

**PRE-MEETING AGENDA  
MOUNTAIN BROOK CITY COUNCIL**

**CITY HALL PRE-COUNCIL ROOM (A106)  
56 CHURCH STREET  
MOUNTAIN BROOK, AL 35213**

**APRIL 8, 2019, 6:15 P.M.**

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1. Board of Equalization nominations-Sam Gaston (See attached information.)
2. Leadership Mountain Brook entrance signs project-Leadership Class (See attached information. This item may be added to the formal agenda.)
3. Decorative street light on Dexter Avenue-Ronnie Vaughn (See attached information. This item may be added to the formal agenda.)
4. April 22<sup>nd</sup> Council meeting moved to April 23<sup>rd</sup>
5. Set date for City Council's FY-2020 budget planning session-Sam Gaston
6. Executive Session



**VERNON BARNETT**  
Commissioner

# State of Alabama Department of Revenue

(www.revenue.alabama.gov)  
50 North Ripley Street  
Montgomery, Alabama 36132

**JOE W. GARRETT, JR.**  
Deputy Commissioner

**CURTIS E. STEWART**  
Deputy Commissioner

**MICHAEL D. GAMBLE**  
Deputy Commissioner

**DONALD J. GRAHAM**  
Deputy Commissioner

March 1, 2019

## TO THE GOVERNING BODIES OF ALL JEFFERSON COUNTY MUNICIPALITIES

As you know, Section 40-3-2, Code of Alabama 1975, requires that during the month of August 2019, the governing body of the largest municipality in each county shall nominate three persons, and that the governing body of each other incorporated municipality within the county shall nominate one person for consideration in the selection of a County Board of Equalization.

All persons nominated must be residents of the County, owners of taxable property which is located within the State and who are each qualified electors in said County and who are in the opinion of said nominating body, persons competent to serve as members of the County Board of Equalization.

Since Jefferson County has a county-wide civil service system, the procedure is somewhat different from other counties. The statute referenced above requires that all nominees be qualified by a civil service examination. We are requesting the Director of the Jefferson County Personnel Board to announce the examination immediately, with view to establishing an eligible list at the earliest date possible from which your nominations may be submitted during the month of August. The name of the present member of the Board who was appointed from the lists submitted by the municipalities will be added to the eligible list without examination. In order to expedite the procedure and make the statute operative, it is suggested that your body contact and encourage qualified people whom you would consider nominating, to file an application with the Personnel Board with view to qualifying.

You are requested to submit your nominations on the official form which is enclosed.

Your immediate attention to this matter and prompt report is requested no later than August 15, 2019.

Sincerely yours,

Vernon Barnett  
Commissioner

VB:dj

Enclosure

MUNICIPALITY

OFFICIAL REPORT  
Nominations for the  
County Board of Equalization  
Term beginning October 1, 2019

STATE OF ALABAMA )  
 )  
 \_\_\_\_\_ County ) \_\_\_\_\_ City or Town

To the State Commissioner of Revenue  
Montgomery, Alabama

We, the undersigned members of the governing body of the above municipality, do hereby nominate the persons as shown below for consideration as members of the County Board of Equalization and certify that in our opinion they are competent to serve under the provisions of the law.

As provided in Section 40-3-2, Code of Alabama 1975, each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality.

Under all the conditions stated above, we nominate the following persons:

- 1. \_\_\_\_\_ Name (As usually signed)  
\_\_\_\_\_ Exact Post Office Address
- 2. \_\_\_\_\_ Name (As usually signed)  
\_\_\_\_\_ Exact Post Office Address
- 3. \_\_\_\_\_ Name (As usually signed)  
\_\_\_\_\_ Exact Post Office Address

Signatures of all members of the governing body of the above municipality.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

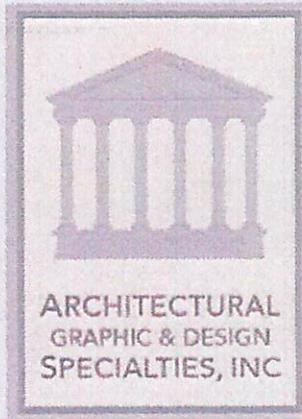
DATE: \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Welcome to  
Mountain Brook!

Ferris Schweffler & Mary Frances Torbert

  
Architectural Graphic & Design



# Architectural Graphic & Design

# Option 1

# Option 2



# Cost

Option 1 single-sided: \$12,470  
Option 1 double-sided: \$13,070

Option 2 single-sided: \$8,300  
Option 2 double-sided: \$8,900

We have \$4,000 approved from the Spartan Square account.

# Double-Sided Option

back of sign

3'-2"

10'-0"

NEIGHBORHOOD SIGNS - Option B

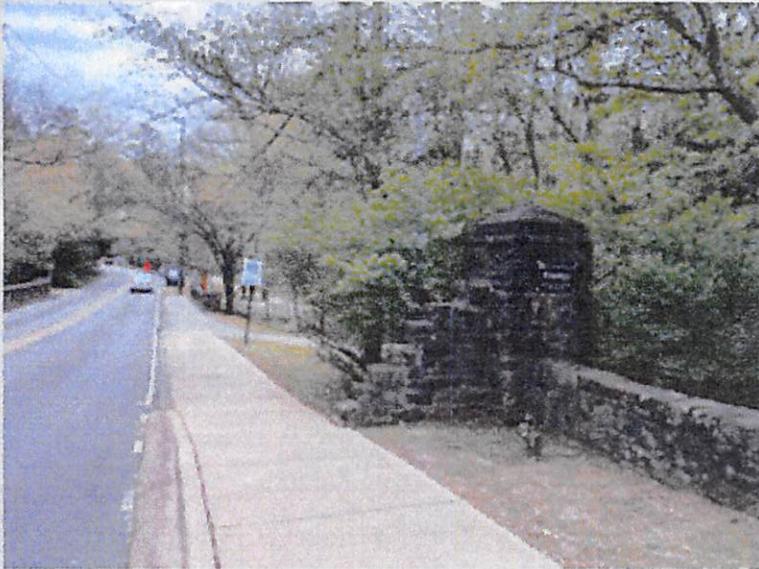
<p>ADDRESS: 10000 Mountain Brook Parkway                  Mountain Brook, AL 35223-1000                  PHONE: (205) 988-1000                  WWW: www.cityofmountainbrook.com</p>
<p>Division/Sign type:</p>
<p>Qty. of (2)                  NEIGHBORHOOD SIGNS</p>
<p>Job:</p>
<p>City of Mountain Brook                  Mountain Brook, AL                  4/23/2016, 10:02:54</p>
<p>Notes:</p>
<p>All dimensions are approximate                  unless otherwise noted                  (Note: 1/8" = 0.125")</p>
<p><b>A-100</b>                  SIGNAGE</p>

# Signage Information

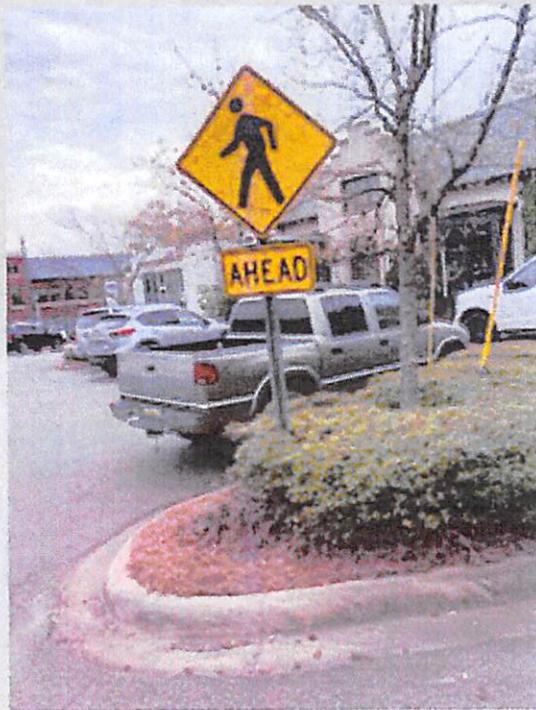
Cost difference of two double-sided signs: \$600

The material used on the signs can withstand weather for roughly 15 years.

# Mountain Brook Parkway and Lakeshore Drive



# Cahaba Road



Welcome to  
Mountain Brook!

Ferris Schwefler & Mary Frances Torbert

  
Architectural Graphic & Design

## Sam Gaston

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**From:** Ronald Vaughn  
**Sent:** Thursday, April 04, 2019 2:27 PM  
**To:** Sam Gaston  
**Cc:** Steven Gay; Hunter Simmons  
**Subject:** Re: Decorative Light

Yes, What we are trying to accomplish per our discussion last year and during the budget process is to simply extend the village decor or concept into the village transition area. With the recent development on the NW corner of Dexter and Vine and some of the other commercial properties along Dexter leading up to Vine it looks like a good idea to add an additional decorative light fixture. The area that we recommend is on the south side of the street behind the new sidewalk between what was the Pantry and the SW corner house at Dexter and Vine. This is a budgeted item.

I will see if we can get a map showing the recommended location of the light and send it to you.

***Ronnie Vaughn***  
Public Works Director  
City of Mountain Brook AL  
3579 East Street  
Birmingham , Alabama 35243  
205.802.3865 Office  
205.967.2631 Fax  
[vaughnr@mtnbrook.org](mailto:vaughnr@mtnbrook.org)

On Thu, Apr 4, 2019 at 1:51 PM Sam Gaston <[gastons@mtnbrook.org](mailto:gastons@mtnbrook.org)> wrote:

**Can you send me information and perhaps a map of the decorative light by in the morning for the pre-meeting agenda packet?**

Sam S.Gaston

City Manager

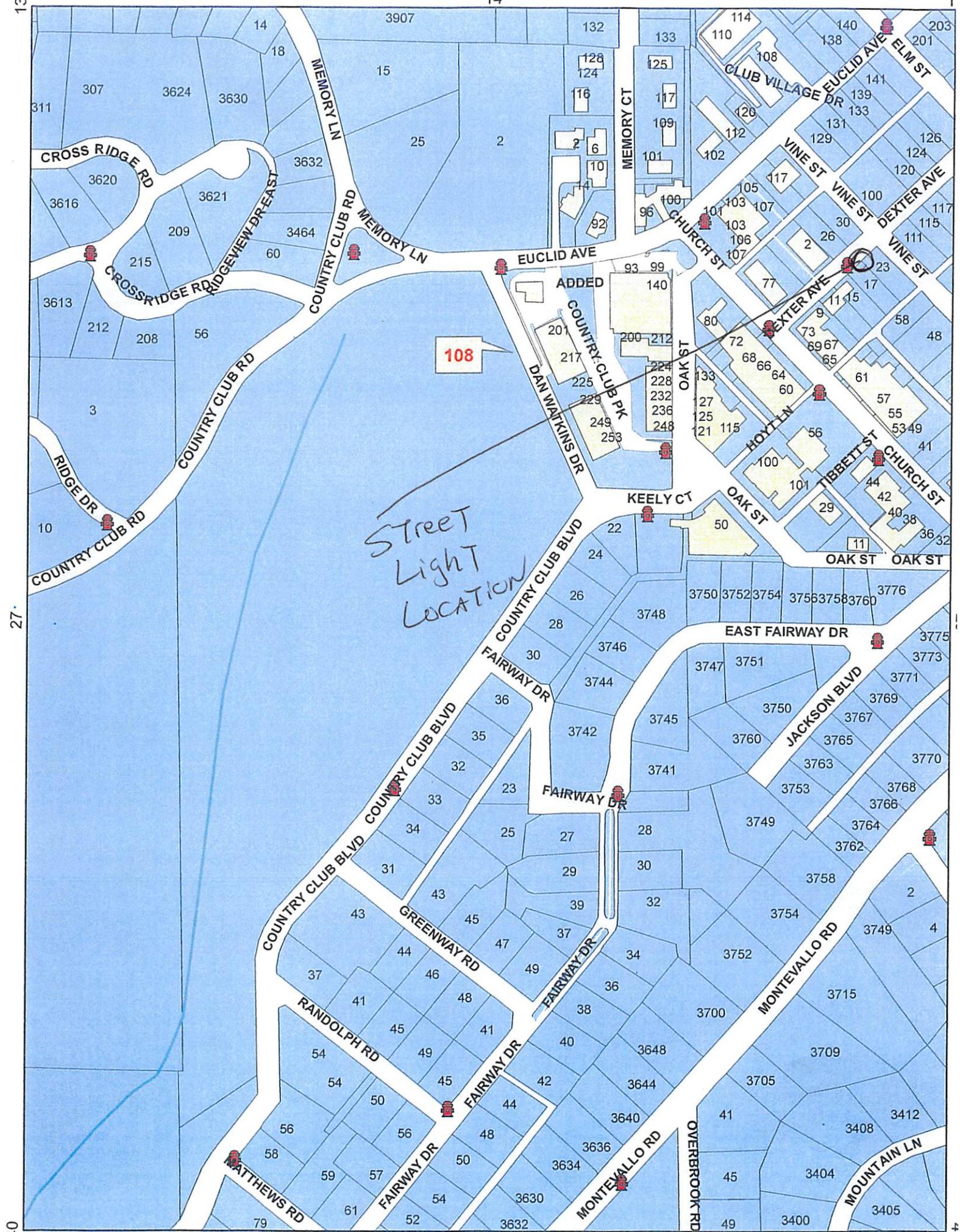
City of Mountain Brook, AL.

56 Church Street

P.O. Box 130009

Mountain Brook AL. 35213

(205) 802-3803 Phone



108

Street  
Light  
Location