[Pursuant to a proclamation issued by Governor Kay Ivey on March 18, 2020, elected officials are allowed to meet remotely by means of Internet or telephone conference and the public was invited to listen to, observe, or participate in the meeting by such means. The elected officials met by way of Internet video conference and allowed the public to listen, observe and participate by the same means.]

The City Council of the City of Mountain Brook, Alabama met informally by way of Internet video conference at 6:15 p.m. on the 10th day of August, 2020. The Council President called the pre-meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President
William S. Pritchard III, Council President Pro Tempore
Philip E. Black
Lloyd C. Shelton
Alice B. Womack
Stewart Welch III, Mayor

Absent: None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

1. AGENDA

1. Proposals from Architectural Graphic & Design Specialties to modify eight (8) nine (9) directional signs (at a cost of $9,160) to reflect the recently changed name of the Library—Christopher Brown with Architectural Graphic & Design Specialties (Appendix 1). (Resolution No. 2020-129 was added to the formal meeting agenda. The members of the City Council expressed their desire to replace the signs rather than install overlay panels and to replace all of the signs at once rather than in phases.)

2. Bids for Cherokee Bend Elementary School field—Dale Brasher of Goodwyn, Mills and Cawood. There was one bid in the amount of $757,400 (two to three other contactors did not submit bids). The Board of Education has expressed its desire to delay this construction project until next May. The Board of Education has rejected the bid. Next year, all that will be required is to re-advertise and re-bid the project.

3. Patriots Day on September 11, 2020—Chief Mullins (the event will be cancelled this year due to the uncertainty surrounding the pandemic).

4. Virtual Training grant for the Fire Department—Chief Mullins (Appendix 2). This is a 5-department joint venture taking advantage of a 90:10 federal grant. The project will enable remote training across City departments and across other participating departments by way of technology purchases totaling $98,659.33. The City’s $9,865 matching contribution can be paid from fiscal 2020 training funds budgeted but not expected to be spent this year.

5. Request to improve an unopened alley behind 118-120 Cherry Street for rear parking—Lauren Barrett of Barrett Architecture Studios (Appendix 3). The City Council members expressed their desire that this matter be reviewed by the Planning Commission and requested that the applicant get in touch with Dana Hazen, City Planner, to determine what information may be required by the Planning Commission with respect to design and drainage considerations.
6. Mountain Brook Village Circle project proposal by the Board of Landscape Design—Sim Johnson, Chairman of the Mountain Brook Board of Landscape Design (Appendix 4).

The Board of Landscape Design is requesting that the City Council engage the nationally recognized design firm Olin Studios along with Nimrod Long & Associates and Landau Design to design the island at the terminus of Canterbury Road in Mountain Brook Village. Mr. Johnson is seeking a [sense of the Council/informal] commitment from the City Council to cover the OLIN “discounted” concept design fees of $16,500 plus whatever amount the City would incur to simply combine the two medians. [The estimated cost to combine the two islands into one has not been determined yet.] With the City’s informal commitment, Mr. Johnson will begin soliciting donations from private donors and foundations to cover the remaining costs (construction, plantings, etc.) that could run up to $34,500 for landscape/planting design, $5,500 for Nimrod Long (underground utilities drawings and completion of the final design) and traffic consultant fees. The City will not be asked to incur any costs until the fundraising efforts have commitments for 100% of the remaining costs. If agreeable, the contracts can be finalized and brought back to the City Council for formal consideration as early as August 24, 2020.

7. Review of the other matters to be considered at the formal (7 p.m.) meeting.

- Ordinance No. 2075. The fee for concrete patches will be limited to $275/square yard (same as asphalt). The Public Works staff shall perform the concrete patches in-house rather than using the contractor considering the contract fee is more than $1,000/square yard.

2. ADJOURNMENT

There being no further comments or discussion, Council President Smith adjourned the pre-meeting at approximately 7:15 p.m.

3. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct synopsis of the discussion from the work session of the City Council of the City of Mountain Brook, Alabama held by way of Internet teleconference on August 10, 2020, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that no formal action or votes were conducted at said work session.

[Signature]
City Clerk Approved by
City Council August 24, 2020
August 6, 2020
Mr. Sam Gaston
City of Mountain Brook
Mountain Brook, AL

Re: Wayfinding Signage - Library

Sam:

We look forward to working with you on this project. Following are the pricing options to remove the old signage from the existing wayfinding signage. The reflective graphics on the existing signs have a 7 year outdoor durability. There are a quantity of (7) seven existing signs:

**Option A: Replacement Graphic Panels**
- Custom Panel at 4' 10" x 2' 10" x 1/8" thick
- Background painted Dark Bronze
- Painted Custom Green and Custom Gold Border
- Reflective Gold and Reflective White Graphics
- Digitally Printed Logo

<table>
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<tbody>
<tr>
<td>Installation (7) at $200 each</td>
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</tbody>
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**Option C: Overlay Graphic Panels**
- Custom Panel at 1/8" thick
- Background painted Dark Bronze
- Reflective White Graphics

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<tr>
<td>Installation (7) at $100 each</td>
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</tr>
</tbody>
</table>

Terms: 50% Down Payment, Balance on Completion

Sincerely,

Christopher Brown, Sr. Vice President
Architectural Graphics & Design Specialists, Inc.

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MINUTE BOOK 91

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APPENDIX 1

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This is a regional FEMA grant that provides money for virtual training. The grant involves Rocky Ridge Fire District, Vestavia Hills Fire Department, Cahaba Valley Fire District, North Shelby Fire District, and Mountain Brook Fire Department. The FEMA grant will provide technology that allows all of the mentioned departments to view or host training classes in real-time, improving the ability to standardized operational procedures between multiple departments. The grant also enhances firefighter safety and provides more opportunities for multiple crews to train at the same time while allowing crews to stay in-service in their assigned stations, reducing the need to pull crews out of their coverage. This technology will also allow us to work with and through the Alabama Fire College, increasing our ability to receive and provide quality training. The City's cost will be 10% of the requested equipment cost. Currently, Chief Mullins has the equipment cost at $98,659.33, which would cost the City just under $10,000. See the attachment for Chief Mullins' breakdown on the MOU.

Please feel free to contact me if you have any questions or concerns.

On Mon, Aug 3, 2020 at 2:54 PM Sam Gaston <gaston@mtnbrook.org> wrote:

Can you email me information on this grant, how it works and who we will be sharing it with? I know Chris will be out-of-pocket for a few days. If I had it by Wednesday afternoon, that would be great.

Sam S. Gaston
City Manager
City of Mountain Brook, AL.

**ADDITION TO MEMORANDUM OF UNDERSTANDING**
Between the
Rocky Ridge Fire District and the Mountain Brook Fire Department
2018 Assistance to Firefighters Grant Program
Application EMW-2018-00473

PURPOSE:

To amend previous MOU dated 10/31/2018 for the purpose of clarifying costs and projected local match as a result of IT equipment bids and restructuring of match determinations.

IMPLEMENTATION OF AGREEMENT:

As signatories to the Memorandum of Understanding, and as previously verbally authorized, each participant agrees to provide 10% of the matching funds for the equipment identified in the application being prepared. The approximate 10% match for each piece of equipment is defined below.

**All pricing and quantities are subject to final award decisions. Participants agree to this possibility and understands that the final list of received equipment and local matching requirements could be altered and will agree to the new terms of the award at the time of its issuance.**

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</table>

MOU continued on next page...

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APPENDIX 2
Mr. Gaston: James H. Isobe, 3343 Dell Road, MA, 02323 has inquiring on method to get on City Council agenda. Plans are being made to potentially tear down existing home on 150 Cherry St. and build new home. There is alley way, listed as #1 on city map, which is in the rear of the property, now presently blocked by a tree. We would like to clear out entry way and utilize the alley for access to the rear of the property for parking. My architect, Lauren Hardt has inquired about this matter with Dana Hazen, and my understanding is that this needs to be presented to City Council for their blessing. Please instruct me on how, when, what information to bring to the meeting. Thanks. JHIsobe.
I would appreciate if you would please place the Village Circle project on the Pre-Meeting agenda for August 10th so I may obtain direction from you, the city council and Mayor Walsh about the proposed comprehensive study of how to optimize the historic landscape of Mountain Brook Village to support our local businesses and encourage safe community interaction. In anticipation of permanent closure of Centenary Road to Cahaba Road, members of the Mountain Brook Board of Landscape Design have been in discussions with local philanthropic individuals and foundations about donating so that the City of Mountain Brook may hire a Dream Team of landscape architects and plant experts to develop a redesign for Village Circle led by nationally-acclaimed landscape architecture firm OLIN (https://www.olinstudio.com) in association with local landscape architects Joel Ellen and Dave Gidgens of Nimrod Long & Associates, OLIN, with experience designing other complicated traffic circles like Columbus Circle in NYC (https://www.olinstudio.com/columbus-circle) and Logan Circle in Philadelphia (https://www.olinstudio.com/logan-circle), also has the appreciation for the history of Village Circle and its original designer Warren Manning to celebrate Mountain Brook Village's past while envisioning its even brighter future.

The design costs for this project include hiring a Planting Design Team led by Landau Design + Technology (https://www.landau-design.com) to study what native plants would perform best in Village Circle and to use computer modeling to design optimal plant communities. OLIN and the Planting Design Team are interested in this project as a case study to research how best to design attractive native plantings with minimal inputs (maintenance, irrigation, fertilizer, weeding, pruning, replacement cost) while the City of Mountain Brook should be interested in the project to support our local businesses and spur revenue while providing an opportunity for the community to come together during these uncertain times. Furthermore, the Planting Design Team of George Gann, Mark Skinner, Anne Frances and Al Schottz through the Village Circle project will develop for the City of Mountain Brook, surrounding governments and private property owners in the Greater Birmingham area a comprehensive database of plants native to our region to inform us all what to plant together to best vegetate our land.

With the understanding that the City of Mountain Brook would not typically budget for such a thorough study of best design for Village Circle, the project proposes that the City of Mountain Brook commit to funding the $14,500.00 conceptual design fee of OLIN while the $34,500.00 planting design fee and the additional fees for local landscape architects and a traffic engineer will be raised from private donations. I have attached the fee proposal of OLIN and the Planting Design Team with additional information. I look forward to discussing with you all, the rest of the city council and Mayor Walsh at the August 10th Pre-Meeting and thank you for your consideration!

Sim W.S. Johnson
Chair, Mountain Brook Board of Landscape Design

2. Potential costs: contingent on sink transaction during COVID.

2. Potential costs: contingent on sink transaction during COVID.

Duration: 1 day\nDeliverables: Experience the site in person to evaluate design intervention options with client.

3. Develop three (3) conceptual designs that integrate enhanced walkability and safe pedestrian access to create the opportunity for community interaction.

Duration: 2 weeks\nDeliverables: 2 presentation boards that visually communicate each design with narrative of design, a conceptual plan, and relevant sectional studies.

4. Further development of selected design scheme with input from client.

Duration: 2 weeks\nDeliverables: Rendered plan

5. Work with Planting Design Team members including George Gann – Society of Ecological Restoration (Society), Apalachicola National Forest, Mark Skinner, Anne Frances, Al Schottz - Office of Landscape Design + Technology to further develop planting plan for the selected scheme.

Duration: 3 days\nDeliverables: Final Seedlist, Plans, Sections, and two (2) perspective drawings of site

CONSULTANTS
No sub-consultants are to be hired for OLIN for this scope of work. It will be necessary for OLIN to coordinate with the Clients’ traffic consultant, civil engineer, and local landscape architect mentioned above with regard to the site and subsurface conditions and installed utilities.

SCHEDULE
The proposed schedule of work is summarized below.

CONCEPTUAL DESIGN
September 2020 to TSS

COMPENSATION
Compensation for the Conceptual Planting Plan will be in the Proposed Sum of Six Hundred Thousand Five Hundred ($600,000.00) Dollars, billed monthly on the basis of work completed for professional services for OLIN, inclusive of travel expenses.
7. Ownership of Documents

A. Drawings, specifications and other documents, including those in electronic form, prepared by Olin Partnership, Ltd. and Olin Partnership’s consultants are the property of Olin Partnership, Ltd. and their consultants shall retain all common law and statutory and other intellectual property rights in and to such documents and information. No person or entity shall make use of such documents or information except as permitted in this Agreement. Use or reproduction of any such documents or information by Owner, without Olin Partnership, Ltd.’s written permission, shall be at Owner’s sole risk and Owner agrees to indemnify and hold Olin Partnership, Ltd. harmless from all claims, damages and expenses, including attorneys’ fees, arising out of such use by Owner or by others acting through Owner.

B. Olin Partnership, Ltd. shall have the right to retain copies of all materials for their records and for promotional use, including photographs or artistic representations of the design of the Project obtained among Olin Partnership, Ltd.’s promotional and professional materials. Olin Partnership, Ltd. shall be given reasonable access to the completed Project to make such representations. However, Olin Partnership, Ltd.’s materials shall not include the Owner’s confidential or proprietary information if the Owner has previously provided Olin Partnership, Ltd. in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner and Olin Partnership, Ltd. shall make all reasonable efforts to provide professional credit for each other in their promotional materials and award submissions to the Project.

B. Use of Electronic Media

A. Copies of documents that may be retained by Owner and limited to the printed copies only except as held copies that are signed or sealed by Olin Partnership, Ltd., are in electronic media format or are stored in electronic format in a secure location or are in such form as reasonably agreed upon by the parties. Olin Partnership, Ltd. reserves no representations as to long-term capability, usability, or reliability of documents resulting from the use of software applications, plug-ins or computer hardware software from those in use by Olin Partnership, Ltd. at the beginning of this assignment.

9. Construction Phase Services

A. If this Agreement provides for any construction phase services by Olin Partnership, Ltd. it is understood that the Contractor, not Olin Partnership, Ltd., is responsible for the construction of the project, and that Olin Partnership, Ltd. is not responsible for the acts or omissions of any contractor, subcontractor or material supplier for safety precautions, progress or enforcement or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

10. Option of Sale

A. When indicated in the Olin Partnership, Ltd.’s scope of services, options or estimates of probable construction costs are prepared on the basis of Olin Partnership, Ltd. experience and qualifications and received Olin Partnership, Ltd.’s judgment. Generally, such Olin Partnership, Ltd. estimates of probable construction costs are for the purpose of determining price or in response to competitive bidding or market conditions. Olin Partnership, Ltd. cannot and does not guarantee such probable costs. However, to the extent construction cost shall not be more than Olin Partnership, Ltd.’s opinion or estimates of probable construction cost.

11. Insurance

A. Olin Partnership carries the following insurance coverage. Any required coverage greater than those amounts shall be paid by the乙方 party:

Commercial General Liability: $1,000,000,000 per occurrence/12,000,000,000 aggregate

Excess liability: $1,000,000,000

Automobile Liability: $1,000,000,000 combined single limit

Workers Compensation and Employers’ Liability: $1,000,000,000

Professional Liability: $2,000,000,000 per occurrence/12,000,000,000 aggregate

All Other Terms and Conditions shall be in accordance with the AIA/B101-2007 or A101-2005

12. Services

LANUD Design Technology

439 Market St. #360
Philadelphia, PA

LANUD Design Technology provides comprehensive design services for a wide range of projects, including but not limited to

- Landscape architecture
- Urban planning
- Environmental design
- Site design

Their services include:

- Conceptual design
- Master planning
- Landscape design
- Urban design

Their approach is to create innovative and sustainable solutions that enhance the environment and community. They work closely with clients to understand their needs and create spaces that are both functional and aesthetically pleasing.

Their services include:

- Conceptual design
- Master planning
- Landscape design
- Urban design

Their approach is to create innovative and sustainable solutions that enhance the environment and community. They work closely with clients to understand their needs and create spaces that are both functional and aesthetically pleasing.

In summary, LANUD Design Technology provides comprehensive design services that are tailored to meet the needs of each project and client.
MINUTE BOOK 91

Team Structure
The Planting Design Team will be managed by LANDAU Design Technology, but the expertise of the plant scientists on the team will help guide the decision making.

Chris Landau
Computational Designer
Team Manager
George Gann
Native Plant Expert
Mark Skinner, Ph.D.
Plant Data Scientist
Al Scholtz
Local Botanist
Aneva Francis, Ph.D.
Botany Advisor

Team
LANDAU
Design Technology
www.landau.design
390 Market St #360
Philadelphia, PA

Computational Designer
Chris Landau
LANDAU Design Technology
Chris is an expert in computational design and visualization, utilizing software development to improve the efficiency and communication power of designers.

He is founder of LANDAU Design + Technology, a firm devoted to enhancing the power of design and designers through visualization, communication, and technology. From custom design workflows and automation to rich animations, LANDAU offers tools for visualizing creative concepts for artists. LANDAU collaborates happily with a team of highly skilled artists and designers.

Prior to founding LANDAU Design Technology, Chris worked landscape architecture firms, contributing to the development of 3D visualization and design. He was also a leader in the studio’s design and research and created a range of custom tools. Chris worked on several of OLIN’s most high-profile projects and competitions including The Metropolitan Museum of Art Fifth Avenue Plaza in New York, Duthworth Park in Philadelphia, Apple Park, Google Mountain View Campus, and UL’s work for the National Mall Design Competition in Washington, DC, and the Philadelphia International Airport.

Team
LANDAU
Design Technology
www.landau.design
390 Market St #360
Philadelphia, PA

Native Plant Expert
George Gann
Society for Ecological Restoration
George is Founder and Chief Conservation Strategist at The Institute for Regional Conservation and International Policy. Lead for the Society for Ecological Restoration (SER). Over 40 years George has completed hundreds of projects, published more than 100 articles, technical reports, white papers, and a book, and given more than 120 presentations to the public and technical audiences. He has worked intensively on native plants and rare plant conservation in the southeastern US and the Caribbean, from large-scale forestic efforts covering thousands of species to intensive small-scale projects at residential sites and in botanical gardens. He is a global expert on ecological restoration and the lead author of SER’s 2019 International Principles and Standards for the Practice of Ecological Restoration.

George believes in using traditional conservation tools such as the establishment and management of protected areas, as well as more modern approaches including ecological restoration, rare species reintroduction, and augmentation, and utilizing regional matrices of protected and restored areas to conserve native plants and animals. His use of floristic plant data to drive conservation strategies has been groundbreaking.

Team
LANDAU
Design Technology
www.landau.design
390 Market St #360
Philadelphia, PA

Local Botanist
Al Scholtz
 Auburn University
My interests in natural sciences developed as an early age while growing up on a farm in upstate New York. Having unlimited access to a rich diversity of natural environments enabled me to hone my future aspirations as a conservation biologist, and perhaps more specifically, with an emphasis in botany. Upon graduating from high school, I began to pursue my career both academically and in the workforce. From the early days of my career attending a community college and conducting small-scale herbaric studies to my current tenure at Auburn University, I have been truly fortunate with several opportunities for expanding my professional interests and making a difference. My career has taken me throughout much of the eastern U.S., including New York, Texas, Florida, and most recently, Alabama, where I’ve saved in various capacities as a botanist and ecologist. Apart from my profession, I am primarily drawn to activities with an outdoor appeal, such as farming, gardening, fishing, hiking, and nature photography.

During the course of my career, I have authored and co-authored over 100 technical reports, scientific papers, and popular articles, as well as giving numerous presentations to a diverse suite of audiences.

Team
LANDAU
Design Technology
www.landau.design
390 Market St #360
Philadelphia, PA
MINUTES OF THE REGULAR OF THE
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK
AUGUST 10, 2020

[Pursuant to a proclamation issued by Governor Kay Ivey on March 18, 2020, elected officials are allowed to meet remotely by means of Internet or telephone conference and the public was invited to listen to, observe, or participate in the meeting by such means. The elected officials met by way of Internet video conference and allowed the public to listen, observe and participate by the same means.]

The City Council of the City of Mountain Brook, Alabama met by way of Internet video conference at 7:15 p.m. on the 10th day of August, 2020. The Council President called the meeting to order and the roll was called with the following results:

Present:  Virginia C. Smith, Council President
          William S. Pritchard III, Council President Pro Tempore
          Philip E. Black
          Lloyd C. Shelton
          Alice B. Womack
          Stewart Welch III, Mayor

Absent:    None

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

The Council President stated that a quorum was present and that the meeting was open for the transaction of business

1. PRESENTATION

Mayor Welch read aloud Resolution No. 2020-127 (Exhibit 1) expressing the City’s gratitude for Patrick Higginbotham’s service on the Board of Zoning Adjustment. Mr. Higginbotham expressed his appreciation for the City staff’s efforts which made the BZA’s job much easier over the years.

Councill member Black stated that the BZA is a quazi-legal entity whose decisions may be overturned only by the circuit court. In his recollection, there have only been two BZA challenges in court both of which were upheld in the City’s favor which is a testament to the good information provided by City staff and that the BZA has made really good and fair decisions under Mr. Higginbotham’s leadership.

2. CONSENT AGENDA

Council President Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the July 27, 2020, regular meeting of the City Council

Approval of the minutes of the August 3, 2020, special meeting of the City Council

2020-127  Expression of gratitude to Patrick Higginbotham for his service on the Board of Zoning Adjustment  Exhibit 1

2020-128  Resolution appointing poll workers for the August 25, 2020, general municipal election to decide City Council Place No. 2 between candidates Philip Black and Gerald Garner.  Exhibit 2
2020-129 Authorize the execution of an agreement between the City and Architectural Graphic & Design Specialties, Inc. to modify nine (9) directional signs to reflect the new name of the Library

2020-130 Motion Authorize the execution of a memorandum of understanding for a 5-department (90:10) Federal Emergency Management Agency (FEMA) sub-grant for the purchase of virtual training equipment and software in the amount of $98,659.33.

Thereupon, the foregoing minutes, resolutions and motion were introduced by Council President Smith and a motion for their immediate adoption made by Council President Pro Tempore Pritchard. The minutes, resolutions and motion were then considered by the City Council. Council member Black seconded the motion to adopt the foregoing minutes, resolutions and motion. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith, Council President
William S. Pritchard III, Council President Pro Tempore
Philip E. Black
Lloyd C. Shelton
Alice B. Womack

Nays: None

Abstained: None

Council President Smith thereupon declared that said minutes and resolutions (Nos. 2020-127 through 2020-129) and Motion No. 2020-130 were adopted by a vote of 5—0 that and as evidence thereof she signed the same.

3. CONSIDERATION OF AN ORDINANCE (NO. 2073) EXTENDING FOR 90-DAYS THE TEMPORARY MODIFICATION OF THE TEMPORARY RESTAURANT SIDEWALK DINING REGULATIONS FIRST IMPLEMENTED UPON THE ADOPTION OF ORDINANCE NO. 2067 ON MAY 11, 2020 (EXHIBIT 4)

The ordinance was introduced in writing by Council President Smith who then invited comments. There being no comments or questions, President Smith called for a motion. Council member Shelton made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council President Pro Tempore Pritchard. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith
William S. Pritchard, III
Philip E. Black
Lloyd C. Shelton
Alice B. Womack

Nays: None

The Council President Smith declared the motion passed by a vote of 5—0.

After said ordinance had been considered in full by the Council, Council member Black moved for the adoption of said ordinance. The motion was seconded by Council President Pro Tempore Pritchard. Thereupon, Council President Smith called for vote with the following results:
Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack  

Nays: None  

The Council President Smith declared that the said ordinance (No. 2073) is hereby adopted by a vote of 5—0 and, as evidence thereof, she signed the same.

4. CONSIDERATION OF AN ORDINANCE (NO. 2074) EXTENDING FOR 90-DAYS THE TIME RESTRICTIONS FOR THE ON-STREET PUBLIC PARKING LOCATED IN MOUNTAIN BROOK, CRESTLINE AND ENGLISH VILLAGE FIRST IMPLEMENTED UPON THE ADOPTION OF ORDINANCE NO. 2068 ON MAY 13, 2020 (EXHIBIT 5, APPENDIX 3)

The ordinance was introduced in writing by Council President Smith who then invited comments. There being no comments or questions, President Smith called for a motion. Council member Shelton made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council member Black. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack  

Nays: None  

The Council President Smith declared the motion passed by a vote of 5—0.

After said ordinance had been considered in full by the Council, Council member Womack moved for the adoption of said ordinance. The motion was seconded by Council President Pro Tempore Pritchard. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack  

Nays: None  

The Council President Smith declared that the said ordinance (No. 2074) is hereby adopted by a vote of 5—0 and, as evidence thereof, she signed the same.

5. CONSIDERATION OF AN ORDINANCE (NO. 2075) AMENDING CHAPTER 14 OF THE CITY CODE WITH RESPECT TO FEES FOR UTILITY, STREET CUT REPAIRS IN THE CITY (EXHIBIT 6, APPENDIX 4)

The ordinance was introduced in writing by Council President Smith who then invited comments. There being no comments or questions, President Smith called for a motion. Council member Shelton made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said
ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council member Black. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack

Nays: None

The Council President Smith declared the motion passed by a vote of 5—0.

After said ordinance had been considered in full by the Council, Council member Black President Pro Tempore Pritchard moved for the adoption of said ordinance. The motion was seconded by Council member Black. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack

Nays: None

The Council President Smith declared that the said ordinance (No. 2075) is hereby adopted by a vote of 5—0 and, as evidence thereof, she signed the same.

6. CONSIDERATION OF AN ORDINANCE (NO. 2076) AUTHORIZING THE PLACEMENT OF A STOP SIGN ON HAMPSHIRE DRIVE (EXITING THE CUL DE SAC) AT ITS INTERSECTION WITH HAMPSHIRE DRIVE (EXHIBIT 7, APPENDIX 5)

The ordinance was introduced in writing by Council President Smith who then invited comments.

Margaret Clements of 3563 Hampshire Drive:
• There are approximately 11 children living on the street, elderly pedestrians and young drivers too
• The street currently is uncontrolled and no markings
• There have been numerous near miss accidents along the street
• The stop sign is requested to address safety concerns

Mr. and Mrs. Mark Lloyd of 3555 Hampshire Drive:
• There are a lot of children living on the street
• Requests the stop sign for safety reasons

Council member Shelton expressed confusion as to whether one or two stop signs were being considered to which Mr. Gaston stated that the traffic consultant, Richard Caudle, is only recommending one at the cul de sac presently. Council member Shelton stated that he would like to find out why one is not also being recommended at the Oakdale intersection of Hampshire.

Mike McGovern of 3564 Hampshire Drive:
• Motorists routinely speed through the right-hand turn mentioned by Mr. Shelton
• Requests that the City consider a stop sign or speed humps at this location
Chief Cook:
• Stated that he is not sure Mr. Caudle considered the Oakdale location with respect to the necessity of traffic control

Council member Black:
• Suggested that the stop sign be approved and ask the traffic consultant to study the other intersection [Council member Shelton expressed his agreement to this suggestion]

There being no comments or questions, President Smith called for a motion. Council member Black made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council member Womack. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack

Nays: None

The Council President Smith declared the motion passed by a vote of 5—0.

After said ordinance had been considered in full by the Council, Council member Shelton moved for the adoption of said ordinance. The motion was seconded by Council member Black. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith  
William S. Pritchard, III  
Philip E. Black  
Lloyd C. Shelton  
Alice B. Womack

Nays: None

The Council President Smith declared that the said ordinance (No. 2076) is hereby adopted by a vote of 5—0 and, as evidence thereof, she signed the same.

Ronnie Vaughn stated that the stop sign will be installed by August 14. The painted stop bar may be delayed so that it can be coordinated with the other stop sign mentioned earlier assuming one is recommended by Mr. Caudle after his review.

7. ANNOUNCEMENTS

The next regular meeting of the City Council will be August 24, 2020, at 7:00 p.m. with the location and means to be determined and announced at a later date.

8. ADJOURNEMENT

There being no further business or matters for discussion, Council President Smith adjourned the meeting at approximately 7:30 p.m.
9. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct transcript of the regular meeting of the City Council of the City of Mountain Brook, Alabama by Internet teleconference on August 10, 2020, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that a quorum was present.

[Signature]
City Clerk
Approved by City Council August 24, 2020

EXHIBIT 1

RESOLUTION NO. 2020-127

EXPRESSION OF GRATITUDE TO PATRICK HIGGINBOTHAM
FOR HIS DEDICATED SERVICE TO THE CITY ON THE
BOARD OF ZONING ADJUSTMENT

WHEREAS, Patrick Higginbotham has served with distinction on the Board of Zoning Adjustment of the City of Mountain Brook from March, 14, 2005 to June 15, 2020; and

WHEREAS, Patrick Higginbotham has served as Chairman to the Board of Zoning Adjustment from October 8, 2012 to June 15, 2020; and

WHEREAS, In Patrick Higginbotham’s tenure on the Board of Zoning Adjustment he consistently exhibited a dedication to the integrity of the city’s zoning ordinance, and by extension, a dedication to the physical integrity and developmental composition of the residential neighborhoods of the city of Mountain Brook, and;

WHEREAS, Patrick Higginbotham unfailingly led the Board of Zoning Adjustment by example, through his exemplary work ethic; always arriving to the meetings having read all supporting material, and being prepared for the meetings with insightful questions and points of view, and;

WHEREAS, Patrick Higginbotham, as chairman of the Board of Zoning Adjustment, exhibited professionalism in his leading of the meetings, ensuring that the spirit of the zoning ordinance was held intact; but at the same time, exhibiting kindheartedness to those seeking a variance; and

WHEREAS, Patrick Higginbotham’s detailed analysis of variance cases, and his judicious methodology in arriving at sound conclusions, served as an example to junior members of Board of Zoning Adjustment for 15 years; and

WHEREAS, it is the desire of the City of Mountain Brook to express its gratitude to Patrick Higginbotham for his unselfish service and tireless efforts while serving on the Board of Zoning Adjustment and;

NOW, THEREFORE, BE IT RESOLVED that the City Council and Mayor, on behalf of the residents of Mountain Brook, do publicly thank Patrick Higginbotham for his exemplary service.
EXHIBIT 2

RESOLUTION NO. 2020-128

WHEREAS, a special municipal election has been called to be held on the 25th day of August, 2020, and a runoff election to be held, if necessary, on the 9th day of October, 2020, and

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, as amended, provides, in part, that the municipal governing body shall appoint from the qualified electors, officers to conduct the election,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama, that the election officers for said election shall be as follows:

Polling Location No. 1 - St. Luke’s Episcopal Church
Diane M. Fisher     Chief  3829 Cove Drive 35213  879-8011  dianefisher@charter.net
Kimberly H. Carney  12 Montrose Circle 35213  871-1100
Don Beville
Diane E. Weatherford
Winn Crockett (6:30 a.m.-1:00 p.m.)
Katherine Garzon (1:00 p.m.-7:30 p.m.)
Carmen Echols (6:30 a.m.-1:00 p.m.)
Anne Ragsdale (1/2 day worker)

Polling Location No. 2 - Mountain Brook City Hall
Stephanie Byrne    Chief  605 Dexter Avenue 35213  907-8362  sbyrne@realtysouth.com
Sue Moore Abele  3767 Jackson Blvd 35213
James T Cobb, Jr. 121 Crestview Drive 35213
Judy H. Pittman  4301 Cross Keys Road 35213
Patricia P Pugh  4162 Appomattox Lane 35213
Caroline M. Daniel  123 Greenbriar Lane 35213
Laura Ann Stacy  2716 Southview Ter, 35216
Naomi Cunningham  3621 Country Club Rd 35213

Absentee Ballot Counters - Mountain Brook City Hall
Steven Boone     Chief  3721 Forest Run Road 35223  937-5612
Janet Forbes   Clerk
Suzan Doidge   Clerk

Polling Location No. 3 - Brookwood Baptist Church
Ronald B. Cohen    Chief  3267 Hilliard Drive 35243  969-2340  avieron@bellsouth.net
Kathryn H. Horton  Asst  3270 Hilliard Drive 35243  401-8654
David M. Cohen  3267 Hilliard Drive, 35243  773-724-
Avrin O. Cohen  3267 Hilliard Drive 35243  969-2340
William H. May Jr. 4117 Shiloh Drive, 35213  572-9559
Andrea M. May  4117 Shiloh Drive, 35213  994-5323
Phillip L.  3201 Stoningham Drive 35243  967-5777
teninbaum
Eva L. Wilensky  3340 Stoneridge Lane 35243  967-3340

Polling Location No. 4 - Mountain Brook Community Church
Carole C. Pitard  Chief  3327 Woodridge Road, 35223  968-6670
William F Martin III  2933 Green Valley Rd 35243  612-3649
Martha L. Phillippi  3344 Eaton Road 35223-2835  967-0889
Helen Martin  2933 Green Valley Rd 35243  612-3649
Evan R. Roberts  4414 Briar Glen Circle, 35243  913-3143
Betsy Faucette  2516 Ashford Place, 35243
Kelly Higgins  3325 Springhill Rd, 35223
Scot Cardwell  3364 Farring Road, 35223  223-2990

J:\Minutes & Agendas\Council\2020\20200810 Minutes.doc August 10, 2020
**Polling Location No. 5 – Canterbury United Methodist Church**
Camille S. Butrus  Chief  2724 Old Mill Lane, 35223  803-4197  camillebutrus@gmail.com
Martha Green Isom  Asst  2300 Highland Crescent, 35205  777-3543  marthagisom@gmail.com
Lynn McPeters  Smith  2308 River Grand Dr, 35243  335-0173
Francis L. Hogg  2617 Lanark Road, 35223  999-5223

**Polling Location No. 6 - Cherokee Bend Elementary School**
Russell B. Tyler  Chief  4320 Corinth Drive 35213  999-8202  trussell10369@gmail.com
Kimberly Compton  871-3730
Anaquasia Ross
Jayda Marble  200-5610
Tracey Marble  586-9274
Nakxia Battle  853-3874

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Clerk, Chief inspectors, and/or Assistant Chief Inspectors/Clerks are hereby authorized to engage additional and replacement poll workers in the event persons appointed herein above fail to report for duty for any reason; and,

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Clerk is hereby authorized and directed to pay the following amounts to those persons appointed herein above, or any replacement poll workers engaged by the Chief inspectors or Assistant Chief Inspectors/Clerks:

- Chief Inspectors  $250
- Assistant Chief Inspectors/Clerks  $200
- Absentee Clerks  $  55

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Clerk is hereby authorized and to provide refreshments on election day and at the poll worker training and to pay an additional $25 to all poll workers for any poll workers training sessions hosted by the City.

**EXHIBIT 3**

**RESOLUTION NO. 2020-129**

**BE IT RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Council hereby authorizes either the Mayor or City Manager to execute, for and on behalf of the City Council, an agreement between the City and Architectural Graphic & Design Specialties, Inc., in the form as attached hereto as Exhibit A, subject to such minor revisions recommended by legal counsel, with respect to their redesign and manufacturing of gateway signage for the City due to the recently renamed O’Neal Library.

**EXHIBIT 4**

**RESOLUTION NO. 2020-129**

**ORDINANCE NO. 2073**

**90-DAY EXTENSION OF THE TEMPORARY MODIFICATION OF RESTAURANT SIDEWALK DINING REGULATIONS**

WHEREAS, many small businesses and have suffered financially due to the business disruptions caused by government and business restrictions imposed to curtail the spread of the COVID-19 virus; and
WHEREAS, restaurants are among those small businesses facing economic challenges as those restrictions required them to cease on-premises dining; and

WHEREAS, the State of Alabama has now passed new guidelines which will permit restaurants to resume on-premises dining, albeit with appropriate safeguards; and

WHEREAS, the City, its small business community, restaurants and residents understand the importance of keeping appropriate safeguards in place so as maintain the progress that has been achieved through social distancing; and

WHEREAS, the City understands that continued productivity and economic activities are necessary to the welfare of business owners, employees, families and the entire Mountain Brook community and is committed to protecting both the economic health of its business owners and the health of the community; and

WHEREAS, one of the ways that the City believes on-premise dining can be made safer and compliant with State Health requirements is by use of outdoor dining areas, including those on sidewalks in front of dining establishments; and

WHEREAS, the City has detailed regulations and standards in place concerning the use of public sidewalks for dining operations and those regulations are designed to protect the character of the City’s historic villages; and

WHEREAS, during these unprecedented times, the City finds that temporary modification of some of those standards and regulations to be appropriate and necessary to permit business operations and the economic vitality of the community to continue, as well as to protect the health and safety of patrons.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, pursuant to relevant provisions of the Emergency Management Agency Act of 1955, as amended, Governor Kay Ivey’s State of Emergency Proclamations and the Alabama State Health Officer’s Orders as follows:

1. For a period of time beginning on the date of passage of this Ordinance and ending 90 days thereafter (the “Restaurant Relief Period”), Section 46-6 of the City Code containing Sidewalk Café Regulations shall be temporarily modified so as to facilitate and expedite the ability of restaurants to utilize sidewalks for dining operations. Such modifications are as follows:

   a) Village Design Review Committee review and approval provided for in Section 46-6 (b)(2) & (3) shall not be required.

   b) City Council review and approval required by Section 46-6 (b)(4) shall not be required; provided, however, that city clerk shall not issue a Sidewalk Café Permit until such time as the owners of both the restaurant and the property have executed the City’s Hold Harmless & Release Agreement in the form attached hereto.

   c) New sidewalk cafés permitted pursuant to these temporary modifications and expansion of existing sidewalk cafes shall also be subject to the following in lieu of those regulations found in Sections 46-6 (c)(1) & (2):

      a. Limitations on the area permitted to be used by a sidewalk café during the Restaurant Relief Period shall be temporarily modified so as to allow the area to be expanded beyond the area directly in front of the building in which the restaurant is located, as may be approved by the City Clerk, provided that sufficient clearance for pedestrian passage is maintained pursuant to ADA requirements.

      b. Operation of outdoor areas approved under these temporary standards shall
be restricted to evening hours from 5:00 p.m. until close of business.

c. Tables and chairs shall be removed from the sidewalk and stored during the
hours in which operation is not permitted.

d) Sidewalk cafes approved prior to the passage of these modification and under the
existing Code provisions shall be permitted to continue to operate pursuant to and
within the scope of the City Council approval for such café.

2. All other provisions of City Code Section 46-6 that are not specifically modified hereby shall
remain in full force and effect.

3. The Administrative Processing Fee imposed pursuant to Section 46-6(b)(1) is hereby waived for
all applications submitted pursuant to this Ordinance.

4. **Repealer.** All ordinances or parts of ordinances heretofore adopted by the City Council of the
City of Mountain Brook, Alabama, that are inconsistent with the provisions of this ordinance are
hereby expressly repealed.

5. **Severability.** If any part, section or subdivision of this ordinance shall be held unconstitutional or
invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of
this ordinance, which shall continue in full force and effect notwithstanding such holding.

6. **Effective Date.** This ordinance shall become effective immediately upon adoption and
publication as provided by law. The provisions of this ordinance shall expire ninety (90) days
from the date of passage unless otherwise extended or made permanent by the City Council.

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**EXHIBIT 5**

**ORDINANCE NO. 2074**

**AN ORDINANCE EXTENDING FOR 90-DAYS THE TIME RESTRICTIONS FOR THE
ON-STREET PUBLIC PARKING LOCATED IN MOUNTAIN BROOK, CRESTLINE AND
ENGLISH VILLAGES FIRST IMPLEMENTED UPON THE ADOPTION OF
ORDINANCE 2068 ON MAY 13, 2020**

WHEREAS, the City of Mountain Brook has been operating under a State of Emergency issued by
the Governor of the State of Alabama and the City of Mountain Brook due to the COVID-19 pandemic; and

WHEREAS, COVID-19 is a highly contagious communicable disease spread by contact between
people and activities of residents and patrons of City businesses have been restricted so as to minimize such
contact through “social distancing”; and

WHEREAS, while COVID-19 impacts people of all ages, from children to the elderly, the greatest
impact, in terms of severity, has been to the elderly and those with underlying medical conditions; and

WHEREAS, on this date, by order of the Governor and State Health Officials, the restrictions that
were in place are being eased to permit the operation of most commercial establishments, including restaurants
which, prior to today, had been restricted to “take out only” operation; and

WHEREAS, while most establishments may resume operation under careful social distancing
guidelines, contactless commercial transactions remain the safest and most effective way to effectuate the
social distancing, which is still believed to be necessary to manage the spread of COVID-19; and

WHEREAS, most of the City’s commercial enterprises in its historic villages are without dedicated
private parking and rely on shared public parking to support operations; and
WHEREAS, in order to facilitate the use of “take out” services for restaurants and contactless “pick up” of other commercial goods, the City wishes to provide a parking zone on each block in Mountain Brook Village and Crestline Village for contactless delivery of services so those who want to utilize the services of commercial operations in those areas but want to maintain social distancing through contactless delivery will have a place to do so; and

WHEREAS, the City understands that continued productivity and economic activities are necessary to the welfare of business owners, employees, families and the entire Mountain Brook community and is committed to the economic health of its business owners and the health of the community; and

WHEREAS, during these unprecedented times, the City finds that temporary identification of “take out parking” and regulation of the use of spaces in those areas to be appropriate and necessary to allow the economic vitality of the community to continue, as well as to protect the health and safety of patrons.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, as follows:

Section 1. The parking spaces located on the following streets and identified as “Take Out Zones” on the attached parking maps shall be designated as “Take Out Only” and shall be used only for the delivery of food or other commercial goods directly to the automobiles parked therein:

CHURCH STREET  CAHABA ROAD
OAK STREET  MONTEVALLO ROAD
CULVER ROAD  PETTICOAT LANE
CANTERBURY ROAD

Section 2. Vehicles parked in any “Take Out Zone” must be occupied and the occupants thereof must be waiting on the delivery of commercial services. Vehicles that are unoccupied or are parked in such areas for any other reason shall be in violation of this ordinance.

Section 3. Any person violating the provisions of Section 1 or 2 of this ordinance shall, upon conviction thereof, be punished within the limits and as provided by Section 50-107 of the Code of the City of Mountain Brook.

Section 4. Repealer. All ordinances or parts of ordinances heretofore adopted by the City Council of the City of Mountain Brook, Alabama, that are inconsistent with the provisions of this ordinance are hereby expressly repealed.

Section 5. Severability. If any part, section or subdivision of this ordinance shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

Section 5. Effective Date. This ordinance shall become effective immediately upon adoption and publication as provided by law. The provisions of this ordinance shall expire ninety (90) days from the date of passage unless otherwise extended or made permanent by the City Council.

APPENDIX 3

EXHIBIT 6

ORDINANCE NO. 2075

AN ORDINANCE AMENDING SEC. 14-1 OF THE CITY CODE REGARDING SEC. 46-81(a), (c) FEES FOR THE RESTORATION OF PAVED SURFACES
BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, as follows:

Section 1. Amendment. Section 14-1 Building Permit Fees:

"Sec. 46-81(a), (c) Cost of restoration of asphalt or concrete pavement (per square yard) $75.00 $275.00"

Section 2. Repealer. All ordinances or parts of ordinances heretofore adopted by the City Council of the City of Mountain Brook, Alabama that are inconsistent with the provisions of this ordinance are hereby expressly repealed.

Section 3. Severability. If any part, section or subdivision of this ordinance shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

Section 4. Effective Date. This ordinance shall become effective immediately upon publication as provided by law.

APPENDIX 4

EXHIBIT 7

ORDINANCE NO. 2076

AN ORDINANCE TO PROVIDE FOR STOP SIGN ON HAMPSHIRE DRIVE AT ITS INTERSECTION WITH HAMPSHIRE DRIVE AND TO PROVIDE FOR PUNISHMENT THEREOF

BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, as follows:

Section 1. It shall be unlawful for the driver of any vehicle to cause or allow such vehicle traveling in a westerly direction (exiting the cul de sac) on Hampshire Drive to enter its intersection with Hampshire Drive when there is standing at such intersection a “Stop” sign facing in the direction of such driver without having first brought such vehicle to a complete stop within ten (10) feet of said intersection.

Section 2. Any person violating the provisions of this ordinance shall be punished by a fine not to exceed $500.00, or by imprisonment not to exceed 180 days, or both.

Section 3. All ordinances or portions of ordinances conflicting with this ordinance are hereby repealed.

Section 4. If a court or competent authority finds that any provision of this ordinance is invalid, illegal, or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability if the other provisions of this ordinance shall not be affected.

Section 5. This ordinance shall become effective when published as required by law.

APPENDIX 5
August 11, 2020

M. Sam Gaston
City of Mountain Brook
Mountain Brook, AL

Re: Wayfinding Signage - Library

Sam

We look forward to working with you on this project. Following is the revised pricing to remove O'Real from the existing wayfinding signage. There are a quantity of 18: eight existing signs:

- **Oakley B. Replacement Graphics Panel**
  - Custom Panel at 4'-10" x 2'-10" x 0.12" thick
  - Background painted Dark Bronze
  - Painted Custom Green and Custom Gold Border
  - Reflective Gold and Reflective White Graphics
  - Digitally Primed Logo
- **Material Cost** - (18) at $915 (each)...
  - $7,560.00
- **Installation** - (18) at $179 (each)...
  - $3,222.00

**Total:** $10,782.00

Terms: 50% Down Payment, Balance on Completion

Sincerely,

Christopher Brown, Sr. Vice President
Architectural Graphics & Design Specialists, Inc.

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**APPENDIX I**
Ronald Vaughn
Public Works Director

To: Sam Gaston <sgaston@minbrook.org>

Subject: Utility Cut Repairs

Just got off the phone with Steve Sline and he said it is okay to proceed with our crews doing the concrete. He and I reviewed the contract together and agreed that we will be fine. Chris Glenn is also okay with our staff doing the concrete work.

Ronnie Vaughn
Public Works Director

On Thu, Aug 6, 2020 at 1:31 PM Sam Gaston <sgaston@minbrook.org> wrote:

Does this mean we can still use Glen when needed? Don’t we use Public Works some now for concrete repairs when we use Rocky Smith as our contractor?

Do you mind speaking with Steve Sline about this plan?

Sam S Gaston
City Manager

From: Ronnie Vaughn <rvauughn@minbrook.org>

Sent: Thursday, August 06, 2020 1:27 PM
To: Steve Boone; Sam Gaston
Subject: Utility Cut Repairs

Street Cut Requirements

Ronnie Vaughn
Public Works Director
FW: Proposed stop sign at bottom of hill on Hampshire Drive

From: JustineJepsen|justinejepsen@gmail.com
Sent: Monday, August 02, 2020 9:28 PM
To: gaston@mtnbrook.org
Subject: Request for stop sign on Hampshire Drive

Dear Mr. Gaston,

Thank you for your quick response to the petition you received signed by the Mountain Brook residents on Hampshire Drive requesting a stop sign on the cul-de-sac coming down the hill as well as a speed bump just before the intersection as you come into the neighborhood from Oakdale Drive. Several speed limit signs along the street would be most helpful. I will be cut off when the City Council meets on August 10th to consider this request.

I do feel that the lack of a stop sign, speed limit signs, and speed bumps presents a potential for a tragedy. I know that the council members will give our petition careful consideration.

Thanks to you and the other council members for all that you do to make Mountain Brook a wonderful community.

Sincerely,
Judy Wilson
3556 Hampshire Drive
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