As authorized by the Governor of the State of Alabama on March 18, 2020, elected officials may deliberate by means of telephone conference, video conference or other similar means of communication. Members of the public are also invited to listen, observe and participate in public meetings by such means as well.

Due to COVID-19 and the mandate that public gatherings of 10 or more are not permitted. Therefore, should anyone wish to listen, observe or participate in the City Council meetings of December 14, 2020 at 7 p.m. (pre-meeting at 5:30 p.m.), please join by way of the Zoom app (re: Meeting ID: 801-559-1126, password 12142020).

1. Junior High Detention Pond construction plans and quotes-Mark Simpson of Schoel Engineering (Will need to authorize a contract for this project. See attached information. This item may be added to the formal agenda.)

2. Quotes for Stone and Sons on purchase and installation of pedestrian crossing signals at Montevallo/Canterbury-Richard Caudle of Skipper Consultants (Will need to authorize a contract for this project. See attached information. This item may be added to the formal agenda.)

3. Pedestrian Crossing Study at Overton and Knollwood-Richard Caudle of Skipper Consultants (See attached information.)

4. Conditional Use for lunchtime food service operation at 65 Church Street (Slims Pizza)-Sarah Moore, applicant and Dana Hazen (See attached information. This item may be added to the formal agenda.)

5. Traffic Island improvement plans, adding a new sign, for Dunbarton at the Cahaba on Overton Road at Stoneridge Drive (pending VDRC approval)-Shanda Williams (See attached information. This item may be added to the formal agenda.)

6. Board of Landscape Design appointments (Three)-Sim Johnson (See attached information. These items may be added to the formal agenda.)

7. Executive Session
December 11, 2020

City of Mountain Brook
56 Church Steet
Mountain Brook, AL 35213-3700

Attn: Mr. Sam Gaston

Project Reference: Mountain Brook Junior High
Detention Pond Modifications
Construction Proposals

Mr. Gaston:

We are in receipt of the bids for work to perform certain necessary modifications to the detention pond at Mountain Brook Junior High. Recall that our initial construction cost estimate was less than $50,000, therefore, bids were solicited by invitation rather than through the public bid process. In total, three proposals have been submitted. The bids were prepared based on construction plans and technical specifications prepared by Schoel.

The proposals received are listed in the following table.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price</th>
<th>Estimated Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gillespie Construction, LLC</td>
<td>$37,200.00</td>
<td>January 4, 2021</td>
</tr>
<tr>
<td>Tomahawk Construction **</td>
<td>$47,940.00</td>
<td>March, 2021</td>
</tr>
<tr>
<td>Southeastern Sealcoating</td>
<td>$81,146.00</td>
<td>January 18, 2021</td>
</tr>
</tbody>
</table>

** Price does include Trash Rack

Each bidder holds a general contractor’s license suitable for the type of work to be performed.

Based on the submitted bids, Schoel recommends consideration of award of this project to Gillespie Construction, LLC.

Yours very truly,

SCHOEL ENGINEERING CO., INC.

Mark Simpson, P.E., CFM

Cc: Mr. Ronald Vaughn, Public Works Director

Attachments: Proposal forms from each contractor
# Principle Items of Work
City of Mountain Brook  
Mountain Brook Junior High School  
Pond Modifications

<table>
<thead>
<tr>
<th>NO</th>
<th>Qty</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8</td>
<td>CUBIC YARDS</td>
<td>Retaining Wall</td>
</tr>
<tr>
<td>2</td>
<td>10</td>
<td>SQUARE YARD</td>
<td>Sidewalk Replacement</td>
</tr>
<tr>
<td>3</td>
<td>17</td>
<td>SQUARE YARD</td>
<td>Slope Paving Replacement</td>
</tr>
<tr>
<td>4</td>
<td>65</td>
<td>LINEAR FEET</td>
<td>6' High Chain Link Fence with 10' Double Gate</td>
</tr>
<tr>
<td>5</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Modify Outlet Structure</td>
</tr>
<tr>
<td>6</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Remove Sediment and Debris from Detention Pond</td>
</tr>
</tbody>
</table>

LUMP SUM PRICE: $37,200

Respectfully Submitted:

Bidder: Gillespie Construction, LLC  
Signature: McKinley Gillespie  
Address: 3304 3rd Ave. S, Jasper, AL 35501  
Date: 12.11.2020

By: McKinley Gillespie  
Title: Estimator  
AL Contractor’s License No: 47928  
Phone: 205.295.5263  
Fax: 205.295.3363  
Email: mgillespie@gillespieconstruction.net

Seal (if bid is by a corporation)

Attest: [Signature]
**Principle Items of Work**  
City of Mountain Brook  
Mountain Brook Junior High School  
Pond Modifications

<table>
<thead>
<tr>
<th>NO</th>
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<td>5</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Modify Outlet Structure</td>
</tr>
<tr>
<td>6</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Remove Sediment and Debris from Detention Pond</td>
</tr>
</tbody>
</table>

LUMP SUM PRICE: $81,146.00

Respectfully Submitted:

Bidder: Southeastern Sealcoating Inc.  
Signature: ___________________________  
Address: 1330 Adamsville Industrial Parkway, Birmingham, AL 35224  
By: David M. Henderson  
Title: Operations Officer  
AL Contractor's License No: 39074  
Phone: 205-798-9560  
Fax: 205-798-9065  
Email: David@southeasternsealcoating.com  

Seal (if bid is by a corporation)  
Attest: ___________________________
**Principle Items of Work**  
**City of Mountain Brook**  
**Mountain Brook Junior High School**  
**Pond Modifications**

<table>
<thead>
<tr>
<th>NO</th>
<th>Qty</th>
<th>UNIT</th>
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<td>Retaining Wall</td>
</tr>
<tr>
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<td>10</td>
<td>SQUARE YARD</td>
<td>Sidewalk Replacement</td>
</tr>
<tr>
<td>3</td>
<td>17</td>
<td>SQUARE YARD</td>
<td>Slope Paving Replacement</td>
</tr>
<tr>
<td>4</td>
<td>65</td>
<td>LINEAR FEET</td>
<td>6' High Chain Link Fence with 10' Double Gate</td>
</tr>
<tr>
<td>5</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Modify Outlet Structure</td>
</tr>
<tr>
<td>6</td>
<td>1</td>
<td>LUMP SUM</td>
<td>Remove Sediment and Debris from Detention Pond</td>
</tr>
</tbody>
</table>

**LUMP SUM PRICE:** $47,940.00

Respectfully Submitted:

**Bidder:** Tomahawk Construction LLC  
**Address:** 120 Brookwood Lane, Hayden, AL 35079  
**Date:** 12-12-2020

**By:**  
**Signature:** Ricky Swann  
**Title:** President  
**AL Contractor's License No:** 38646  
**Phone:** (205) 369-7111  
**Fax:**  
**Email:** RLySwaNn@EmaiL.coM
December 10, 2020

City of Mountain Brook
C/O Skipper Consulting

RE: RRFB Montevallo @ Canterbury Rd

Attn: Richard Caudle

Richard,

Our price for the RRFB for Montevallo @ Canterbury based on your drawings dated 11/16/2020 will be as follows:

Option # 1     $29,063.23
Option # 2     $59,141.36
Option # 3     $60,557.11

Best Regards,

J. Mark Roupe
Project Manager
No, only option 3 has a street light.

Does Option # 1 have a street light on it to illuminate the crossing?

Sam S.Gaston  
City Manager  
City of Mountain Brook, AL.  
56 Church Street  
P.O. Box 130009  
Mountain Brook AL. 35213  
(205) 802-3803 Phone  
(205) 870-3577 Fax  

Richard C

Looks like we will have to bid it out unless the Council selects option # 1, which I assume is not the preferred plan.
To: gastons@mtnbrook.org  
Subject: FW: RRFB Overbrook

Attached is the quotes from Stone and Sons for the three options. Just as a reminder:

Option 1 is for one pole only on the south side of the roadway.  
Option 2 is for two poles, with a short pole off the side of the road on the north side of the roadway.  
Option 3 is for two poles, with a tall pole and mast arm over the roadway on the north side of the roadway.

I have attached pdf’s of the three options as well.

From: Mark <mroupe@stoneandsons.com>  
Sent: Thursday, December 10, 2020 4:55 PM  
To: Richard Caudle <richard@skipperinc.com>  
Subject: RRFB Overbrook
Introduction

This report documents a study to examine safety issues related to an existing crosswalk crossing Overton Road immediately west of Knollwood Drive in the City of Mountain Brook. The location of the crosswalk is shown in Figure 1.

![Crosswalk Location](image)

*Figure 1. Crosswalk Location*

Existing Traffic Control

The existing crosswalk is a high visibility white painted crosswalk (6" side lines with 2' white bars). 2' white stop lines are painted on Overton Road in advance of the crosswalk. Crosswalk signage includes W11-2 Pedestrian Crossing warning signs with W16-7P Diagonal Arrow placards.
Existing W11-2 Pedestrian Crossing warning signs with W16-9P AHEAD placards are located on Overton Road eastbound and westbound approximately 300 feet in advance of the crosswalk.

Existing Traffic Count

A twenty-four hour machine traffic count was performed on Overton Road between Knollwood Drive and North Woodridge Road on Thursday to Friday May 9 to 10, 2019 by Traffic Data, LLC on behalf of Skipper Consulting, Inc. The traffic count is summarized in Table 1.

<table>
<thead>
<tr>
<th>Time</th>
<th>Overton Road</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Westbound</td>
<td>Eastbound</td>
<td>Total</td>
</tr>
<tr>
<td>12-1 AM</td>
<td>8</td>
<td>12</td>
<td>20</td>
</tr>
<tr>
<td>1-2 AM</td>
<td>3</td>
<td>10</td>
<td>13</td>
</tr>
<tr>
<td>2-3 AM</td>
<td>4</td>
<td>9</td>
<td>13</td>
</tr>
<tr>
<td>3-4 AM</td>
<td>6</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>4-5 AM</td>
<td>7</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>5-6 AM</td>
<td>52</td>
<td>26</td>
<td>78</td>
</tr>
<tr>
<td>6-7 AM</td>
<td>181</td>
<td>82</td>
<td>263</td>
</tr>
<tr>
<td>7-8 AM</td>
<td>598</td>
<td>166</td>
<td>764</td>
</tr>
<tr>
<td>8-9 AM</td>
<td>439</td>
<td>194</td>
<td>633</td>
</tr>
<tr>
<td>9-10 AM</td>
<td>250</td>
<td>189</td>
<td>439</td>
</tr>
<tr>
<td>10-11 AM</td>
<td>222</td>
<td>242</td>
<td>464</td>
</tr>
<tr>
<td>11-12 PM</td>
<td>264</td>
<td>260</td>
<td>524</td>
</tr>
<tr>
<td>12-1 PM</td>
<td>370</td>
<td>279</td>
<td>649</td>
</tr>
<tr>
<td>1-2 PM</td>
<td>275</td>
<td>259</td>
<td>534</td>
</tr>
<tr>
<td>2-3 PM</td>
<td>237</td>
<td>256</td>
<td>493</td>
</tr>
<tr>
<td>3-4 PM</td>
<td>270</td>
<td>346</td>
<td>616</td>
</tr>
<tr>
<td>4-5 PM</td>
<td>235</td>
<td>340</td>
<td>575</td>
</tr>
<tr>
<td>5-6 PM</td>
<td>280</td>
<td>468</td>
<td>748</td>
</tr>
<tr>
<td>6-7 PM</td>
<td>194</td>
<td>311</td>
<td>505</td>
</tr>
<tr>
<td>7-8 PM</td>
<td>110</td>
<td>167</td>
<td>277</td>
</tr>
<tr>
<td>8-9 PM</td>
<td>85</td>
<td>128</td>
<td>213</td>
</tr>
<tr>
<td>9-10 PM</td>
<td>59</td>
<td>87</td>
<td>146</td>
</tr>
<tr>
<td>10-11 PM</td>
<td>31</td>
<td>51</td>
<td>82</td>
</tr>
<tr>
<td>11-12 AM</td>
<td>19</td>
<td>23</td>
<td>42</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,199</strong></td>
<td><strong>3,915</strong></td>
<td><strong>8,114</strong></td>
</tr>
</tbody>
</table>
**Existing Speed Survey**

A radar speed survey was performed on Overton Road at the crosswalk on Friday, November 13, 2020 by Skipper Consulting, Inc. Fifty (50) observations were recorded for each direction of traffic flow on Overton Road. The speed survey data is summarized as follows:

<table>
<thead>
<tr>
<th></th>
<th><strong>Eastbound</strong></th>
<th><strong>Westbound</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Speed</td>
<td>25 mph</td>
<td>27 mph</td>
</tr>
<tr>
<td>Average Speed</td>
<td>31 mph</td>
<td>33 mph</td>
</tr>
<tr>
<td>85th Percentile Speed</td>
<td>34 mph</td>
<td>36 mph</td>
</tr>
<tr>
<td>Maximum Speed</td>
<td>40 mph</td>
<td>42 mph</td>
</tr>
<tr>
<td>Vehicles over 30 mph</td>
<td>27 (54%)</td>
<td>33 (66%)</td>
</tr>
<tr>
<td>Vehicles over 35 mph</td>
<td>14 (28%)</td>
<td>11 (22%)</td>
</tr>
<tr>
<td>Vehicles over 40 mph</td>
<td>0 (0%)</td>
<td>1 (2%)</td>
</tr>
</tbody>
</table>

The posted speed limit on Overton Road is 30 miles per hour.

**Sight Distance and Crossing Time**

Sight distance measurements were taken by Skipper Consulting, Inc. from each end of the crosswalk from the viewpoint of crossing pedestrians. The available sight distances were then compared to the minimum required sight distances for the 85th percentile speed on Overton Road (36 mph) for a pedestrian to cross Overton Road. The available sight distances are shown in Figure 2.

![Figure 2. Sight Distance Measurements](image)

The required crossing distance for a pedestrian to cross Overton Road is 24 feet. At a walking speed of 3-1/2 feet per second, 6.9 seconds is required to safely cross Overton Road. To this time is added a perception-reaction time of 1.0 seconds, which is the additional time a pedestrian needs to make a decision to cross and begin the maneuver. And also added to this time is 1.0 seconds of buffer time between the pedestrian exiting the crosswalk and the arrival of a vehicle at the crosswalk. Therefore, the total time needed to safely execute a crossing of Overton Road is 8.9 seconds. In 8.9 seconds, a vehicle
traveling 36 miles per hour (or 52 feet per second) travels approximately 460 feet. Comparing this value to the available sight distance, it can be seen that three of the sight distance measurements are inadequate for executing a safe crossing. The maximum speed of traffic for a safe crossing is approximately 22 miles per hour for westbound traffic and 26 miles per hour for eastbound traffic.

The issue of sight distance can also be examined from another point of view, which is the point of view of the driver. If a driver traveling at 36 miles per hour sees a pedestrian entering the crosswalk, the 2018 AASHTO Green Book says that the driver should be able to perceive the pedestrian, react to the pedestrian, and come to a complete stop within 270 feet on the downgrade and 230 feet on the upgrade. *(Note: Overton Road has a 6% downgrade west-to-east in the vicinity of the crosswalk).* All the sight distances are greater than this value.

**Crash History**

Crash reports for the years 2015 to 2020 were provided by the Mountain Brook Police Department for the segment of Overton Road from Locksley Drive to Knollwood Lane, including the intersection of Knollwood Drive. During this time frame, a total of twelve (12) crashes were reported, broken down by year as follows:

- 2015 – 1
- 2016 – 2
- 2017 – 3
- 2018 – 2
- 2019 – 3
- 2020 – 1

The causes of the crashes were as follows:

- Rear end – 6
- Run off the road – 4
- Right angle – 1
- Head on – 1

None of the crashes included a pedestrian and none of the crashes were related to the crosswalk at Knollwood Drive in any fashion.

**Crosswalk Lighting**

There is no street lighting on Overton Road or Knollwood Drive in the vicinity of the crosswalk. Electrical service is not available to install street lighting.

**Crosswalk Video Observations**

Existing pedestrian activity at the crosswalk was recorded via video by Traffic Data, LLC on behalf of Skipper Consulting, Inc. on Wednesday, December 2, 2020 from 6:00 a.m. to 8:00 p.m. This video was reviewed to determine the level of pedestrian crossing activity and other factors related to pedestrian-vehicle interaction. The crossing activity is summarized in Table 2.
Table 2. Pedestrian Crossing Activity

<table>
<thead>
<tr>
<th>Time</th>
<th># of Peds</th>
<th># of Opposing Vehicles</th>
<th># of peds which crossed with no vehicles present</th>
<th># of vehicles which stopped for pedestrians</th>
<th># of peds which waited for vehicles</th>
<th># of pedestrian/vehicle conflicts</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-7 AM</td>
<td>1</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-8 AM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-9 AM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9-10 AM</td>
<td>10</td>
<td>6</td>
<td>6</td>
<td></td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10-11 AM</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11-12 PM</td>
<td>2</td>
<td>4</td>
<td>1</td>
<td></td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12-1 PM</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-2 PM</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-3 PM</td>
<td>6</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-4 PM</td>
<td>4</td>
<td>5</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-5 PM</td>
<td>4</td>
<td>13</td>
<td>6</td>
<td></td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-6 PM</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>1 ped crossed in dark</td>
</tr>
<tr>
<td>6-7 PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-8 PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>31</td>
<td>32</td>
<td>15</td>
<td>8</td>
<td>11</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Observations of note which are not recorded in Table 2 were the number of pedestrians who crossed Overton Road in the vicinity of the crosswalk but did use the crosswalk. Of the 31 pedestrians recorded crossing Overton Road 5 did not use the crosswalk at all.

**Recommendations**

The pertinent facts related to pedestrian crossing activity at the crosswalk crossing Overton Road at Knollwood Drive are as follows:

- The traffic volume on Overton Road is moderately high (8,100 vehicles per day)
- The 85th percentile speed is higher than the posted speed limit (36 miles per hour)
- The available sight distance for the pedestrian is inadequate for a safe crossing; however, the available sight distance for vehicles is adequate for vehicles to make a complete stop if there is pedestrian in the crosswalk
- There is no crash history related to the crosswalk
- Pedestrian activity at the crosswalk is low
- Nighttime pedestrian activity at the crosswalk is practically non-existent
- Only one conflict was observed between a vehicle and pedestrian in the crosswalk

Based on the above-listed findings of this report, it is recommended that no action be taken to modify the existing traffic control for the crosswalk crossing Overton Road at Knollwood Drive.
DATE: December 14, 2020

TO: Mayor, City Council & City Manager

FROM: Dana Hazen, Director of PB&S

RE: Conditional Lunchtime Food Use – Slim’s Pizza
65 Church Street

Slims Pizza is a new food concept to be located in the previous Vogue Cleaners (across the alley from Taco Mama). The proprietor is in the process of pulling permits for an interior remodel and exterior alterations (see attached VDR case for visuals). She understands that lunchtime operation requires special approval by the council, but is prepared to open for hours outside of that time period, regardless.

As you know, the zoning code allows food uses (by right) in the LB District without any special approval (except for the hours of 11:00a-1:00p). Due to the high parking demand on the streets during the lunchtime hours, council approval of a conditional use is required for lunchtime operation.

Please see the attached letter from the applicant as to the details of the proposed use. It is anticipated that 70 people will be served between 11:00a-1:00p. It is also anticipated that diners will remain on the premises for 30-45 minutes.

Without a formal parking study, it is hard to say how many of these people will walk from other locations within the village, how many may be destination travelers who will need to park in the vicinity for 30-45 minutes, or how many auto travelers may arrive and park as individuals or how many might come in groups.

The question before the council is whether or not the street parking and vehicular circulation systems in the vicinity can handle the additional load as anticipated by the applicant.

The zoning ordinance requires council approval of a lunchtime conditional use, and states that any proposed conditional use will be reviewed as to the following:

- Whether the use would disparately impact public parking in the area;
- Whether vehicular or pedestrian circulation would be impacted by the use;
- Whether the use is compatible with surrounding existing uses;
- Whether the hours of operation or peak traffic times would impact existing uses.

(An aside: the use of the drive-thru would require planning commission approval; it is anticipated that the applicant will ask the PC for approval for the use of the drive-thru for pick-up orders, but that will be an issue for another meeting and another time!)
Slims Pizza
65 Church St.
Mountain Brook, AL 35213

December 2, 2020

Mountain Brook City Council
56 Church St.
Mountain Brook, AL 35213

Re: Request for approval of Conditional Use

We kindly submit this request for proposed conditional use for a restaurant to be open for lunch from 11:00 - 1:00 pm. The proposed operational characteristics are as follows:

**Number of Employees on Site between 11:00-1:00:**
5 employees

**Number of patrons expected to be served during these hours:**
70 people

**Number of tables/chairs inside dining area (and anticipated to be outside):**
The restaurant will have 13 tables & a total of 59 seats inside, which includes 12 bar/bar table seats. In addition, we anticipate that there will be 8 tables & 16 seats outside.

**Where employees will park:**
We will mandate that our employees utilize the all day parking available on Vine street and Dan Watkins.

**What rate of turnover is expected:**
We forecast one turn for lunch and expect guests to stay approximately 30-45 minutes.

**Proximity of Customers:**
We expect to rely on foot traffic from people already working and shopping in the village for lunch business. We do not think this will be a destination use.

Thank you for your consideration.

Sincerely,

Miller Mobley
Co-Owner
(205) 299-6166
miller@slimspizza.com
Curbside Take-Out Parking in Crestline
RESOLUTION NO. 2020-

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama that the City Council hereby approves the conditional use application (lunchtime operation for Slim’s Pizza at 65 Church Street.

ADOPTED:  This 14th day of December, 2020.

__________________________
Council President

APPROVED: This 14th day of December, 2020.

__________________________
Mayor

CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Mountain Brook at its regular meeting held on December 14, 2020, as same appears in the minutes of record of said meeting.

__________________________
Steven Boone, City Clerk

65 Church Street Conditional Use Approval 2020-
Date: December 10, 2020
To: Council Members
From: Shanda Williams, Parks and Recreation
Subject: Island Improvement Project-Dunbarton by the Cahaba

The residents that live around the island at the intersection of Overton Road and Stoneridge Road would like to make improvements to the sign that says “Dunbarton by the Cahaba”. They would like to use the island improvement policy to help pay for part of it. This island qualifies for $3,000 and the new sign will cost approximately $7,500-$10,000.

Since subdivision signs fall under the Village Design Review Commission and there is no significant landscaping in the plans, I will let them take the lead over the Island Committee. This case will go to VDR on Dec 16, two days after the council meeting. Since there is not another council meeting scheduled for December, I would like for the council to consider approving the $3,000, contingent on VDR’s approval of the sign design. This way they can move forward with their plans if approved.

Right now the sign is a wire mesh hung between two brick columns. The letters are attached to the wire mesh and can be hard to read. They also tend to fall off from time to time. The residents want to make it solid brick with an engraved face. They would also like to add two decorative lights to the columns if they can raise enough money. There is an existing gas line present from previous lights many years ago. The residents will pay for the gas to operate the lights.

They do not plan to do any landscaping unless the existing plants are damaged during construction.

Traditionally the residents have maintained the shrubs and roses on the ends of the island and we have maintained the middle section. As part of this new agreement, we will be responsible for the maintenance of all of the landscaping.

Pictures and other details are included on the attached worksheet.
Traffic Island Policy Worksheet

**Island Location**  Dunbarton by the Cahaba Sign on Stoneridge Drive

**Area of Island**  8,200 sq ft  **Max City Contribution**  $3,000

(< 3,000 sq ft = $1,000; 3,000-6,000 sq ft = $2,000; > 6,000 sq ft = $3,000)

**Sketch of Design**

![Sketch of Design](image)

**Other Details**

The gas lights will be added if they can raise enough money and will be connected to existing gas lines from previous lights and billed to the neighborhood association. No landscaping is expected unless they are damaged during construction.

**Materials needed**

<table>
<thead>
<tr>
<th>Material</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brick work</td>
<td>$6,000</td>
</tr>
<tr>
<td>Engraved Sign</td>
<td>$1,542</td>
</tr>
<tr>
<td>Light Fixtures</td>
<td>~$2,400</td>
</tr>
<tr>
<td>Gas connection</td>
<td>$ ??</td>
</tr>
</tbody>
</table>

**Total Cost**  $7,542 - $10,000+-

**Resident Contact Information**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan Jaffe</td>
<td><a href="mailto:jbjaffe@aol.com">jbjaffe@aol.com</a></td>
</tr>
<tr>
<td>Stephanie Sklar</td>
<td><a href="mailto:sklarhome@gmail.com">sklarhome@gmail.com</a></td>
</tr>
<tr>
<td>Bonnie Lorino</td>
<td><a href="mailto:bonnielorino@gmail.com">bonnielorino@gmail.com</a></td>
</tr>
</tbody>
</table>
Traffic Island Policy Worksheet

Partnership Agreement
The City will maintain the island like before and maintain the shrubs around the sign. The residents will take the lead on the project and will provide a receipt(s) for reimbursement. The residents will pay for the gas and maintenance of the lights if they are installed.

<table>
<thead>
<tr>
<th>Island Committee Comments</th>
<th>Village Design Review</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Dec 16, 2020</td>
</tr>
</tbody>
</table>

Police Department Comments
Lt. Carmack stated that he did not see an issue with it as far as sight distances since the new one would be in the same location as the existing one.

Council Comments:
Date: Dec 14, 2020

Amount approved: ____________________________

Construction Issues/Comments/Adjustments
__________________________________________
__________________________________________
Traffic Island Policy Worksheet

Before Picture:

![Before Picture Image]

After Picture:

![After Picture Image]
Steve -

There are three BLD appointments for the City Council to take up please on the December 14th agenda. Lydia Pursell's term is expiring and BLD recommends that Lydia be reappointed to another 3-year term. Lydia's trained eye and perceptive insights into village shopkeepers' interests from running her family's Leaf & Petal business will continue to be helpful as BLD further develops initiatives like the Village Circle project and the Crestline Streetscape Master Plan.

Additionally, the BLD term of Tommy Amason is expiring and he has asked to switch roles with BLD supernumerary Mary Evelyn McKee so that Tommy may continue to participate, but to a lesser extent due to health problems. Interior designer and recent Red Mountain Garden Club President Mary Evelyn has served as a BLD supernumerary for a couple of years now, is very familiar with projects in the pipeline, and will be an even greater asset to the BLD once appointed to a 3-year term same as Lydia.

BLD recommends that the City Council appoint Lydia Pursell and Mary Evelyn McKee as board members and Tommy Amason as supernumerary. Thank you and the City Council for your consideration.

Simeon Johnson
Chair, Mountain Brook Board of Landscape Design
Instagram @simswjohnson