOWEST priority]

- | | |
|-------------------------------------|--|
| ____ (1) Expanded fire protection | ____ (5) New parks and recreation fields |
| ____ (2) Expanded police protection | ____ (6) Expansion of trails and sidewalks |
| ____ (3) Road resurfacing | ____ (7) Stormwater system improvements |
| ____ (4) Expanded recycling program | ____ (8) Parking and traffic congestion improvements |

BUSINESS AND ECONOMIC DEVELOPMENT

34. Using a five-point scale where 5 means "much too slow" and 1 means "much too fast", please rate the City's current pace of development in each of the following areas.

Economic Development	Much Too Slow	Slow	Just Right	Fast	Much Too Fast	Don't Know
01. Office development	5	4	3	2	1	9
02. High density business development	5	4	3	2	1	9
03. Mixed use development	5	4	3	2	1	9
04. Single-family residential development	5	4	3	2	1	9
05. Retail development	5	4	3	2	1	9

35. In general, how supportive are you of having the City use incentives to attract businesses?

____ (1) Very supportive ____ (2) Somewhat supportive ____ (3) Not sure ____ (4) Not supportive

36. How often do you typically go outside Mountain Brook city limits to shop?

____ (1) Every day ____ (3) At least once a week ____ (5) A few times per year
 ____ (2) A few times per week ____ (4) A few times per month ____ (6) Seldom or never

37. Please rank from 1 to 5 the preferred method of being reminded to shop local in the City of Mountain Brook, with 5 being "most preferred", and 1 being "least preferred".

____ (1) Local newspaper ____ (3) Posters ____ (5) Chamber of Commerce generated e-mails
 ____ (2) Radio ____ (4) Facebook postings

OTHER ISSUES

38. TRASH SERVICES. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Trash Service	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Residential Trash collection services	5	4	3	2	1	9
02. Brush and bulky removal services	5	4	3	2	1	9
03. Recycling programs	5	4	3	2	1	9
04. Litter control along major streets	5	4	3	2	1	9
05. Leaf Collection	5	4	3	2	1	9

39. How often do you recycle?

___ (1) Weekly ___ (2) Monthly ___ (3) Seldom ___ (4) Never

40. The City, along with Homewood, are the only municipalities in Alabama that provide back door garbage pick up, which is very costly. How important is this special service to you?

___ (1) Very Important ___ (3) Not Important ___ (9) Don't know
 ___ (2) Somewhat Important ___ (4) I take my garbage to the street

40a. In the past, the City imposed a garbage fee to help pay for part of the cost of the back door service. If, due to budgetary issues in the future, it becomes necessary to reinstate a fee to maintain this service, would you be in favor?

___ (1) Yes ___ (2) No ___ (3) Maybe

40b. What is the amount you would be willing to pay per year to continue having back door service, rather than curbside service?

___ (1) \$300-\$399 per year ___ (2) \$200-\$299 per year ___ (3) Less than \$200 per year

40c. Do you prefer twice a week curb side garbage service versus once a week back door garbage service?

___ (1) Yes ___ (2) No ___ (3) Maybe

DEMOGRAPHICS

41. How many in your household (counting yourself) are in the following age groups?

Under age 5 ___ Ages 15-19 ___ Ages 35-44 ___ Ages 65-74 ___
 Ages 5-9 ___ Ages 20-24 ___ Ages 45-54 ___ Ages 75+ ___
 Ages 10-14 ___ Ages 25-34 ___ Ages 55-64 ___

42. Approximately how many years have you lived in the City of Mountain Brook?

___ (1) Less than 5 years ___ (2) 5-10 years ___ (3) 11-20 years ___ (4) More than 20 years

43. How many people in your household work within the City limits of Mountain Brook? _____

44. Do you own or rent your current residence? ___ (1) Own ___ (2) Rent

45. What is your age? _____

46. Would you say your annual gross household income is:

___ (1) Under \$50,000 ___ (3) \$80,000 to \$119,999 ___ (5) \$200,000 or more
 ___ (2) \$50,000 to \$79,999 ___ (4) \$120,000 to \$199,999

47. Your gender: ___ (1) Male ___ (2) Female

48. Comments? _____

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
 ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having difficulties with City services. If your address is not correct, please provide the correct information. Thank you.

RESOLUTION NO. 2022-201

BE IT RESOLVED by the City Council of the City of Mountain Brook that the City Council hereby accepts the proposal submitted by Brasher Design Studio, in the form as attached hereto as Exhibit A, with respect to the Tot Lot at Crestline Village Construction Documents.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk

Compensation

Basic Services Fee

Based on a preliminary construction budget of \$681,000, we have developed a fee following the Alabama Division of Construction Management Schedule of Basic Fees applicable to a Building Group III project. The fee will be determined as a percentage of the Cost of Work due to interest from the stakeholder group to increase the scope of the project. Using the preliminary construction budget as a basis, the design fee for this project would be 7.6%. In order to accommodate structural, electrical, and mechanical engineering design for the project, the fee would be subject to an adjustment to **8.1% of total construction or \$55,161.**

Schematic Design	10%	\$5,516.10
Design Development	25%	\$13,790.25
Construction Documents	50%	\$27,580.50
Bidding	5%	\$2,758.05
Construction Administration	10%	\$5,516.10
Total Fee:		\$55,161.00



**Proposal for Design Services
for**

TOT LOT AT CRESTLINE VILLAGE CONSTRUCTION DOCUMENTS

Prepared For:
City of Mountain Brook
Attn: Shanda Williams

Prepared By:
Brasher Design Studio



The City of
MOUNTAIN BROOK

brasher

PLANNING | LANDSCAPE ARCHITECTURE | CONSULTING



Date: November 21, 2022

City of Mountain Brook, Alabama

Attn: Shanda Williams, Mountain Brook Parks and Recreation Director

RE: Proposal for the Tot Lot at Crestline Village Construction Documents

Shanda,

Brasher Design Studio, LLC is pleased to submit this proposal to the City of Mountain Brook for the development of construction documents for the Crestline Tot Lot. It would be an honor to assist the City with the design for this treasured community park.

Please see below for our team and the understanding of the scope of services for this project.

Project Team

Project Lead	Brasher Design Studio
Civil Engineer	Caprine Engineering
Structural Engineer	Live Oak Engineering

Architect, Mechanical Engineer, Electrical Engineer, Playground Company - TBD

Scope of Services

The overall design process will address the development of the site with the following elements under consideration:

- Site Design and Hardscapes – paving, walls, steps, ramps and fence
- Circulation and Accessibility – pedestrian and vehicular flow, ADA access
- Site Furnishings – benches, tables, trash receptacles, bike racks, etc.
- Playground Equipment and Surfacing
- Electrical Design – area and building lighting, outlet receptacles
- Structures – restroom, pavilion, arbors
- Grading and Stormwater Management
- Planting Design and Irrigation
- Coordinate all work with the city of Mountain Brook – Shanda Williams



- Schematic Design:** Conceptual Master Site Plan will be finalized after meeting with stakeholders. Master Site Plan Rendering will be completed for use in fundraising efforts.
- Design Development:** With comments from the Schematic Design all elements will be further developed and presented for design development. Revisions will be made based on comments.
- Construction Docs:** With comments made from the Design Development phase we will prepare plans & specifications required for pricing and construction.
- Deliverables are:**
- Site Civil Engineered Drawings
 - Architectural Drawings
 - Structural Drawings
 - Electrical Drawings
 - Mechanical Drawings
 - Playground Plan
 - Landscape Plan
 - Planting Plan
 - Irrigation Plan
 - All supporting details and specifications.
- Advertise for Bidding:** Prepare documents for public bid.
- Construction Admin:** Periodic site visits. General Contractor and Owner coordination.



Compensation

Basic Services Fee

Based on a preliminary construction budget of \$681,000, we have developed a fee following the Alabama Division of Construction Management Schedule of Basic Fees applicable to a Building Group III project. The fee will be determined as a percentage of the Cost of Work due to interest from the stakeholder group to increase the scope of the project. Using the preliminary construction budget as a basis, the design fee for this project would be 7.6%. In order to accommodate structural, electrical, and mechanical engineering design for the project, the fee would be subject to an adjustment to **8.1% of total construction or \$55,161.**

Schematic Design	10%	\$5,516.10
Design Development	25%	\$13,790.25
Construction Documents	50%	\$27,580.50
Bidding	5%	\$2,758.05
Construction Administration	10%	\$5,516.10
Total Fee:		\$55,161.00

Reimbursable Expenses

Reimbursable Expenses are project-related expenses that accrue over the course of design phases of a project. The following expenses are reimbursable, and will be invoiced monthly as incurred at 1.2 times our cost:

- Printing/mounting and material costs including drawings for presentations, meetings, contractor pricing, permitting and discussion purposes. For budgetary purposes, we recommend an allowance of \$500 be established for project related printing and material expenses.
- Out of town travel expenses, lodging, and meals directly associated with the project and incurred by our employees will be considered a reimbursable expense.
- Automobile travel associated with the project and incurred by our employees will be invoiced at \$0.62.5/ mile.
- Documentation of existing conditions, and during construction.

Additional Services

Additional services are services outside of the scope noted herein, or services that were not anticipated at the writing of this agreement, or are special services requested by the



Owner. Should additional Services be required during this project, we will notify the Owner prior to commencing said work. Approved Additional Services for in-house design or administration services will be invoiced at \$150 per hour.

- Construction staking and as-built hardscape
- Geotechnical Report
- Tree Tagging
- LEED administration
- Materials Testing and Stormwater Permit
- Wayfinding Signage
- As-Built Illustrative Renderings
- Materials Testing and Stormwater Permit

Payment Terms

Professional services will be invoiced monthly in accordance with the status of the work. Payment is due 30 days from the invoice date and is considered past-due thereafter.

Liability Insurance

Brasher Design Studio, LLC maintains general liability and professional liability insurance coverage. A copy of our insurance certificates are available upon request.

Project Schedule

Brasher is prepared to begin these services immediately upon notice. Work to be performed on the schedule set by the owner. It is our understanding that the project's desired schedule is to complete the construction of the park by the end of 2023.

If this proposal meets your approval, please signify by adding your signature below and sending back to me.

Best regards,

Dale Brasher, PLA
Principal
Brasher Design Studio, LLC



Agreement for design services for the Tot Lot at Crestline Village
Construction Documents

City of Mountain Brook

Date

11.21.2022

Brasher Design Studio

Date

RESOLUTION NO. 2022-202

BE IT RESOLVED by the City Council of the City of Mountain Brook that the City Council hereby accepts the proposal submitted by Brasher Design Studio, in the form as attached hereto as Exhibit A, with respect to the Brookwood Forest Field improvements Conceptual Master Plan.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk

**Proposal for Design Services
for**

**BROOKWOOD FOREST FIELD
IMPROVEMENTS
CONCEPTUAL MASTER PLAN**

Prepared For:
City of Mountain Brook
Attn: Shanda Williams

Prepared By:
Brasher Design Studio



The City of
MOUNTAIN BROOK

brasher

PLANNING | LANDSCAPE ARCHITECTURE | CONSULTING



Date: November 21, 2022

City of Mountain Brook, Alabama
Attn: Shanda Williams, Mountain Brook Parks and Recreation Director

RE: Proposal for the Brookwood Forest Field Improvements Conceptual Master Plan

Shanda,

Brasher Design Studio, LLC is pleased to submit this proposal to the City of Mountain Brook for the development of a Conceptual Master Plan for improvements to the Brookwood Forest Elementary Field recreational facility. It would be an honor to assist the City with this design. Please find below the following understanding of the project scope of services.

Scope of Services

Using Google aerial images and/or topographic survey or existing surveys provided by City we will create a base site plan file showing all existing conditions and proposed conditions. We will provide a Conceptual Master Plan for improvements to the existing recreational facility. Potential improvements to the facility include adding a new restroom building, a new access road to the field, a pavilion, sidewalks, landscaping and explore other opportunities to maximize the space. The intent is to keep as many trees as possible to maintain the character of the wooded area.

Task 1. Existing Conditions and Site Analysis

- Develop a project base map with survey and/or aerial photography
- Review and assess of site and facility use
- Inventory and condition assessment
- Analysis of terrain and soil characteristics
- Evaluation of existing pedestrian and vehicular accessibility
- Evaluation of viewsheds

Task 2. Conceptual Master Plan Development

- Kickoff meeting with owner
- Recommendations/development of site-specific amenity opportunities
- Delivery of site plan for review through digital media
- Delivery of projected cost analysis of improvements



- Meet with the owner for the finalization of input and approval

Task 3. Final Conceptual Master Plan

- Production and delivery of the final conceptual master plan and cost estimate through digital media
- Meet with the owner for the review of the final plan and cost estimate

Deliverables

- (1) One first draft Conceptual Master Plan for the improvement of the existing park with character images for review, feedback, and revision requests. Delivered digitally.
- (1) One Conceptual Construction Cost Estimate to provide the owner with the projected costs.
- (1) One Final Conceptual Master Site Plan Rendering with character images. Changes from the first conceptual master plan review will be included in this plan. After receipt of the final plan, revision requests will be allowed through after more review. Delivered digitally and large print.
- (1) One Final Conceptual Construction Cost Estimate to provide the owner the anticipated project costs.

Design Fee: Lump Sum of \$5,900

After the final conceptual master plan is complete, and upon your request, we can provide a fee for the implementation of the conceptual design that will include construction documents, bidding, and construction administration.

Reimbursable Expenses

Reimbursable Expenses are project-related expenses that accrue over the course of design and construction phases of the project. The following expenses are reimbursable, and will be invoiced monthly as incurred at 1.2 times our cost:

- All printing/mounting and material costs including drawings for presentations, meetings, contractor pricing, permitting, and discussion purposes.

Additional Services

The following are other services that may be provided as additional services, if agreed to in advance by you and Brasher Design Studio. Items requested after Final Conceptual Master Plan is complete or not in the scope above will be considered additional including but not limited to:



- Topographical Survey
- Geotechnical Report
- Construction Documents (Hardscape, Landscape, Irrigation, Pavilion, Grading Plans, Utility Plans, Structural, Tree Tagging)
- More revision requests than what is outlined in this proposal
- Construction staking and as-built plans
- Construction Administration
- Materials Testing and Stormwater Permit
- Wayfinding Signage

Any additional services will be billed at \$150/hr.

Payment Terms

Professional services will be invoiced monthly in accordance with the status of the work. Payment is due 30 days from the invoice date and is considered past-due thereafter.

Liability Insurance

Brasher Design Studio, LLC maintains general liability and professional liability insurance coverage. A copy of our insurance certificates are available upon request.

Project Schedule

Brasher Design Studio is prepared to begin these services immediately upon receipt of signed design contract. Work to be performed in the schedule set by the client. It is our understanding that the proposed work is to be designed in the first quarter of 2023.

If this proposal meets your approval, please signify by adding your signature below and sending back to me. We are excited and look forward to working with you on the development of a Conceptual Master Plan for the Brookwood Forest Elementary School Field Improvements.

Best regards,

Dale Brasher, PLA
Principal
Brasher Design Studio, LLC



Agreement for design services for the Brookwood Forest Elementary
Field Improvements

City of Mountain Brook

Date

11.21.2022

Brasher Design Studio

Date

RESOLUTION NO. 2022-203

WHEREAS, the mission of BEE CITY USA is to galvanize communities to sustain pollinators, responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides; and

WHEREAS, thanks to the more than 3,600 species of native bees in the United States, along with introduced honey bees, we have very diverse dietary choices rich in fruits, nuts, and vegetables; and

WHEREAS, bees and other pollinators have experienced population declines due to a combination of habitat loss, poor nutrition, pesticides (including insecticides, fungicides, and herbicides), parasites, diseases, and climate change; and

WHEREAS, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers; and

WHEREAS, ideal pollinator-friendly habitat:

- (A) Is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season to provide diverse and abundant nectar and pollen, since many wild pollinators prefer or depend on the native plants with which they co-adapted;
- (B) is free or nearly free of pesticides, as many pesticides can harm pollinators and/or their habitat;
- (C) comprises undisturbed spaces (leaf and brush piles, unmown fields or field margins, fallen trees and other dead wood) for nesting and overwintering; and
- (D) provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, Integrated Pest Management (IPM) is a long-term approach to maintaining healthy landscapes and facilities that minimizes risks to people and the environment by: identifying and removing the causes of pest problems rather than only attacking the symptoms (the pests); employing pests' natural enemies along with cultural, mechanical, and physical controls when prevention is not enough; and using pesticides only when no other method is feasible or effective; and

WHEREAS, supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability; and

WHEREAS, the City of Mountain Brook should be certified a BEE CITY USA community because the City has minimized the use of pesticides and herbicides in public parks, city traffic islands, and along streets and sidewalks; the City's Board of Landscape Design has

developed a Native Plant list for use by the City; the City does not bag leaf litter on most city-owned real estate, but instead relocates fallen leaves to natural areas in parks and other public properties; the City's Planning Commission encourages native plant material when a buffer or natural area is required in conjunction with rezoning; the City has eliminated routine vector spraying for mosquitos; and the City installs seasonal pollinator-friendly plants in pots around its villages; and

NOW, THEREFORE, in order to enhance understanding among local government staff and the public about the vital role that pollinators play and what each of us can do to sustain them, the City of Mountain Brook chooses to support and encourage healthy pollinator habitat creation and enhancement, resolving as follows:

1. The City of Mountain Brook Department of Planning, Building, & Sustainability (PB&S) is hereby designated as the BEE CITY USA sponsor.
2. The Director of PB&S is designated as the BEE CITY USA Liaison.
3. Facilitation of the City of Mountain Brook's BEE CITY USA program is assigned to the Mountain Brook Bee City (MBBC) Committee.
4. The MBBC Committee is authorized to and shall:
 - a. Celebration: Host at least one educational event or pollinator habitat planting or restoration each year to showcase the City of Mountain Brook's commitment to raising awareness of pollinator conservation and expanding pollinator health and habitat.
 - b. Publicity & Information: Install and maintain at least one authorized BEE CITY USA street sign in a prominent location, and create and maintain a webpage on the City of Mountain Brook's website which includes, at minimum, a copy of this resolution and links to the national BEE CITY USA website; contact information for your BEE CITY USA Liaison and Committee; reports of the pollinator-friendly activities the community has accomplished the previous year(s); and your recommended native plant species list and integrated pest management.
 - c. Habitat: Develop and implement a program to create or expand pollinator-friendly habitat on public and private land, which includes, but is not limited to, Identifying and inventorying the City of Mountain Brook's real property that can be enhanced with pollinator-friendly plantings; creating a recommended locally native plant list to include wildflowers, grasses, vines, shrubs, and trees and a list of local suppliers for those species; and, tracking (by square footage and/or acreage) annual area of pollinator habitat created or enhanced.
 - d. Pollinator-Friendly Pest Management: Create and adopt an integrated pest management (IPM) plan designed to prevent pest problems, reduce pesticide use, and expand the use of non-chemical pest management methods.
 - e. Policy & Plans: Establish, through the City of Mountain Brook, a policy in the Villages Master Plan of the City of Mountain Brook to acknowledge and commit to the BEE CITY USA

designation and review the Villages Master Plan and other relevant documents to consider improvements to pest management policies and practices as they relate to pollinator conservation, identify appropriate locations for pollinator-friendly plantings, and consider other appropriate measures.

f. Renewal: After completing the first calendar year as a BEE CITY USA affiliate, each February, apply for renewal of the City of Mountain Brook's BEE CITY USA designation following the format provided by BEE CITY USA, including a report of the previous year's BEE CITY USA activities, and paying the renewal fee based on the City of Mountain Brook's population.

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama that the City Council hereby approves a resolution designating the City of Mountain Brook as a BEE CITY USA® affiliate.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk





Pollinator Conservation: Playing Your Part

Bee City USA

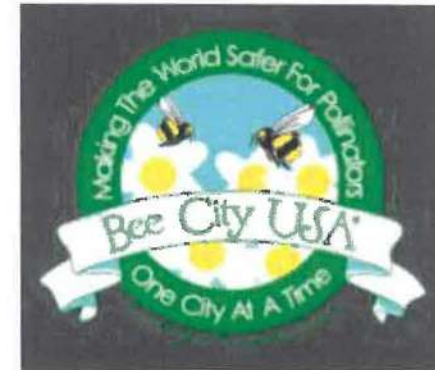
As an extension of the green initiatives already in place for the City of Mountain Brook, such as:

Mayor's **Green Villages** Initiative, transitioning from gas-powered to electric battery leaf blowers and weed eaters (maybe mowers) for city villages and parks (supports reduced noise and pollution);

Annual **Paper Recycling/E-Waste Day**;

As described by Shanda Williams, Parks Director, the city is currently **expanding pollinator friendly habitats and using pesticides and herbicides in a judicious manner** consistent with the Bee City Resolution.

Bee City USA fosters ongoing dialogue in urban areas to **raise awareness of the role native pollinators play** in our communities and what each of us can do to provide them with healthy habitat.



Incorporated cities, towns, and communities across America are invited **to make pollinator-friendly commitments** and become certified as a Bee City USA affiliate.



Bee City USA **galvanizes communities to sustain pollinators** by providing them with healthy habitat, rich in a variety of native plants, and free to nearly free of pesticides.

The Bee City USA **affiliates program endorses a set of commitments, defined in an adopted resolution**, for creating sustainable habitats for pollinators, which are vital to feeding the planet.





1 in 3

bites of food we
eat is courtesy of
insect pollination



90%

of the world's wild
plants depend on
pollinators to reproduce





170

Bee City USA Affiliates

322

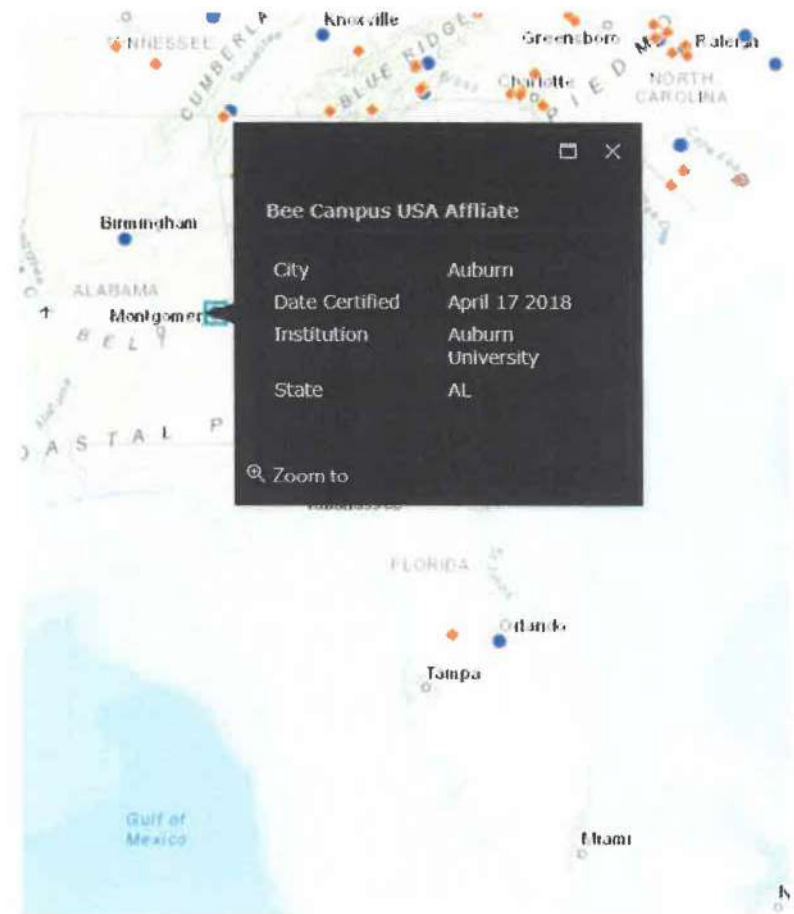
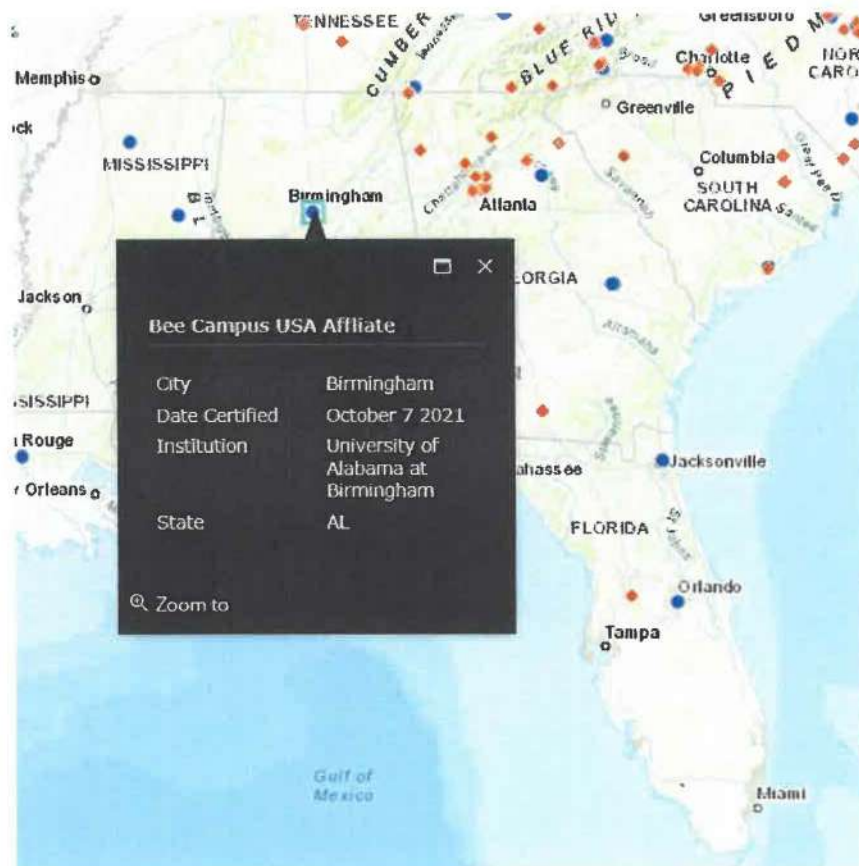
Total City & Campus Affiliates

45

States, plus DC and Puerto Rico

There are currently 170 Bee City USA affiliates across the country that are making an impact in protecting pollinators by raising awareness, establishing and enhancing habitats, and celebrating the achievements of the volunteers leading the effort.

Mountain Brook would be the first Bee City affiliate in the state of Alabama. There are two Bee City Campus affiliates in the state of Alabama; UAB and Auburn University.



As part of your certification

As a proud Bee City USA affiliate, we ask that you:



Annually celebrate being a Bee City USA community with a Proclamation and public awareness activities.



Publicly acknowledge your commitment through signage, web links and Facebook page



Following the Renewal Application guidelines and paying an annual renewal fee, proudly share your achievements with Bee City USA to renew your designation

Bee City USA affiliates commit to:

- Establish a standing **Bee City USA committee** to advocate for pollinators.
- **Create and enhance pollinator habitats** on public and private land through **increasing** the abundance of **native plants** and **reducing** the **use of pesticides**.
- **Incorporate pollinator-conscious practices** into city or county policies and plans.
- **Host an annual pollinator awareness event.**
- **Publicly acknowledge Bee City USA affiliation** with signs and online presence.
- **Annually apply for renewal and report on the previous year's activities.**
- **Pay an initial application fee and annual renewal fee.**



Events

Bee City USA affiliates commit to host or co-host **at least one pollinator awareness event each year**. The focus of these events should be on native pollinators and the steps we can take to conserve them.

Signage

All affiliates are encouraged to **display signage** focused on pollinator conservation and publicly acknowledge their affiliation with signs.

On-Line Presence

Affiliates also maintain an **online presence to share information** about their activities as well as their native plant list, native plant supplier list, and integrated pest management plan.

Pollinator Habitats, Native Plant Lists, and Suppliers

Create and enhance pollinator habitat on public and private land by **increasing the abundance of native plants and providing nest sites.**

Affiliates commit to creating or enhancing pollinator habitat on public and private land each year. To assist with habitat creation and provide guidance for the community, affiliates **create a native plant list and native plant supplier list.** *These lists should be complete by your first renewal.*

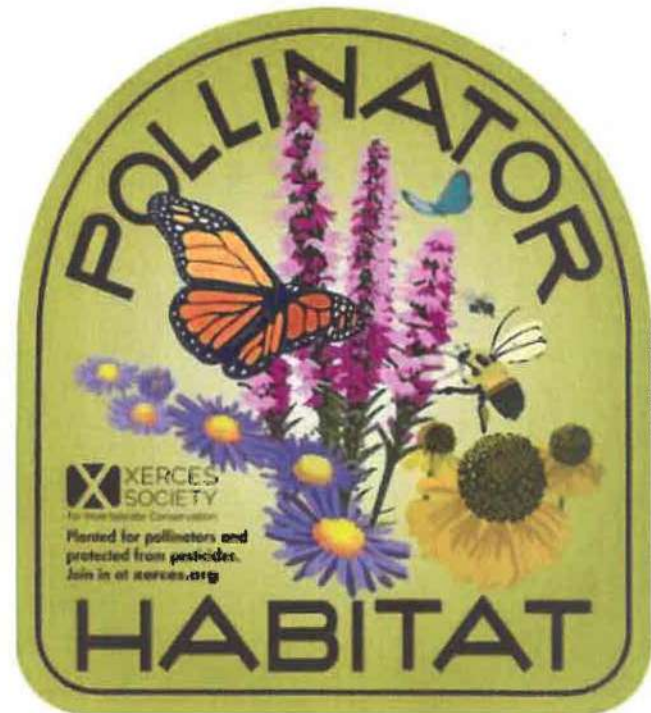
Reduce the use of pesticides

Create and **adopt an integrated pest management (IPM) plan** designed to prevent pest problems, reduce pesticide use, and expand the use of non-chemical pest management methods. *The IPM plan should be developed over the first few years of affiliation.*

Publicly acknowledge Bee City USA affiliation with signs and an online presence

Affiliates commit to **display at least one sign designating their community as a Bee City USA affiliate.** *Xerces provides the artwork for these signs and encourages affiliates to work with local sign makers to have them printed.*

Affiliates also **commit to maintaining an online presence** where they *share information about their activities as well as their native plant list, native plant supplier list, and integrated pest management plan.*



Affiliates pay an **initial application fee** and an **annual renewal fee** scaled to their **population size** for cities and student enrollment for campuses.

Pay the application fee.

- \$ 100 (population <9,999)
- \$ 200 (population 10,000 - 24,999)
- \$ 300 (population 25,000 - 49,999)
- \$ 400 (population 50,000 - 99,999)
- \$ 500 (population >100,000)



▲ Bee stings: will improving habitat for pollinators increase the chances of people getting stung?

Native bees rarely sting people, in fact male bees aren't able to sting at all and many native bees are too small to sting humans. Most stings are from wasps which are often defensive of their nests.

Steps for Affiliate Certification and First Year

- Create adopted resolution and submit with Application for Certification (pay \$200 application fee)
- Form BeeCity Committee (3 individuals plus one staff member from lead department and council liaison)
- Create a native plant list and native plant supplier list
- Create and adopt an integrated pest management (IPM) plan
- Host at least one local Pollinator Awareness Event
- Display at least one BeeCity USA sign
- Maintain an on-line presence promoting pollinator awareness and best practices

Benefits and Support to Affiliates

Access to an Online Affiliate Portal

Gain access to an affiliate portal where you can *explore a variety of resources including helpful information for creating an Integrated Pest Management plan, native plant list, and native plant supplier list.* Through the portal affiliates can also interact with other affiliates using the online forum, post their events to the community calendar, and view materials to assist with outreach and education.

Custom Logo and Street Sign Artwork

As an affiliate *you will receive files for a custom affiliate logo that can be used on any materials associated with your work as well as artwork for a street sign.*

Access to Training Opportunities

Affiliates will be invited to attend *training opportunities, workshops, and webinars* on a variety of topics including Integrated *Pest Management, planting to support pollinators, and outreach and education.*

Support From Pollinator Conservation Experts

Gain *access to pollinator conservation staff* across the country. Affiliates are welcome to contact the Xerces Society for one on one support.

Recognition of Conservation Work

Affiliates of Bee City USA *gain national recognition for their work to conserve pollinators.* Affiliates are listed on the Bee City USA website and can use their affiliation to promote their community's commitment to conservation. There are also opportunities for affiliates to share their work through presenting as part of webinars and writing blog posts



RESOLUTION NO. 2022-204

**A RESOLUTION AUTHORIZING THE SALE OR DISPOSAL
OF CERTAIN SURPLUS PROPERTY**

WHEREAS, the City of Mountain Brook, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Brook, as follows:

Section 1. It is hereby established and declared that the following equipment owned by the City of Mountain Brook, Alabama is no longer needed for public or municipal purposes and is hereby declared surplus property:

Item	Manufacturer	Model	Number
Sign Trailer	Kustom Signals	Trailer	2
Image runner	Canon	C2880	1
Deskjet PRO	HP	8600	1
Printer	HP	477	1
Laserjet printer	HP	CM2320	1
Printer	HP	2035	1
Printer	HP	2015	2

Section 2. That the City Manager, or his designated representative, is hereby authorized and directed to sell said property by way of public Internet auction or to dispose of said items not sold.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk



Heather Richards <richardsh@mtnbrook.org>

Re: Old sign trailers

Jay Loring <loringj@mtnbrook.org>

Tue, Dec 6, 2022 at 9:09 AM

To: Steve Odell <odells@mtnbrook.org>, Heather Richards <richardsh@mtnbrook.org>, Jason Rhoads <rhoadsj@mtnbrook.org>

----- Forwarded message -----

From: Jay Loring <loringj@mtnbrook.org>

Date: Mon, Dec 5, 2022 at 2:00 PM

Subject: Old sign trailers

To: <loringj@mtnbrook.org>

Attached are photos of the old sign trailers that we can declare as surplus.

There are two signs. Each has a VIN plate attached and a photo of each is included.

Manufacturer: Kustom Signals, Inc.

Model: trailer

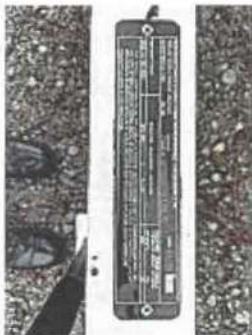
Vin number: 1K9BM111x6G118011 and 1K9BM11186G118010

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5 attachments



IMG-1441.jpg
5274K



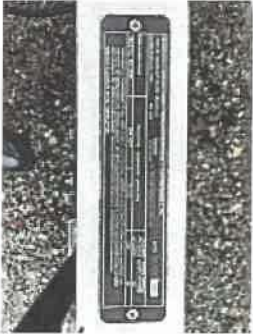
IMG-1439.jpg
3173K



IMG-1436.jpg
4372K



IMG-1435.jpg
5032K



IMG-1434.jpg
3853K



City of Mountain Brook

Heather Richards <richardsh@mtnbrook.org>

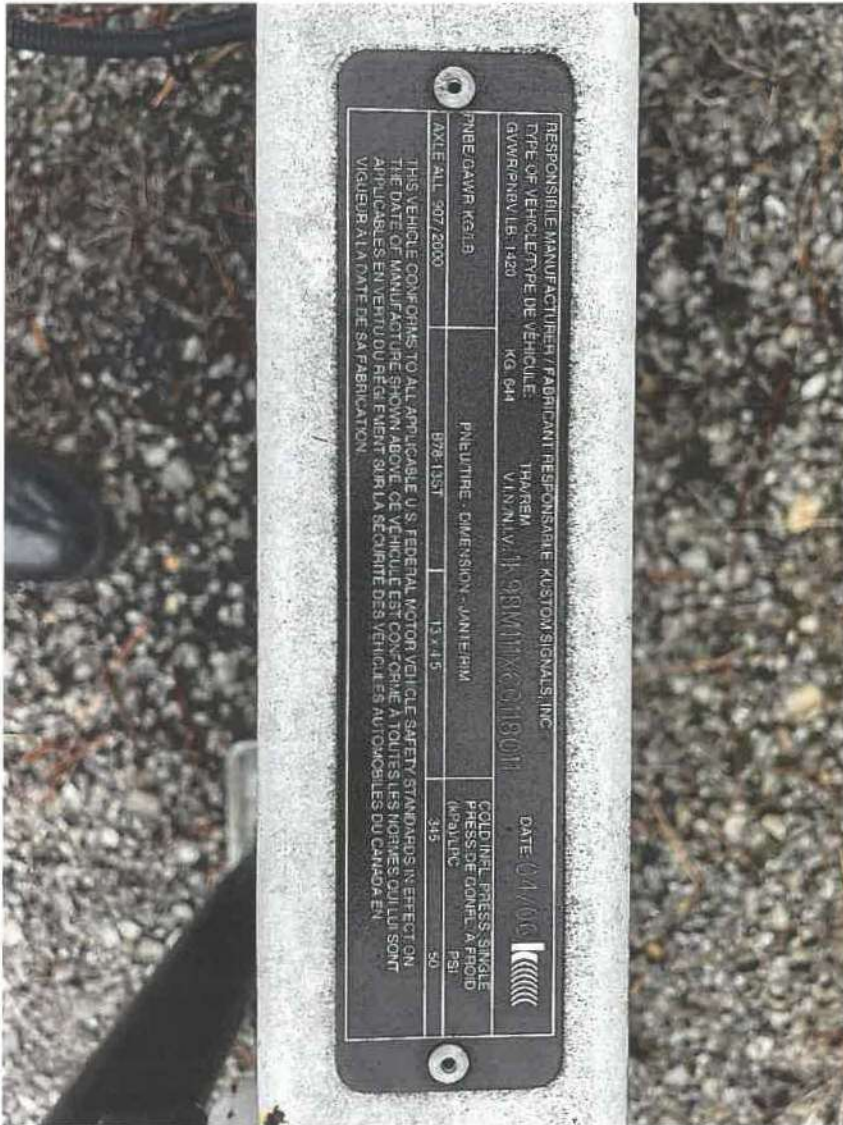
Re: Old sign trailers

Steve O'Dell <odells@mtnbrook.org>

Tue, Dec 6, 2022 at 9:04 AM

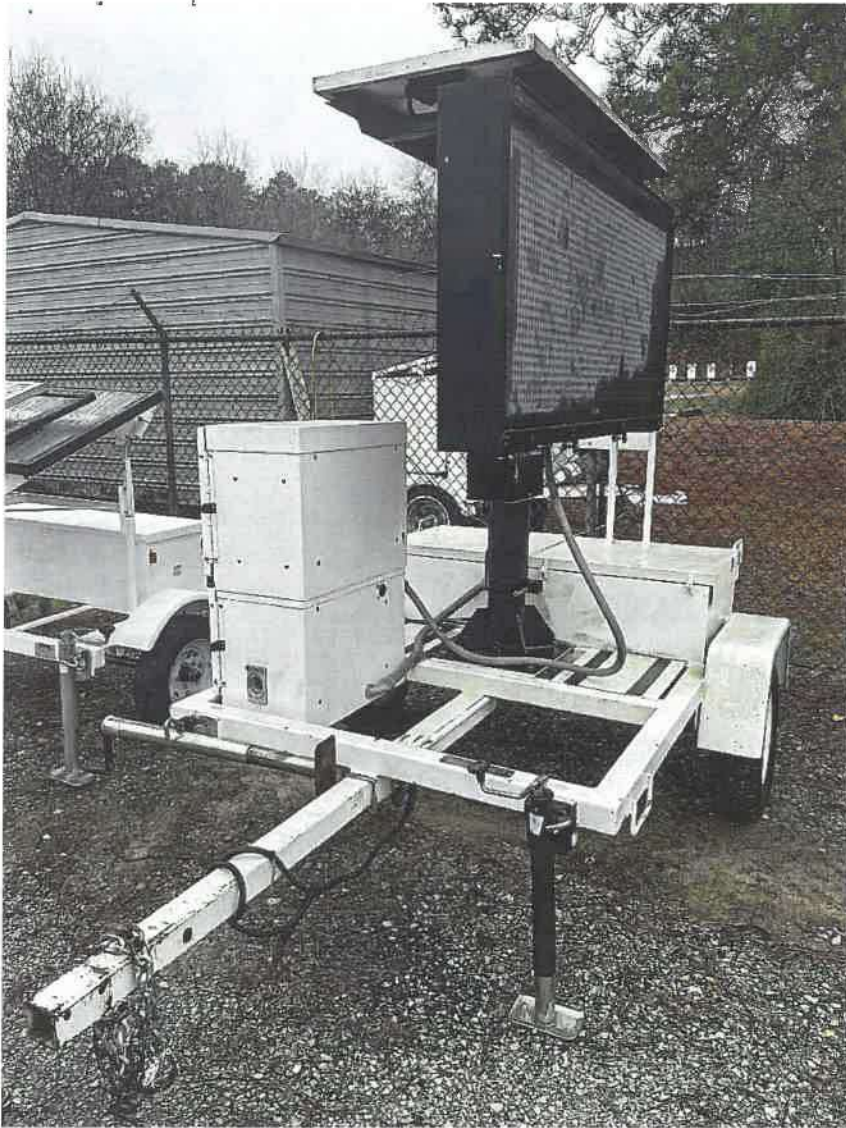
To: Heather Richards <richardsh@mtnbrook.org>

Cc: Jay Loring <loringj@mtnbrook.org>, Jason Rhoads <rhoadsj@mtnbrook.org>



here you go







Steve O'Dell
City of Mountain Brook IT Dept

12/6/22, 9:07 AM

City of Mountain Brook Mail - Re: Old sign trailers

Office: 205-802-3820
Cell: 205-913-3176
Fax: 205-874-0610
Email: odells@mtnbrook.org

[Quoted text hidden]



Heather Richards <richardsh@mtnbrook.org>

for auction to gov deals

1 message

Gilbert Aban <abang@mtnbrook.org>

Tue, Dec 6, 2022 at 11:24 AM

To: Heather Richards <richardsh@mtnbrook.org>, Steve O'Dell <odells@mtnbrook.org>

Canon Image runner c2880 S#JER25577
 HP Deskjet PRO 8600 S# CN3B9EWHWQ
 HP LJ PRO M127FN S# CNB9H48HBD
 HP 477 S# VNB8J6XJ2X
 HP Laserjet CM2320 S#
 CNF9C9RX68

HP 2035 S# VNB3419233

HP 2015 S# CNB1P90260
 HP 2015 S# CNB1MQ8542

Thank you,

Gilbert Aban
 INFORMATION TECHNOLOGY



The City of
**MOUNTAIN
 BROOK**
 Est. 1942

[p] 205 802 3819
 [f] 205 874 0619
 [e] abang@mtnbrook.org
 [w] www.mtnbrook.org
 [a] 56 Church St. Mountain Brook, AL 35213

Avoid Malware and Scams -Always stop, look, and think before you click!

1. Don't click on suspicious e-mail attachments: Most viruses and worms arrive on your PC in the form of e-mail attachments.
2. *Be cautious of the return address: Though an e-mail message may claim it's from your bank, your ISP, or even your boss, that doesn't mean it is.*
3. *Be cautious of the message: To persuade you to launch a virus-laden mail attachment or provide your personal information, virus authors must earn your trust.*
4. *Be cautious of the link: A link in an e-mail message that claims to point to a bank (ex.) web site may not really go there.*

***** If you suspect or detect any suspicious activity please notify us immediately. *****

RESOLUTION NO. 2022-205

BE IT RESOLVED by the City Council of the City of Mountain Brook that the City Council hereby ratifies and approves the transfer of funds as follows for the year October 1, 2021 through September 30, 2022:

Ledger Number	Ledger Description	Amount
100-3401-4020	Sales Tax	\$1,200,000.00
100-3401-4027	Lodging Tax	800,000.00
100-3402-4100	License Fees	500,000.00
100-3402-4120	Construction Permits	500,000.00
100-1116-6917	Transfers Capital	3,000,000.00
417-3408-4810	Transfers-General Fund	3,000,000.00
	Transfer \$3,00,000.00 of the 2022 General Operation surplus to Capital Projects (Fund 417) for future infrastructure and sidewalk projects.	

ADOPTED: This 12th day of December, 2022.

Council President

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council at its meeting held on January 12, 2021, as same appears in the minutes of record of said meeting.

City Clerk

RESOLUTION NO. 2022-206

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOUNTAIN BROOK EMERGENCY COMMUNICATIONS (E911) DISTRICT ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022

BE IT RESOLVED by the Board of Commissioners of the Mountain Brook Emergency Communication District ("District"), that the following is the adopted budget for the District for the fiscal year beginning October 1, 2021, and ending September 30, 2022 (as adopted by the City Council of the City of Mountain Brook upon its adoption of Ordinance No. 2109 on September 27, 2021):

		(For Reference Only)	
		9/30/2022	9/30/2021
<u>Ledger No.</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>
531-3106-4310	Grants	\$ (10,300)	\$ 0.00
531-3305-4500	Fines & Forfeitures (Act 03-289)	(1,600)	(1,557)
531-3404-4050	E-911 Surcharge (MCI Metro)	(10,000)	(3,534)
531-3404-4050-3401	E-911 Surcharge (Mobile)	(442,000)	(388,277)
531-3407-4400	Other Investment Earnings	(25)	(25)
531-3408-4810	Transfers General Fund	<u>(750,000)</u>	<u>(756,695)</u>
	E911 Revenue	(1,213,925)	(1,150,088)
531-1100-6407	Insurance and Bonding	1,250	650
531-1213-6307	Bank Fees	400	347
531-3510-6210	Development-Training	2,200	618
531-3510-6300	Supplies/Exp-General	6,500	1,039
531-3510-6464	Service Contr-Comm Equip	41,975	32,956
531-3510-6610	Utilities-Telephone	48,100	55,043
531-3510-6870	Contract Fees	620,000	28,700
531-3516-6910	Transfers-City General Fund	488,000	975,086
531-3516-6941	Transfers-Capital Projects Fnd	0.00	0.00
531-3590-6941	Transfers-Capital Projects Fnd	<u>0.00</u>	<u>0.00</u>
	E911 Expenses	<u>1,208,425</u>	<u>1,094,439</u>
	Excess of (Revenue) Over Expenditures	(5,500)	(55,649)
	(Fund Balance), Beginning of Year	<u>355,104</u>	<u>299,455</u> ⁽¹⁾
	(Fund Balance), End of Year	<u>\$ 359,904</u>	<u>\$ 355,104</u>

BE IT FURTHER RESOLVED by the Board of Commissioners of the Mountain Brook Emergency Communications District that the District Administrator is hereby authorized and directed, for and on behalf of the District, to disburse funds for the payment of budgeted expenditures including and not limited to salaries and benefits, payroll taxes, service and other contracts, debt service, utilities, supplies and such other obligations incurred by the District in the normal course of public safety operations.

⁽¹⁾ As reported in the audited financial statements of the City of Mountain Brook as of and for the year ended September 30, 2020.

ADOPTED AND APPROVED: The 12th of December, 2022.

William S. Pritchard III, Acting Chairman

CERTIFICATION

I, Heather Richards, District Clerk of the Mountain Brook Emergency Communications District certify the above to be a true and correct copy of a resolution adopted by the Board of Commissioners of the Mountain Brook Emergency Communications District at its meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

District Clerk

RESOLUTION NO. 2022-207

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama, that the City Council hereby recommends to the State of Alabama, Alcoholic Beverage Control Board, the issuance of a 020 – Restaurant Retail Liquor license to Melt Lane Park LLC, (trade name: Melt), 1011 Jemison Lane, Mountain Brook, AL 35223.

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to forward a copy of this resolution to the State of Alabama, Alcoholic Beverage Control Board.

ADOPTED: This 12th day of December, 2022.

Council President Pro Tempore

APPROVED: This 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 12, 2022, as same appears in the minutes of record of said meeting.

City Clerk



CITY OF MOUNTAIN BROOK

P. O. Box 130009
Mountain Brook, Alabama 35213-0009
Telephone: 205.802.2400
Facsimile: 205.879.6913
www.mtnbrook.org

December 13, 2022

Ms. Valencia Johnson
Alabama ABC Board
234 Aquarius Drive, Suite 103
Homewood, AL 35209

Facsimile: (205) 942-2101

Gentlemen:

Attached is a copy of a resolution passed at the December 12, 2022, City Council meeting recommending the issuance of 020 – Restaurant Retail Liquor license as follows:

Melt Lane Park LLC
Trade name: Melt
1011 Jemison Lane
Mountain Brook, AL 35223

If you have any questions, please call me at 802-3823.

Sincerely,

Heather Richards
City Clerk

Enclosure

c: Jennifer Carlson
Jennifer@realandrosemary.com



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20221208160457670

Type License: 020 - RESTAURANT RETAIL LIQUOR **State:** \$300.00 **County:** \$300.00
Type License: **State:** **County:**
Trade Name: MELT **Filing Fee:** \$50.00
Applicant: MELT LANE PARK LLC **Transfer Fee:**
Location Address: 1011 JEMISON LANE MOUNTAIN BROOK, AL 35223
Mailing Address: 1011 JEMISON LANE MOUNTAIN BROOK, AL 35223
County: JEFFERSON **Tobacco sales:** NO **Tobacco Vending Machines:**
Product Type: **Type Ownership:** LLC
Book, Page, or Document info: 870 231
Do you sell Draft Beer?:
Date Incorporated: 06/29/2022 **State incorporated:** AL **County Incorporated:** JEFFERSON
Date of Authority: 06/29/2022
Federal Tax ID: 872359672 **Alabama State Sales Tax ID:** R011567876

Name:	Title:	Date and Place of Birth:	Residence Address:
ANN PAGET PIZITZ 6406355 - AL	MEMBER	05/02/1979 BIRMINGHAM ALABAMA	3836 KINROSS DRIVE BIRMINGHAM, AL 35242
HARRIET DESPINASKIS REIS 6831121 - AL	MEMBER	03/18/1963 BIRMINGHAM ALABAMA	401 CHERRY STREET BIRMINGHAM, AL 35213

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES
Does ABC have any actions pending against the current licensee? NO
Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO
Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO
Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES
Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? YES
Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO
Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: JASON R SMITH **Home Phone:** 205-908-5343
Business Phone: 205-800-8500 **Cell Phone:** 205-908-5343
Fax: **E-mail:** JAY@BROCKWELLSMITH.COM

PREVIOUS LICENSE INFORMATION: **Previous License Number(s)**
Trade Name: **License 1:**
Applicant: **License 2:**



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20221208160457670

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
 Name of Property owner/lessor and phone number: **LANE PARKE RETAIL LLC 205-871-0888**
 What is lessors primary business? **REAL ESTATE DEVELOPMENT**
 Is lessor involved in any way with the alcoholic beverage business? **NO**
 Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **YES**
 Is the business used to habitually and principally provide food to the public? **YES**
 Does the establishment have restroom facilities? **YES**
 Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
 Building Dimensions Square Footage: **2910** Display Square Footage:
 Building seating capacity: **70** Does Licensed premises include a patio area? **YES**
 License Structure: **SHOPPING CENTER** License covers: **OTHER**
 Number of licenses in the vicinity: **0** Nearest: **0**
 Nearest school: Nearest church: Nearest residence: **0 miles**
 Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:
ANN PAGET PIZITZ	BRIBERY OF PUBLIC SERVANT 08/03/2019	HUNTSVILLE POLICE DEPARTMENT	DISMISSED
ANN PAGET PIZITZ	DRIVING UNDER THE INFLUENCE - ALCOHOL 08/03/2019	HUNTSVILLE POLICE DEPARTMENT	PLED GUILTY PROBATION COMPLETED



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20221208160457670

Initial each

JRS
 JRS

In reference to law violations, I attest to the truthfulness of the responses given within the application.

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

JRS

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

X

In reference to Special Retail or Special Events retail license, Wine Festival and Wine Festival Participant Licenses, and Food or Beverage Truck Licenses, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

X

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

X

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

JRS

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

JRS

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

JRS

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *Melf Lane Park LLC*

Signature of Applicant: *[Handwritten Signature]* as POA for applicant

Notary Name (print): *Allison Renea Lowery*

Notary Signature: *Allison Lowery*

Commission expires: *12-6-2022*

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20221208160457670

**Private Clubs / Special Retail / Special Events / Wine Festival or Wine Festival
Participants licenses ONLY**

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Wine Festival / Wine Festival Participant licenses (5 Days or Less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

Are any applicants, whether individual, member of a partnership or association, or officers and directors of corporation or the corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act?: MELT (RESTAURANT) HAS ANOTHER LOCATION IN AVONDALE AND IS A FRANCHISOR FOR MELT RESTAURANT IN HOOVER AND HUNTSVILLE
License Covers: SINGLE SPACE IN A ONE LEVEL SHOPPING CENTER AND PATIO

Receipt Confirmation Page

Receipt Confirmation Number: **20221208160457670**
Application Payment Confirmation Number: **88638646**

Payment Summary	
Payment Item	Fee
Application Fee for License 020	\$50.00
Total Amount to be Charged	\$50.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
020 - RESTAURANT RETAIL LIQUOR	\$300.00	\$300.00	\$600.00
			\$0.00
Total Amount to be Charged	\$300.00	\$300.00	\$600.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 020 - RESTAURANT RETAIL LIQUOR
License Type 2:
License County: JEFFERSON
Business Type: LLC
Trade Name: **MELT**
Applicant Name: **MELT LANE PARK LLC**
Location Address: 1011 JEMISON LANE
MOUNTAIN BROOK, AL 35223
Mailing Address: 1011 JEMISON LANE
MOUNTAIN BROOK, AL 35223
Contact Person: JASON R SMITH
Contact Home Phone: 205-908-5343
Contact Business Phone: 205-800-8500
Contact Fax:
Contact Cell Phone: 205-908-5343
Contact Email Address:
Contact Web Address:
Contact Relationship to Applicant: ATTORNEY

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK,
ALABAMA, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022**

BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, that the following is the adopted budget for all major funds of the City for the fiscal year beginning October 1, 2021, and ending September 30, 2022:

	<u>General Operations</u>	<u>Park Board</u>	<u>Library Board</u>	<u>Capital Projects</u>	<u>Other Governmental</u>	<u>All Other</u>
	(100)	(115)	(70X)	(417/428/441)	(5XX/600)	(132/14X/153)
Funds Available:						
Revenues:						
Taxes	\$ 39,770,268	\$ 0	\$ 0	\$ 0	\$ 478,800	\$ 0
Licenses and permits	5,504,370	0	0	0	0	0
Intergovernmental	368,000	141,547	0	600,000	0	52,190
Charges for services	504,100	147,357	7,000	0	468,300	52,190
Fines and forfeitures	386,000	0	6,000	0	160,400	0
Grants	100,000	0	16,692	3,123,480	0	3,289,000
Investment Earnings	(300,000)	500	0	263,000	1,151	8,200
Miscellaneous	286,000	3,000	6,500	0	203,000	0
Proceeds from the issuance of debt	0	0	0	0	0	0
Proceeds from the sale of property	0	0	0	25,000	0	0
Intrafund transfers in:						
General Operations/Capital	0	0	0	10,415,382	1,640,135	(3,262,000)
Park Board	0	0	0	360,000	0	0
Library Board	0	0	0	132,000	0	0
Other (14X/153)	(52,191)	0	0	0	0	0
E-911	0	0	0	32,000	0	0
Operating transfers in-component unit	0	0	112,000	0	0	0
Donations	0	0	72,400	232,000	0	0
(Surplus) deficit	\$ (446,941)	(180,566)	(20,400)	(137,649)	(100,127)	(8,199)
Total Fund Available	\$ 46,385,981	\$ 292,404	\$ 200,192	\$ 15,045,213	\$ 2,851,659	\$ 131,381
Expenditures:						
Legislation and management	\$ 2,812,480	\$ 0	\$ 0	\$ 83,500	\$ 0	\$ 0
Planning	563,546	0	0	7,500	0	0
Intergovernmental	1,067,500	0	0	0	0	0
Unassigned benefits	1,583,200	0	0	0	0	0
Finance	1,900,324	0	0	108,000	363,680	0
Fire	8,408,888	0	0	1,973,332	0	0
Inspection Services	542,222	0	0	0	0	0
Police	8,329,409	0	0	2,495,056	1,416,447	27,000
Street and Sanitation	7,372,724	0	0	6,403,425	777,532	0
Parks and Recreation	0	1,360,040	0	3,785,400	0	156,572
Library	0	0	3,652,727	189,000	0	0
Debt service payments	0	0	0	0	262,000	0
Operating transfers-out:						
General Fund	0	0	0	0	0	(52,191)
Capital Projects	10,907,382	0	0	0	32,000	0
Special Revenue	365,135	0	0	0	0	0
Debt Service (Other)	375,000	0	0	0	0	0
Other funds (Other)	(2,362,000)	0	0	0	0	0
Park Board	1,067,636	(1,067,636)	0	0	0	0
Library Board	3,452,535	0	(3,452,535)	0	0	0
Total Expenditures	\$ 46,385,981	\$ 292,404	\$ 200,192	\$ 15,045,213	\$ 2,851,659	\$ 131,381

BE IT FURTHER ORDAINED by the City Council of the City of Mountain Brook, Alabama that the City Manager of the City is hereby authorized and directed, for and on behalf of the City, to disburse funds for the payment of budgeted expenditures including and not limited to salaries and benefits, payroll taxes, service and other contracts, debt service, utilities, supplies and such other obligations incurred by the City in the normal course of municipal, public safety, and recreational operations.

ADOPTED: The 12th day of December, 2022.

Council President

APPROVED: The 12th day of December, 2022.

Mayor

CERTIFICATION

I, Heather Richards, City Clerk of the City of Mountain Brook, Alabama, hereby certify the above to be a true and correct copy of an ordinance adopted by the City Council of the City of Mountain Brook at its meeting held on December 12, 2022, as same appears in the minutes of record of said meeting, and published by posting copies thereon on December 13, 2022, at the following public places as required by law.

City Hall, 56 Church Street
Gilchrist Pharmacy, 2850 Cahaba Road

Overton Park, 3020 Overton Road
Cahaba River Walk, 3503 Overton Road

City Clerk



CITY OF MOUNTAIN BROOK

P. O. Box 130009
 Mountain Brook, Alabama 35213-0009
 Telephone: 205.802.2400
 www.mtnbrook.org

Date: December 1, 2022
 To: Sam Gaston, City Manager
 From: Steven Boone
 Subject: Amend the fiscal 2022 budget
 c: Mayor and members of the City Council

I am proposing the following adjustments to the current (fiscal 2022) budget:

Ledger	Description	Debit (Credit)		General	Capital	E911 Fund
		Adopted Budget	Revised Budget	Operations (100)	Infrastructure (417)	(531)
				(Surplus) / Deficit	(Surplus) / Deficit	(Surplus) / Deficit
Ordinance 2128 (Surplus) Deficit				\$ (180,566)	\$ 1,029,876	\$ 0
100-3401-4020	Sales Tax	(12,497,763)	(13,697,763)	(1,200,000)		
100-3401-4027	Lodging Tax	(583,000)	(1,383,000)	(800,000)		
100-3402-4100	License Fees	(2,766,000)	(3,266,000)	(500,000)		
100-3402-4120	Construction Permits	(1,070,000)	(1,570,000)	(500,000)		
100-1116-6917	Transfers Capital	3,538,974	6,538,974	3,000,000		
417-3408-4810	Transfers General Fund	(3,538,974)	(6,538,974)		(3,000,000)	
Revise selected revenue projections for the fiscal year ended September 30, 2022 and transfer the excess surplus to Capital						
Ordinance No. 2128 dated September 12, 2022:						
531-3408-4810	Transfers General Fund Contract 911 Fees	(572,737)	(900,000)			(327,263)
531-3516-6910	Transfers General Fund Public Safety Dispatch labor cost recovery.	141,500	487,000			345,500 \$ 18,237
531-3404-4050-3401	E911 Surcharge Fees	(388,300)	(442,000)			(53,700)
531-3404-4050	E911 Surcharge Fees (MCI Metro)	0	(10,000)			(10,000)
531-3510-6210	Development - Training	25,000	2,200			(22,800)
531-3510-6300	Supplies	4,500	6,500			2,000
531-3510-6464	Service Contracts-Comm Equip	709,912	41,975			(667,937)
531-3510-6870	Shelby Co 911 Contract Fees	0	620,000			620,000
531-3516-6910	Transfers General Fund	487,000	488,000			1,000
531-3106-4310	Grants	0	(10,300)			(10,300)
531-3590-6941	Transfers Capital Projects Fund	32,000	0			(32,000)
531-3408-4810	Transfers General Fund	(900,000)	(750,000)			150,000
Revise the E911 Communications District Budget						
Revised (surplus) deficit				\$ (180,566)	\$ (1,970,124)	\$ (5,500)

Ord. No. 2128, Dec. 12, 2022