[Pursuant to a proclamation issued by Governor Kay Ivey on March 18, 2020, elected officials are allowed to meet remotely by means of Internet video or telephone conference and the public was invited to listen to, observe, or participate in the meeting by such means. The elected officials met by way of Internet video conference and allowed the public to listen, observe and participate by the same means.]

The City Council of the City of Mountain Brook, Alabama met informally by way of Internet video conference at 6:15 p.m. on the 25th day of January, 2021. The Council President called the pre-meeting to order and the roll was called with the following results:

Present:    Virginia C. Smith, Council President
            William S. Pritchard III, Council President Pro Tempore
            Gerald A. Garner
            Lloyd C. Shelton
            Alice B. Womack
            Stewart Welch III, Mayor

Absent:     None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

1. AGENDA

1. Village Circle Project update—Sim Johnson of the Board of Landscape Design
   - Preliminary design drafts were viewed in December
   - The consultants are considering the optimal plantings and other details currently
   - It is expected that the conceptual design will be presented to City officials within the next couple of months
   - A traffic study will likely be necessary to ensure that the plantings will not obstruct the view of motorists
   - The scheduled sewer project (spring 2022) is not expected to impact Village Circle area
   - There are three trees within the area that the City Arborist wants removed that were not contemplated when this project began
   - The proposed traffic study contract with Sain may be presented to the City Council as early as February 8, 2021

2. Request to remove a street light at 321 Overbrook Road—Ben Webster (Appendix 1)

   The elected officials expressed no opposition to the idea of removing this street light. The City Manager will mail notifications to area residents informing them that this matter will be formally considered by the City Council on February 8, 2021.

3. Request for the city to conduct a study on the feasibility of a turn arrow at Oakdale/Bethune (no turn lane)—Richard Caudle of Skipper Consultants (Appendix 2)
   - While this intersection has been discussed several times, there has been no formal traffic study performed
   - The elected officials previously expressed their opposition to installing a turn lane due to the impact on residents along Oakdale
   - School officials have not requested a turn arrow
Richard Caudle of Skipper Consulting stated that a traffic study will cost $2,500. If a turn arrow is warranted, additional cost estimates include $3,000 for design and $7,500 to reprogram the traffic light.

The elected officials expressed their opposition to formally studying this intersection as there are alternative routes that may be used to enter and exit the area without traveling through this intersection at peak morning and afternoon school hours.

Caudle: The last study showed a 2,000 foot que. A traffic study could determine whether a traffic study might help or hurt the existing que during peak periods.

4. Request for a street light at 3820 or 3829 Spring Valley Road—Stacey McElrath (Appendix 3)

Chief Cook: Six traffic accidents were observed over the past ten years none of which were attributable to speed. Of the six, five were single car accidents.

The elected officials expressed their agreement to consider this request further. The City Manager is to mail notices to affected residents informing them that the matter will be formally considered by the City Council on February 8, 2021.

5. Review of the other matters to be considered at the formal (7 p.m.) meeting

2. ADJOURNMENT

The being no further topics for discussion, Council President Smith adjourned the meeting at approximately 7 p.m.

3. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct synopsis of the discussion from the work session of the City Council of the City of Mountain Brook, Alabama held by way of Internet videoconference on January 25, 2021, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that no formal action or votes were conducted at said work session.

Steven Boone
City Clerk, Approved by
City Council February 8, 2021
Thank you for reviewing our concerns regarding the streetlights and observing the situation in the field.
The Barclifts (325 Overbrook Road) and I have had discussions over the streetlights and would like to pursue removal of the light between our houses. We would greatly appreciate the removal of this light.

We understand the safety concerns with the light on the church side. We would still like to see if there are options such as a shield to decrease light trespass.

Thank you,
Ben Webster
205.936.7883

On Jan 8, 2021 14:15, Richard Caudle <richard@skipperinc.com> wrote:

I reviewed the lighting situation on Overbrook Road near the intersection of Pine Crest Road on the evening of January 7, 2021. There are two street lights in the vicinity of the intersection—both appear to be installed by Alabama Power Company on Alabama Power Company poles. One street light is located in the northwest corner of the intersection of Overbrook Road and Pine Crest Road, at the corner of the lot at 326 Overbrook Road. The second street light is located on the east side of Overbrook Road, near the lot line between 321 Overbrook Road and 325 Overbrook Road.

It is my opinion that the street light located in the northwest corner of the intersection of Overbrook Road and Pine Crest Road is providing valuable lighting for the intersection of Overbrook Road at Pine Crest Road and should remain.

It is our opinion that the street light on the east side of Overbrook Road is not providing light in a location critical for either vehicular safety or pedestrian safety, and could be removed if so desired by the City Council after receiving public input.

Last, the street light recommended to be retained at the corner of 326 Overbrook Road is located approximately 70 feet from the east end of the crosswalk. This indicates a reasonable height for lighting of 35 feet in order to provide light to the entire crosswalk. My observations indicate that this street light is not mounted high enough, and this appears to be due to the fact that the ground elevation at the location where the pole is installed is significantly lower than the pavement elevation of Overbrook Road. The fact that this street light is lower than typical does result in some glare for drivers approaching the intersection on Overbrook Road. It would not be appropriate to lower the existing street light as mentioned in the email because we would then lose coverage of lighting for the crosswalk and would create more glare for approaching drivers.

If the City desires to install a lower street light, it would need to be a different fixture and be located much closer to the crosswalk. However, we would then lose lighting of the intersection of Overbrook Road at Pine Road. The current situation with the lighting is the best for current circumstances. If there ever occurred the possibility of modification of this street light, the mounting height of this light should be raised to a minimum 35 feet above the pavement elevation of Overbrook Road.

Richard L. Caudle, P.E. (registered in AL and MS)
Skipper Consulting, Inc.
3644 Vann Road Suite 100
Birmingham, Alabama 35235
richard@skipperinc.com
(205) 655-8655 fax (205) 655-8825
Cell (205) 780-4307 home (205) 594-4708

From: Sam Gaston <gaston@mtnbrook.org>
Sent: Thursday, January 7, 2021 9:03 AM
To: benwebster@charter.net
Cc: Richard Caudle <richard@skipperinc.com>; Ted Cook <cookt@mtnbrook.org>; Jason Carmack <carmackj@mtnbrook.org>
Subject: RE: Overbrook Road at Pine Haven streetlights

Let's see what our experts recommend. I rode by and saw there are two lights near each other, but on opposite sides of the road. The one on the church side is a LED light while the one on your side is an old mercury vapor light.

Sam S. Gaston:
City Manager

APPENDIX 1
Thank you Sam.

I had a chance to look at the intersection of Overhill and Montevallo Roads this morning, a comparable intersection with a crossing beacon installed, and see one street light there.

If the streetlight on the church side must remain, it would be great to lower it to about the height of the acorn lights on Balmoral and Southwood if it can provide the needed light output for the location.

Ben Webster
205.936.7883

On Jan 7, 2021 07:42, Sam Gaston <gastons@mountainbrook.org> wrote:

It is with Council approval. However, these lights may be needed to illuminate this pedestrian crossing even if we put up pedestrian crossing signals.

Let us have our traffic consultant and police dept take a look and get back with us.

If they agree that one of these lights can be removed, we will take it to the city council and if they agree to consider it, they will instruct me to send out letters to the nearby homeowners informing them when the council will consider the removal of this street light in case they want to comment for or against it.
I am hoping you can point me in the right direction. My neighbors and I would like to apply to have speed bumps installed on our street and I am hoping you can tell me who we need to contact about that.

Thanks,

Luis Carlos Carmack
Patrol Captain
Mountain Brook Police Department
301 Tallassee Street
Mountain Brook, AL 35213
(205) 820-3858

Lt. Luanne Simao
City of Mountain Brook, AL
P.O. Box 1300
Mountain Brook, AL 35213
(205) 820-3858

Fwd: Cat Cooke
Re: Quick Question
From: Luis Simao
Date: Thu, Jan 19, 2023 at 10:46 am
Subject: RE: Quick Question

Dear Cat Cooke,

Your email was received and appreciated. The Mountain Brook Police Department is currently evaluating the possibility of installing speed bumps on指定的街道. We are considering various factors, including traffic patterns, pedestrian safety, and the potential impact on emergency response times.

As a neighbor, you play a significant role in the success of any such initiative. Your feedback and concerns are valuable in determining the best approach. We are looking forward to discussing this further with you.

Thank you for your interest and participation.

Best regards,

Lt. Luanne Simao
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MINUTES OF THE REGULAR OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK
JANUARY 25, 2021

[Pursuant to a proclamation issued by Governor Kay Ivey on March 18, 2020, elected officials are allowed to meet remotely by means of Internet or telephone conference and the public was invited to listen to, observe, or participate in the meeting by such means. The elected officials met by way of Internet video conference and allowed the public to listen, observe and participate by the same means.]

The City Council of the City of Mountain Brook, Alabama met by way of Internet video conference at 7:00 p.m. on the 25th day of January, 2021. The Council President called the meeting to order and the roll was called with the following results:

Present:    Virginia C. Smith, Council President
           William S. Pritchard III, Council President Pro Tempore
           Gerald A. Garner
           Lloyd C. Shelton
           Alice B. Womack
           Stewart Welch III, Mayor

Absent:    None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

The Council President stated that a quorum was present and that the meeting was open for the transaction of business.

1. CONSENT AGENDA

Council President Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the January 12, 2021, regular meeting of the City Council

2021-007 Authorize the execution of the “MWCF Deductible Addendum – 2021” and such other documents that may be determined necessary with respect to the $300,000 deductible workers’ compensation insurance coverage and claims administration services for the policy year beginning February 1, 2021

Thereupon, the foregoing minutes and resolution (No. 2021-007) were introduced by Council President Smith and a motion for their immediate adoption made by Council member Shelton. The minutes and resolution were then considered by the City Council. Council President Pro Tempore Pritchard seconded the motion to adopt the foregoing minutes and resolution. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes:    Virginia C. Smith, Council President
         William S. Pritchard III, Council President Pro Tempore
         Gerald A. Garner
         Lloyd C. Shelton
         Alice B. Womack

Nays:    None

Abstained: None

J:\Minutes & Agendas\Council\2021\20210125 Minutes.doc January 25, 2021
Council President Smith thereupon declared that said minutes and resolution (No. 2021-007) were adopted by a vote of 5—0 that and as evidence thereof she signed the same.

2. CONSIDERATION OF AN ORDINANCE (NO. 2097) AMENDING THE 2021 BUDGET TO INCLUDE THE ONE-TIME PAY ADJUSTMENT APPROVED BY THE CITY COUNCIL ON DECEMBER 14, 2020 (RESOLUTION NO. 2020-216) (APPENDIX 2)

The ordinance was introduced in writing by Council President Smith who then invited comments. There being no comments or questions, President Smith called for a motion. Council member Shelton made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council President Pro Tempore Pritchard. Thereupon, Council President Smith called for vote with the following results:

**Ayes:** Virginia C. Smith  
William S. Pritchard, III  
Gerald A. Garner  
Lloyd C. Shelton  
Alice B. Womack

**Nays:** None

**Abstained:** None

The Council President Smith declared the motion passed by a vote of 5—0.

After said ordinance had been considered in full by the Council, Council President Pro Tempore Pritchard moved for the adoption of said ordinance. The motion was seconded by Council member Womack. Thereupon, Council President Smith called for vote with the following results:

**Ayes:** Virginia C. Smith  
William S. Pritchard, III  
Gerald A. Garner  
Lloyd C. Shelton  
Alice B. Womack

**Nays:** None

**Abstained:** None

The Council President Smith declared that the said ordinance (No. 2097) is hereby adopted by a vote of 5—0 and, as evidence thereof, she signed the same.

3. SCHOOL SYSTEM UPDATE

Council President Smith invited Dr. Barlow to give his School System update.

Superintendent Richard Barlow:
- For most of the first semester, cases averages below 20 cases weekly
- The week of December 18, there were 84 cases of Covid-19 confirmed (teachers and students)
- Recently, the CDC reduced the quarantine period from 14 to 10 days
- Last week the entire CPM staff was quarantined requiring considerable effort to remain open
- Aides are being reassigned between schools to keep operations running as smoothly as possible under the circumstances
- We are now averaging 25 positive cases weekly and about 115 students quarantined
The Schools continue to keep students together in their classes/groups to avoid cross exposures which minimizes the number of students to be quarantined when someone test positive.

70% of the high school teachers are juggling both virtual and in-person students.

At the secondary schools, Wednesdays are virtual days for students.

The goal, once infection rates drop, is to transition to a late (10 a.m.) start for in-person instruction to allow teachers time to work with others virtually between 8 a.m. and 10 a.m.

While the infection rate is higher than at any time this fall, the numbers seem to be trending down in Jefferson County.

The School System continues to try to secure vaccines for its teachers. While not released to this group in Jefferson County yet, some instructors have been able to get vaccines in other less densely populated counties.

Regarding construction, the Board plans to borrow around $75 million.

The major projects include the Junior High, High School and Brookwood Forest.

Improvements are planned for all six schools.

Bids will be staggered to allow contractors greater opportunity to secure portions of the work.

Construction is expected to begin immediately once school ends and will span a three year period.

Restroom work will be done during the summers only over the next three years.

4. ANNOUNCEMENT

The next regular meeting of the City Council is tentative scheduled for February 8, 2021, at 7:00 p.m. (means to be announced).

5. ADJOURNMENT

There being no further business or matters for discussion, Council President Smith adjourned the meeting at approximately 7:20 p.m.

6. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct transcript of the regular meeting of the City Council of the City of Mountain Brook, Alabama by Internet videoconference on January 25, 2021, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that a quorum was present.

[Signature]

City Clerk Approved by
City Council February 8, 2021

EXHIBIT 1

RESOLUTION NO. 2021-007

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama, that City Council hereby authorizes the execution of the “MWCF Deductible Addendum – 2021”, in the form as attached hereto as Exhibit A, and such other documents that may be determined necessary with respect to the $300,000 deductible workers’ compensation insurance coverage and claims administration services for the policy year beginning February 1, 2021.

APPENDIX 1
Dear City of Mountain Brook:

On behalf of The Municipal Workers Compensation Fund (MWCF), we would like to thank you for purchasing workers comp coverage through MWCF for your entity.

This addendum to the MWCF Participation Agreement confirms your deductible program and your portion of each claim that City of Mountain Brook will pay under this program. City of Mountain Brook is on a $300,000 deductible per claim per year program. MWCF will pay all expenses on each claim that exceeds $300,000 and City of Mountain Brook will pay all expenses on each claim up to the first $300,000 of each claim.

You agree by signing this addendum, that in the event you do not pay the deductible reimbursement expenses on this program within 30 Days of billing receipt, MWCF may offset any balance due to them, against un-earned premiums paid in by you, against any deposit paid in by you, any dividends due to you and may accelerate any un-paid premium payments under any financing agreement. You further agree, that in the event your entity does not reimburse deductible expenses back to MWCF, you understand that MWCF may cancel your existing workers compensation insurance coverage under state law for non-payment.

You also agree that at a condition of this deductible program, you will furnish MWCF ongoing quarterly financial statements, if requested, in the event of a significant change in the finances of your entity, determined in our sole discretion, then the fund may re-underwrite the rate of your entity based on this deductible program mid-year. Re-underwriting may include termination of coverage, change in deductible amount or even elimination of deductible amount for the current coverage term.

As part of our program MWCF will provide normal administrative services to your account, including claims below your $300,000 deductible.

In addition to the standard MWCF services, it is important to note and understand that certain fees and expenses related to the administration of claims are included within the deductible portion of your policy. These expenses are called "allocated loss adjustment expenses" and are standard in the industry. City of Mountain Brook must pay these expenses for the first $300,000 of all claims. MWCF will only pay these expenses after the $300,000 deductible of any claim is met. The "allocated loss adjustment expenses" are listed below.

ALLOCATED LOS ADJUSTMENT EXPENSE

E. actuarial services and transcripts.
F. Witness attendance fees.
G. Court costs.
H. Appeal bonds.
I. Printing costs related to trials and appeals.
J. Testimony, opinions, appraisals, reports, surveys and analysis of professionals and experts.
K. Automobile and Property appraisals.
L. Trial and hearing attendance fees.
M. Reports from government agencies or branches.
N. Credit bureau reports.
O. Private investigators.
P. Photographers.
Q. Medical or vocational rehabilitation.
R. Medical costs containment services, i.e., utilization review, pre-admission authorization, hospital bill audit, provider bill audit and medical case management incurred at the request of Client.
S. Extraordinary Claim investigation and/or travel expense incurred at the request of Client.
T. Any similar service related to the investigation and defense of a particular Claim, or the protection of and collection of the subrogation rights of Client.
U. Indemnity Benefits and Medical provider payments and associated cost containment fees, such as but not limited to RX out of contract repricing costs, etc.
V. Out of State TPA service fees.
X. Medicare Set-Aside program management fees.

On behalf of MWCF, thank you for your support of the Municipal Workers Compensation Program.

Please execute this addendum, acknowledging that you have a $300,000 deductible per claim. Once executed please return a copy of this document back to:

MWCF, Inc.
P.O. Box 1270
Montgomery, AL 36102

Addendum Authorization Signatures for the City of Mountain Brook:

By: 
Authorized Municipal Official
Date: 1/26/2021

Witness: 
Date: 1/26/2021
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**Expenditures:**

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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Debt service payments</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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</tr>
<tr>
<td>Operating transfers-out:</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>General Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>(47,933)</td>
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</tr>
<tr>
<td>Capital Projects</td>
<td>4,192,654</td>
<td>0</td>
<td>0</td>
<td>32,000</td>
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<tr>
<td>Special Revenue</td>
<td>353,000</td>
<td>0</td>
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<tr>
<td>Debt Service (Other)</td>
<td>371,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Other funds (Other)</td>
<td>(331,596)</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Park Board</td>
<td>902,153</td>
<td>0</td>
<td>902,153</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Library Board</td>
<td>1,207,060</td>
<td>0</td>
<td>1,207,060</td>
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<tr>
<td>Total Expenditures</td>
<td>$ 39,608,662</td>
<td>$ 222,404</td>
<td>$ 109,602</td>
<td>$ 11,265,236</td>
<td>$ 2,687,890</td>
<td>$ 435,652</td>
</tr>
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</table>
January 12, 2021

Via Email:
Mayor Strom Robert Wade
Monte S. Wade
M 小dv; & 1919-1999

Dear Mayor Wade:

The Personnel Board of Jefferson County approved your request for a one (1) dollar

pay raise adjustment effective October 1, 2020.

Please let us know if you have any questions or comments regarding this matter. You may contact Brenda Johnson, Benefit Systems Specialist, Benefits Processing Division, at (334) 775-9952.

Sincerely,

[Signature]

Personnel Director

cc: Brenda Johnson, City Clerk
Robert Groce
Charlie Johnson
Sandra Johnson