

City of Mountain Brook

Safer at Home Plan

On May 21, 2020, the State Health Officer issued a Safer at Home order to be implemented statewide. That Order permits the re-opening and use of certain public facilities under conditions that are expressed in the order. The City of Mountain Brook has prepared its own Safer at Home Plan to provide the community clarity on how the regulations and conditions will apply to public facilities and amenities in the community.

1. **All Public Areas.** All property, areas, and facilities that are either owned or operated by the City of Mountain Brook or belong to or are used for the benefit of the general public shall be subject to the following rules, unless modified by more specific rules concerning certain activities:
 - i. Social distancing must be maintained pursuant to CDC and State Health Officer guidelines in place, as they may be amended from time to time. As of May 21st, 2020, adequate social distancing means that all persons shall maintain a consistent six-foot distance between himself or herself and all persons from a different household.
 - ii. Any person who has a fever, cough, or other symptoms of COVID-19, who has been exposed to an individual known to have tested positive for COVID-19 or who has tested positive for COVID-19 shall not utilize any property, area or facility of the City of Mountain Brook unless and until such person has been specifically released from any and all COVID related restrictions by public health authorities or his or her health care provider.

These rules apply to public parks, public buildings, recreational facilities, sidewalks, and rights of way. They do not apply to persons operating or occupying motor vehicles on public streets, rights of way or public property.

2. **Parks.** Public parks will be open, subject to the other conditions in this Plan. Social distancing guidelines must be followed. Vulnerable individuals are encouraged to follow the stay-at-home guidelines.
 - a. Individuals must remain six (6) feet apart unless within the same family unit. The use of face masks is strongly encouraged.
 - b. Organized athletic team activities shall be only be permitted subject to the specific regulations in the State Health Officer's Order of May 21, 2020 and subject to the provisions in Section 3 of

this Plan. Pick-up games or other activities where social distancing cannot be maintained will not be allowed in the parks regardless of the number of participants. The use of tennis courts shall be permitted subject to the following:

- Participants shall not congregate within six feet of other participants unless required to participate in the activity.
 - Participants shall not share equipment (other than tennis balls), water coolers, bottles, cups, towels or other items.
 - No more than four (4) persons shall be permitted on any one court at any one time.
- c. All drinking fountains will remain closed and shall not be used.
- d. Pavilions will be open for general use but may not be rented until further notice. The general social distancing rules shall apply to all pavilion use. Any person using a pavilion must clean and disinfect all surfaces used, including specifically any picnic tables, after the pavilion use is completed.
- e. Restrooms shall remain closed until further notice.
- f. All persons using parks should limit contact with commonly touched surfaces except to the extent necessary. Park patrons will be expected to provide their own hand sanitizer or disinfectants.
- g. Other regulations that are park specific may be posted at each park and must be followed at all times.
- h. The City reserves the right to close the parks without notice.

3. **Sports Fields.** The following sports fields shall be open to the public, subject to the general rules and guidelines concerning field use:

- Mountain Brook Jr. High
- Mountain Brook Elementary
- Crestline Elementary
- Brookwood Forest Elementary
- Cherokee Bend Elementary
- Rathmell (MB Sports Park Foundation use only)
- Mountain Brook High School
 - Soccer Fields
 - Tennis Courts
- Track
- Baseball Fields (except for Varsity field)

Organized team use may be permitted subject to submission of a plan by those responsible for such activity and execution of an agreement acknowledging and agreeing to abide by State Health Officer's orders concerning organized team activities. The City reserves the right to permit or disallow any request in its sole discretion.

4. **Playgrounds.** All City playgrounds, including the playgrounds at the Tot Lot, Canterbury Road and Overton Park, will be open for use, subject to general social distancing regulations. The playgrounds at Crestline Elementary, Brookwood Forest Elementary, Cherokee Bend Elementary and Mountain Brook Elementary Schools are subject to the rules and regulations of the Mountain Brook Board of Education. As of the date of this Plan, they are closed to public use.
5. **City Hall.** Access to Mountain Brook City Hall will remain limited to keep both employees and members of the public safe. The front door (Church Street side) will be locked. The public may enter the building only if they have an appointment with the City Manager, other staff, or are conducting business with the revenue department or the Court magistrate. All persons should enter City Hall through the entrance on the Hoyt Lane side (Oak Street Garden) of the building and exit through the entrance on the Tibbett Street side (Police) of the building.
 - a. **Administrative Services.** City administrative services shall continue by way of telephone, fax, email or the City's website, www.mtnbrook.org, or P.O. Box 130009, Mountain Brook, AL, 35213. Those needing administrative services in the Magistrate and Revenue areas may enter the building as described above and should contact those departments to gain access to the building. All other City services are by appointment only. Depending on the department and the ability to provide adequate social distancing, appointments may be by telephone or online meetings. In-person meetings may be available for some departments when necessary or appropriate. Available options will be provided when as appointments are requested. Second floor of City Hall will be closed to the general public.
 - b. **Court.** Municipal Court has been cancelled until June 17, 2020. Court personnel continue to be available by phone and, in some circumstances, in person to answer questions, to take payment and handle other Court related matters.
 - c. **Police Department.** The police department remains open and subject to the access procedures in place prior to COVID-19 orders. In order to maintain adequate social distancing, no persons from different households shall be permitted to occupy the waiting area/lobby of the police

department at the same time. Visitors will be required to wait outside the entrance (with appropriate social distancing) until the lobby is vacated.

d. **Fire Department.** The fire department remains open and subject to the access procedures in place prior to COVID-19 orders. In order to maintain adequate social distancing, no persons from different households shall be permitted to occupy the waiting area/lobby of the fire department at the same time. Visitors will be required to wait outside the entrance (with appropriate social distancing) until the lobby is vacated. All visitors should call ahead for an appointment and arrangements can be discussed at that time.

6. **Public Works Facility.** The public works facility shall remain closed to the general public and meetings with administrative personnel shall be by appointment only. The general public may continue to purchase compost pursuant to current policies and subject to COVID-19 guidelines related to social distancing.
7. **Emmet O'Neal Library.** The library building will remain closed to the general public until further notice. Curbside Pick-up services for library materials will be available beginning June 1.