

**MOUNTAIN BROOK CITY COUNCIL
PRE-MEETING DISCUSSION
APRIL 25, 2016**

The City Council of the City of Mountain Brook, Alabama met in public session in the Pre-council Room (A106) of City Hall at 6:30 p.m. on Monday, the 25th day of April, 2016. The Council President called the meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President
Jack D. Carl
Lloyd C. Shelton
Alice B. Womack
Lawrence T. Oden, Mayor

Absent: William S. Pritchard, III, Council President Pro Tempore

Also present were City Attorney Steve Stine, City Manager Sam Gaston and City Clerk Steven Boone.

1. AGENDA

1. Stop sign on Hampshire Drive at Oakdale Drive (Ordinance No. 1951 was added to the formal meeting agenda.)
2. Stop sign on Montevallo Terrace at Park Lane (Ordinance No. 1952 was added to the formal meeting agenda.)
3. Library window replacement—Appendix 1. (Proceed with quotes for window replacement and obtain pricing for moisture/waterproofing consultant.)
4. Revision to approved sidewalks at the Grand Bohemian Inn (Appendix 1).

The developer has installed a section of sidewalk along the inn that does not conform to the approved master development plan. In addition, the developer is seeking [advance] approval to install lighting along said sidewalk that is inconsistent with the mater development plan. It was the general consensus of the Council members present that the acorn lighting approved in the master development plan be studied further to determine if a shield to minimize lighting shining toward the first floor guest rooms can be added. The approved acorn lighting is preferred to the suggested pathway lighting.

Regarding the approval of sidewalk deviation and lighting change, the Council reminded John Knutson (representing the developer) that any revisions to the master development plan had to be addressed in a public hearing, first before the Planning Commission and then before the City Council. Due to the process specified in the zoning ordinance, no approvals can be offered at this time. Furthermore, the members of the City Council stated that if the sidewalks (or other infrastructure components) are not installed in accordance with the master development plan such that an amendment to the master development plan is pursued, the City Council will most likely seek adjustments to the development incentive package approved in conjunction with the rezoning and approval of the master development plan.

5. Review of the matters to be considered at the formal [7 p.m.] meeting.

2. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct synopsis of the discussion from the meeting of the City Council of the City of Mountain Brook, Alabama held at City Hall, Pre-Council Room (A106) on April 25, 2016, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that no formal action or votes were conducted at said meeting.



City Clerk

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Thank You For Your Interest in Palford Products

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APPENDIX I



CITY OF BRENTWOOD
3000 Old Hickory, 4th Floor
Brentwood, TN 37020
615-875-2000
www.brentwood.org

DATE: April 20, 2016

TO: Mayor & City Council

FROM: David Lyons, Director of Planning, Parking & Sustainability

RE: Review of proposed sidewalk at Green Hill Station

The PCS department specifies that sidewalks and other street improvements on primary and secondary thoroughfares in City Park are to match those on the surrounding streets, in order to provide a seamless transition. See attached map(s) from the PCS department for specific requirements and design.

When the sidewalk is over three feet from the edge of the travel lane, and is over the north side of Park Lane, it must be constructed with the same material as the sidewalk on the south side of Park Lane. Existing sidewalks on street are to be replaced with new construction and new sidewalks are to be constructed with the same material as the existing sidewalk on the same street.

In an effort to coordinate with the field's efforts to maintain an approved existing base, the City issued a certificate of non-work, with the understanding that any proposed sidewalk construction would be installed in accordance with the PCS or that the field would approach the City with an amendment to the PCS.

Linear or projecting sidewalks with a 4:1 slope finished with a porous or brick finish, and that are at least 10 feet wide, as required by the PCS, will be installed in the two (2) foot buffer zone of the center of the operational intersection with Park Lane. A curb finish was installed with the concrete brick herringbone pattern, and the concrete sidewalk, setting is being installed along the north side of Park Lane. Linear sidewalk is noted.

The City of Brentwood has requested that these sidewalks, to the sidewalk along the Center Hill Station, come before the council for a "yes" answer, which the council is to be held in agreement to the request, and that the City of Brentwood, and all other personnel, changes that might occur during the build out of the remainder of the project for a formal amendment to the PCS at a later date, greater than being such change or the council for a formal amendment to the PCS or to have a resolution in principle.

Should the council be inclined to approve this sidewalk revision, and consider with needed implementation, it will allow the Park Lane Curve to be installed in accordance with approved design.



HARDSCAPES

Sidewalk, curb and paving design, patterns and materials located on Primary Thoroughfares and Secondary Thoroughfares shall be compatible and consistent with the design, pattern, and material of sidewalks, curbs and paving currently existing in the Village. The sidewalk will be pedestrian friendly and encourage flow throughout the village. Enhanced design features may be permitted in accordance with the following:

All walkways located on Primary Thoroughfares and Secondary Thoroughfares will carry out the general theme of paving in the Village. Sidewalk corners at street intersections located on Primary Thoroughfares and Secondary Thoroughfares will have the same wood mold track, to a diagonal herringbone pattern with the sidewalk and border borders as currently used. This will provide a seamless transition from the existing urban fabric to the new construction.

Beyond the corners, the sidewalks located on Primary Thoroughfares and Secondary Thoroughfares will be paved in concrete using the same noted existing board pattern, with the wood mold track borders. Some access will be used in a field of brick in special cases, such as drop off for the bus, pickup, pocket parks, some of the anchor zones and all corners at intersections located on Primary Thoroughfares and Secondary Thoroughfares.



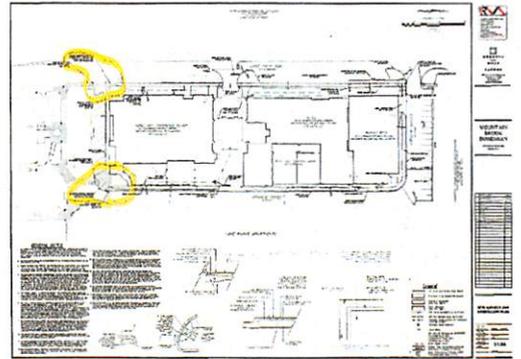
Wood Concrete Curb at Sidewalk Corner, Curved Buff Concrete with Brick Board, Brick at Sidewalk Corner, Special Stone Surface

Sidewalks on Primary Thoroughfares shall be between eight (8) and twelve (12) feet wide, except that the sidewalks located on that portion of Low Park Road north of Park Lane Curve South shall be between six (6) and twelve (12) feet wide. Sidewalks on Secondary Thoroughfares and Tertiary Thoroughfares shall be between six (6) and twelve (12) feet wide except that sidewalks on the Residential Curves shall be a minimum of four (4) feet wide in accordance with the Residential G Standards.

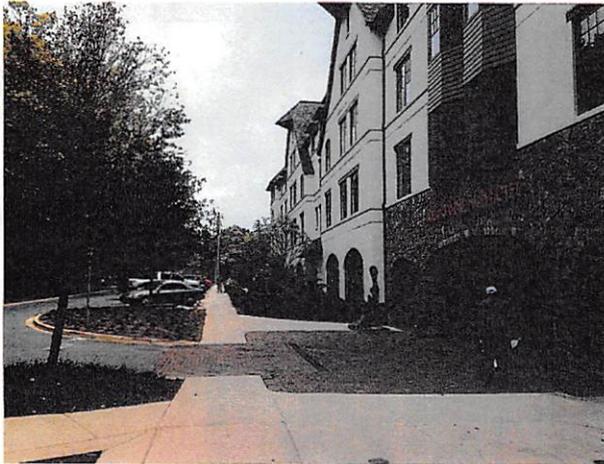
Surfaces will be paved in asphalt with concrete curb and gutter.

IDENTIFYING FEATURES

1. TERTIARY THOROUGHFARES
2. A STEEL (OR ALUMINUM) CURB, CAPPED BY CONCRETE ON PRIMARY THOROUGHFARES AND SECONDARY THOROUGHFARES.
3. SPECIAL BRICK CURB WITH WOOD MOLD BRICK BANDS FOR HEIGHT ADJUSTING PRIMARY THOROUGHFARES AND SECONDARY THOROUGHFARES.
4. STONE AGENTS AND STAINED CONCRETE TYPED AT SPECIAL ENTRANCES AND PLAZAS.
5. SPECIAL TREATMENT OF MATERIALS FROM EXISTING MOUNTAIN DRIVING VILLAGE.



APPENDIX 2





LED Brass Path Light (MUL4) Specification Sheet

LED BRASS PATH LIGHT (MUL4) SPECIFICATION SHEET



LED Brass Path Light (MUL4) Specification Sheet

Product Name	Model	MUL4														
Finish Type	Color/Finish	Antique Brass														
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Notes:

1. See drawing for details.
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9. See drawing for details.
10. See drawing for details.

Manufacturer: HANCO



**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK, ALABAMA
APRIL 25, 2016**

The City Council of the City of Mountain Brook, Alabama met in public session in the City Hall Council Chamber at 7:00 p.m. on Monday, the 25th day of April, 2016. The Council President called the meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President
Jack D. Carl
Lloyd C. Shelton
Alice B. Womack
Lawrence T. Oden, Mayor

Absent: William S. Pritchard, III, Council President Pro Tempore

Also present were City Attorney Steve Stine, City Manager Sam Gaston and City Clerk Steven Boone.

The City Council President stated that a quorum was present and that the meeting was open for the transaction of business

1. INTRODUCTION OF LEROY NIX, NEW ALABAMA POWER COMPANY CONTACT/REPRESENTATIVE

Mr. Nix introduced himself to the government body.

2. LEADERSHIP MOUNTAIN BROOK PRESENTATIONS

Participants of the 2015–2016 Leadership Mountain Brook class presented their project recommendations to the City Council. The projects included:

1. Public Art (Appendix 5)
2. City of Mountain Brook T-Shirt (branding) (Appendix 6)
3. Buttons Explores the Brook childrens' book written by the Leadership Mountain Brook class (Appendix 7)
4. ZYP Bike Share
 - a. ZYP stations cost approximately \$50,000 each depending on the number of bikes per station
 - b. 6-8 stations would be optimal
 - c. Operating costs but are not limited include bike maintenance, charging, rebalancing
 - d. Grants may be available that can cover up to 80% of the initial cost (ZYP officials can assist with information about grant options and applications)
 - e. The ZYP program seems to have been well received in Birmingham
 - f. The City of Homewood is currently considering a ZYP program
 - g. ZYP packages include: \$75 annual (unlimited), \$6 24-hour membership, \$20 7-day membership, \$200 2-year membership. All rides are 45-minutes. ZYP bikes are to be checked in at any ZYP station every 45-minutes to avoid add-on fees.

3. CONSENT AGENDA

Council President Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the April 11, 2016 regular meeting of the City Council.

- | | | |
|-----------------|--|--------------------------|
| 2016-054 | Declare certain property surplus and authorizing its sale at public Internet auction | Exhibit 1 |
| 2016-055 | Authorize the City's participation in the 2016 "Back-to-School" Sales Tax Holiday, beginning at 12:01 a.m. on Friday, August 5, 2016, and ending at twelve midnight on Sunday, August 7, 2016, whereby the City of Mountain Brook will exempt certain school supplies, computers, and clothing from municipal sales or use tax in conformance with the time period, terms and conditions, and definitions as provided for the "State of Alabama Sales Tax Holiday" | Exhibit 2,
Appendix 1 |
| 2016-056 | Approve the conditional (service) use application for an veterinarian/pet grooming business at 253 Country Club Park subject to specified conditions | Exhibit 3,
Appendix 2 |

Thereupon, the foregoing minutes, proclamation and resolutions were introduced by Council President Smith and their immediate adoption was moved by Council member Shelton. The minutes and resolutions were then considered by the City Council. Council member Womack seconded the motion to adopt the foregoing minutes and resolutions. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith, Council President
Jack D. Carl
Lloyd C. Shelton
Alice B. Womack

Nays: None

Council President Smith thereupon declared that said Council minutes and resolutions (Nos. 2016-054 through 2016-056) are adopted by a vote of 4—0 and as evidence thereof she signed the same.

4. CONSIDERATION: ORDINANCE (NO. 1951) PROVIDING FOR A STOP SIGN ON HAMPSHIRE DRIVE AT ITS INTERSECTION WITH OAKDALE DRIVE AND TO PROVIDE FOR PUNISHMENT FOR VIOLATIONS THEREOF (EXHIBIT 4 , APPENDIX 3)

The ordinance was introduced in writing by Council President Smith who then invited questions and comments from the audience.

There being no comments or discussion, Council President Smith called for a motion. Council member Carl made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council member Shelton and was carried, as follows:

Ayes: Virginia C. Smith, Council President
Jack D. Carl
Lloyd C. Shelton
Alice B. Womack

Nays: None

The Council President Smith declared the motion carried by a vote of 4—0.

After said ordinance had been considered in full by the Council, Council member Womack then moved for the adoption of said ordinance. The motion was seconded by Council member Carl. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith, Council President
 Jack D. Carl
 Lloyd C. Shelton
 Alice B. Womack

Nays: None

The Council President Smith declared that the said ordinance (No. 1951) is hereby adopted by a vote of 4–0 and, as evidence thereof, she signed the same.

5. CONSIDERATION: ORDINANCE (NO. 1952) PROVIDING FOR A STOP SIGN ON MONTEVALLO TERRACE AT ITS INTERSECTION WITH PARK LANE AND TO PROVIDE FOR PUNISHMENT THEREOF (EXHIBIT 5, APPENDIX 4)

The ordinance was introduced in writing by Council President Smith who then invited questions and comments from the audience.

There being no comments or discussion, Council President Smith called for a motion. Council member Shelton made a motion that all rules and regulations which, unless suspended, would prevent the immediate consideration and adoption of said ordinance be suspended, and that unanimous consent to the immediate consideration of said ordinance is given and that the reading of the ordinance at length be waived. The motion was seconded by Council member Womack and was carried, as follows:

Ayes: Virginia C. Smith, Council President
 Jack D. Carl
 Lloyd C. Shelton
 Alice B. Womack

Nays: None

The Council President Smith declared the motion carried by a vote of 4–0.

After said ordinance had been considered in full by the Council, Council member Womack then moved for the adoption of said ordinance. The motion was seconded by Council member Carl. Thereupon, Council President Smith called for vote with the following results:

Ayes: Virginia C. Smith, Council President
 Jack D. Carl
 Lloyd C. Shelton
 Alice B. Womack

Nays: None

The Council President Smith declared that the said ordinance (No. 1952) is hereby adopted by a vote of 4–0 and, as evidence thereof, she signed the same

6. ANNOUNCEMENTS REGARDING THE NEXT REGULAR MEETING OF THE CITY COUNCIL

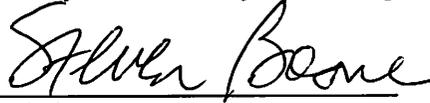
Council President Smith announced that the next meeting of the Mountain Brook City Council will be held on Monday, May 9, 2016 at 7:00 p.m. in the Council Chamber of City Hall located at 56 Church Street, Mountain Brook, AL 35213. Please visit the City's web site (www.mtnbrook.org) for more information.

7. ADJOURNMENT

There being no further business to come before the City Council, Council President Smith adjourned the meeting.

8. CERTIFICATION

I, Steven Boone, City Clerk of the City of Mountain Brook, Alabama, certify the above is a true and correct transcript of the regular meeting of the City Council of the City of Mountain Brook, Alabama held at City Hall, Council Chamber (Room A108) on April 25, 2016, and that the meeting was duly called and held in all respects in accordance with the laws of the State of Alabama and bylaws of the City and that a quorum was present.



City Clerk

EXHIBIT 1

RESOLUTION NO. 2016-054

WHEREAS, the City of Mountain Brook, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Brook, as follows: It is hereby declares that the following property owned by the City of Mountain Brook, Alabama is not needed for public or municipal purposes and is hereby declared surplus property:

Item	Model	Description	Serial
1.00	Color LaserJet CP2025	Color laser printer	CNGS701345
1.01	Color LaserJet CP2025	Color laser printer	CNGS336065
1.02	Color LaserJet CP2025	Color laser printer	CNGS336065
1.03	Photosmart C4580	All-in-One: Printer, Scanner, Copier	PRB-0721-02
1.04	Optiplex 790	CPU	3B9LKS1
1.05	Optiplex 390	CPU	6PPHJS1
1.06	Optiplex 390	CPU	6PPHJS1
1.07	Optiplex 780	CPU	CGNFQN1
1.08	Optiplex 780	CPU	HFNFQN1
1.09	Optiplex 780	CPU	HFNFQN1
1.10	Optiplex GX280	CPU	GLBMM71
1.11	Scanjet G4050	Photo Flatbed Scanner	CN77XA60RV
1.12	P206HL	20 inch widescreen LCD monitor	ETLQQ0C0051230
1.13	P206HL	20 inch widescreen LCD monitor	ETLQQ0C0051230
1.14	MS-6638	All-in-one touch screen computer	95S0131354
1.15	MS-6638	All-in-one touch screen computer	95S0131359
1.16	SP2309Wc	23-inch LCD monitor	CN-0U783F-64180-
1.17	SP2309Wc	23-inch LCD monitor	CN-0U783F-64180-
1.18	SP2309Wc	23-inch LCD monitor	CN-0U783F-64180-
1.19	P2314Ht	23-inch flat panel monitor	CN-07R1K3-74445-
1.20	P2314Ht	23-inch flat panel monitor	CN-07R1K3-74445-
1.21	E198FPc	19-inch LCD monitor	CN-0CN078-72872-
1.22	E198FPc	19-inch LCD monitor	CN-0CN078-72872-
1.23	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.24	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.25	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.26	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.27			

1.28	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.29	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.30	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.31	P2012Ht	20-inch flat panel monitor	CN-08VVND-7444
1.32	2009Wt	20-Inch TFT LCD Flat Panel Monitor	CN-0G433H-71618-A00
	2009Wt	20-Inch TFT LCD Flat Panel Monitor	CN-0G433H-71618-A00
	2009Wt	20-Inch TFT LCD Flat Panel Monitor	CN-0G433H-71618-A00
	E207WPc	20-inch LCD monitor	CN-0FH8MW-7444
	E207WPc	20-inch LCD monitor	CN-0TW956-64180
	P2214Hb	23-inch LCD monitor	CN-0TW956-64180
	UltraSharp 1702FP	17-inch LCD monitor	CN-0KW14V-74261
			MX-08G152-47605-

BE IT FURTHER RESOLVED by the City Council of the City of Mountain Brook, Alabama, that the City Manager is hereby authorized and directed to sell said property (items 1.00 through 1.32 above) by way of public Internet auction to the highest bidder and to otherwise dispose of such property that does not sell at said public auction.

EXHIBIT 2

RESOLUTION NO. 2016-055

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama, that pursuant to Act No. 2006-574, beginning at 12:01 a.m. on Friday, August 5, 2016, and ending at twelve midnight on Sunday, August 7, 2016, the City of Mountain Brook will exempt certain school supplies, computers, and clothing from municipal sales or use tax. Said sales and use tax exemption shall conform with respect to the time period, terms and conditions, and definitions as provided for the "State of Alabama Sales Tax Holiday".

BE IT FURTHER RESOLVED by the City Council of the City of Mountain Brook, Alabama, that the City Clerk is hereby instructed to send a certified copy of this resolution to the Alabama Department of Revenue, Attention: Wanda Robbins, Sales, Use & Business Tax Division, Post Office Box 327900, Montgomery, Alabama 36132-7900 as required by Sales Tax Holiday Rule 810-6-3-.65 and Code of Alabama 1975, §11-51-210(e).

APPENDIX 1

EXHIBIT 3**RESOLUTION NO. 2016-056**

BE IT RESOLVED by the City Council of the City of Mountain Brook, Alabama that the City Council hereby approves the conditional use application submitted by Mike Mahaffey for an outpatient veterinary clinic/grooming facility at 253 Country Club Park, in accordance with the operational characteristics outlined in the letter submitted by the applicant (Exhibit A attached hereto), and subject to the following specific conditions:

1. No outdoor runs;
2. Business to be conducted wholly within the building;
3. No overnight boarding;
4. Appropriate measures be employed to minimize noise, odors, waste or other negative impacts incidental to operation of the business.

APPENDIX 2**EXHIBIT 4****ORDINANCE 1951**

AN ORDINANCE TO PROVIDE FOR A STOP SIGN ON HAMPSHIRE DRIVE AT ITS INTERSECTION WITH OAKDALE DRIVE AND TO PROVIDE FOR PUNISHMENT FOR VIOLATIONS THEREOF

BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, as follows:

Section 1. It shall be unlawful for the driver of any vehicle to cause or allow such vehicle traveling in an northeasterly direction along Hampshire Drive to pass its intersection with Oakdale Drive when there is standing at said intersection a "Stop" sign facing in the direction of such driver without having first brought such vehicle to a complete stop within ten (10) feet of said intersection.

Section 2. Any person violating the provisions of this ordinance shall be punished by a fine not to exceed \$500.00, or by imprisonment not to exceed 180 days, or both.

Section 3. All ordinances or portions of ordinances conflicting with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective when published as required by law.

APPENDIX 3

EXHIBIT 5

ORDINANCE NO. 1952

AN ORDINANCE TO PROVIDE FOR A STOP SIGN ON MONTEVALLO TERRACE AT ITS INTERSECTION WITH PARK LANE AND TO PROVIDE FOR PUNISHMENT FOR VIOLATIONS THEREOF

BE IT ORDAINED by the City Council of the City of Mountain Brook, Alabama, as follows:

Section 1. It shall be unlawful for the driver of any vehicle to cause or allow such vehicle traveling in an southeasterly direction along Montevallo Terrace to pass its intersection with Park Lane when there is standing at said intersection a "Stop" sign facing in the direction of such driver without having first brought such vehicle to a complete stop within ten (10) feet of said intersection.

Section 2. Any person violating the provisions of this ordinance shall be punished by a fine not to exceed \$500.00, or by imprisonment not to exceed 180 days, or both.

Section 3. All ordinances or portions of ordinances conflicting with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective when published as required by law.

APPENDIX 4



JULIE P. MAGEE
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

MICHAEL E. MASON
Assistant Commissioner
JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
BRENDA R. COONE
Deputy Commissioner

March 15, 2016

IMPORTANT

RESPONSE REQUIRED

IMPORTANT

2016 "Back-to-School" Sales Tax Holiday August 5-7, 2016

Deadline to notify ADOR: July 5, 2016

The 2016 "Back-to-School" Sales Tax Holiday begins at 12:01 a.m. on Friday, August 5, 2016, and ends at twelve midnight on Sunday, August 7, 2016. As required by Rule 810-6-3-.65, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before July 5, 2016. The Department will compile this information into a list of all counties and municipalities participating in the "Back-to-School" Sales Tax Holiday and issue a current publication of the list on its website at: www.revenue.alabama.gov/salestax/SalesTaxHol.cfm. Notification of participation in the sales tax holiday may not be included in the published list if received after July 5, 2016.

Retail businesses and the public need to know whether or not your locality will participate in the 2016 "Back-to-School" Sales Tax Holiday.

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision.

RESPONSE REQUIRED:

Participating? Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

Not Participating? Send an email, fax or letter (with signature line) stating: "The (City/Town/County) of _____ will not be participating in the 2016 Back-to-School Sales tax holiday." It is important that you inform us of that fact, otherwise, retailers and the public wonder if you are participating and forgot to notify the Department of Revenue.

Retailers and the public rely on the list provided by the Department of Revenue and the Department cannot post a locality's participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

Notification can be faxed, mailed or emailed:

FAX: 334-353-7666

MAIL: ALABAMA DEPARTMENT OF REVENUE
ATTN: Wanda Robbins
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

EMAIL: wanda.robbs@revenue.alabama.gov

QUESTIONS: 334-353-8044

"An Affirmative Action / Equal Opportunity Employer"

APPENDIX 1

1/2 Grid Paper



VESTAVIA HILLS

April 12, 2016

To Whom It May Concern:

It is my understanding that Dr. Kristin Mahaffey and Mr. Michael Mahaffey of Pet Vet Animal Hospital, Inc. are considering opening another location for their animal clinic. Pet Vet has been a part of the business community in the City of Vestavia Hills for 16 years. It is a full-service veterinary medical facility and the staff seeks to provide the best possible medical, surgical and dental care for their patients.

Dr. and Mr. Mahaffey have been very supportive when called upon and always willing to assist us when needed. They are very good stewards of our City and I feel they will be the same in your community and you will benefit from their business.

If any other information is needed, please do not hesitate to contact me.

Sincerely,

Albert C. Zangora, Jr.
 Albert C. Zangora, Jr.
 Mayor

ACZ:jhb

CITY OF VESTAVIA HILLS

MUNICIPAL COURT

April 15, 2016

ALBERT ZANGORA, JR.
 Mayor

THOMAS J. BIRNA
 Mayor

Mountain Brook City Council
 56 Church Street
 Mountain Brook, Alabama 35213

Re: Pet Vet Animal Clinic

TO WHOM THIS MAY CONCERN:

Please accept this as a recommendation for Pet Vet Animal Clinic in support of its application for a business license in the City of Mountain Brook. I have done business with Pet Vet Animal Clinic since it opened 16 years ago in the City of Vestavia Hills, where I sit on Municipal Court Judge. I have trusted them with every animal that I have owned in those 16 years and rely on their advice and care for my pets.

Not only are they good at what they do, but they are involved in the community as well. I have found them to be professional, responsible, and extremely capable in dealing with all of my animal's needs, no matter what the circumstances or the time of need. Simply put, "they care."

I recommend them without hesitation and trust that you will welcome them to your city with open arms.

Very truly yours,
Thomas J. Birna
 THOMAS J. BIRNA

TJS/tc

MUNICIPAL COURT • 313 MONTGOMERY HIGHWAY • VESTAVIA HILLS, ALABAMA 35216 • (205) 978-0111
 P.O. BOX 6658 • VESTAVIA HILLS, ALABAMA 35266-0658



VESTAVIA HILLS

CHAMBER OF COMMERCE

4119 130VE

April 14, 2016

Re: Pet Vet Animal Hospital
 2021 Kennedy Avenue
 Vestavia Hills, AL 35216

To Whom It May Concern,

Please accept this letter in support of one of our long time members, Pet Vet Animal Hospital and owners, Mike and Dr. Kris Mahaffey.

As President of the Vestavia Hills Chamber of Commerce for almost 14 years, I have had the pleasure of working with Mike and his staff as well as Dr. Mahaffey both personally and professionally and they have been an outstanding community partner during this time.

It has been a pleasure to have them in our community and we are delighted that they are looking to expand their business.

If I can be of further assistance or you wish to talk to me further, I can be reached at (205) 823-2011 or via email at kjodde@vestaviabil.org

Sincerely,

Karen J. Odde
 Karen J. Odde
 President
 Vestavia Hills Chamber of Commerce

1175 MCKEYVILLE ROAD • VESTAVIA HILLS, ALABAMA 35216
 (205) 823-2011 • FAX (205) 823-8774 • www.vestaviabil.org



Charles E. Gordon, Jr.

Fire Chief

1802 North 76th Avenue
 Vestaville, AL 35293-2209
 (205) 274-2033
 Fax: (205) 274-2963

Director & Bureau
 8462 Division
 (205) 274-2962
 Fire Prevention
 (205) 274-7140

Training Division
 (205) 274-6161
 Public Relations
 (205) 274-1132

Public Education
 (205) 274-7123
 Technical Services
 (205) 274-2123

Fire Communications
 (205) 274-2173

City of Birmingham
 FIRE & RESCUE SERVICE DEPARTMENT

William A. Bell, Sr., Mayor

April 12, 2016

Mr. Mike Mahaffey
 Pet Vet Animal Hospital, Inc.
 2021 Kennedy Avenue
 Vestavia Hills, Alabama 35216

Dear Mike:

I am writing this letter to commend you and your staff for the devoted care you provide to families and their beloved pets. My family and I are truly grateful for the ongoing care provided over the ten year lifespan of our English Bull, Luke; we always received prompt, courteous and professional service.

I would also like to personally commend you for your commitment to the community. In the more than fifteen years I have known you, I have come to truly admire your generosity and support for numerous youth and civic organizations. Vestavia Hills youth athletic organizations and Vestavia Hills City Schools athletic teams have benefited from your ongoing generosity. Additionally, the love and concern for every animal you demonstrate with the utmost professional care you so generously provide is inspiring.

Your generosity is commendable. Your genuine kindness and professionalism is inspirational. Your friendship is exceptional. I thank you for being a friend to me and my family. Please let me know if I can ever be of assistance to you.

Sincerely,

Charles E. Gordon, Jr.
 Charles E. Gordon
 Fire Chief

"Excellence Through Service"

Pet Vet Animal Hospital, Inc.

Date: APR 18 16

Vendor Checks for: ALATA - TAX TRUST ACCOUNT - JAN 1 16 to DEC 31 16 Page: 1
 P.O. BOX 830725
 BIRMINGHAM, AL 35216-0627

Vendor Tax ID: - - -

CHECK #	DATE	MEMO	AMOUNT
0	JAN 20 15		816.16
1516	JAN 28 15	Invoice(s) ATTA12015	1317.17
0	FEB 20 15		833.94
0	MAR 20 15		868.82
0	APR 20 15		918.00
0	MAY 20 15		843.82
0	JUN 20 15		788.80
0	JUL 20 15		873.80
0	AUG 20 15		860.57
0	SEP 20 15		708.00
0	OCT 24 15		718.81
0	NOV 20 15		816.88
Total of Checks Paid:			8,812.88

AVAILABLE AMPT. PER WEEK	86	AUG TRANS	13 MONTHS
		\$130.00	\$448,140.00
VESTAVIA STORE TRANSACTIONS PER WEEK	137	\$130.00	\$928,120.00

APPENDIX 2



CITY OF MOUNTAIN BROOK
 Dana G. Hazen, AICP
 Director of Planning, Building & Sustainability
 96 Church Street
 Mountain Brook, Alabama 35213
 Telephone: 205.879.3811
 Fax: 205.879.8913
 hazen@mountainbrook.org
 www.mountainbrook.org

DATE: April 20, 2016
 TO: Mayor, City Council and City Manager
 FROM: Dana Hazen, Director of Planning, Building & Sustainability
 RE: Conditional Use – Satellite Out-patient Veterinary Office for Pet Vet Express
 253 Country Club Park (previous Tobacco Leaf)

See attached letter from the applicant regarding the proposed operational characteristics. It appears from the letter that the proposal meets the conditional use ordinance (see below) with respect to outdoor runs, overnight boarding and noise abatement. Major surgeries and overnight boarding will be handled at the Vestavia Hills location.

The Country Club Park property is parked to include with a surplus of 14 parking spaces. The applicant anticipates three (3) employees and fifteen (15) vet appointments per day. Proposed hours are Tuesday through Thursday from 9-5:30 and Saturday from 9-2:00 (closed Sunday and Monday).



The zoning ordinance requires council approval of a veterinary/grooming use as follows:
 "Section 129-192. Veterinary clinics/pet grooming, provided that there be no outdoor runs, and that business be conducted wholly within a building, no overnight boarding. Conditional review and approval shall ensure that sufficient areas for loading and unloading animals be provided, that appropriate measures be employed to minimize noise, odors, waste or other negative impacts incidental to operation of the business, and that the proposed use is compatible with the surrounding commercial and residential uses."

Date: 4/18/16
 To: Dana Hazen
 Director of Planning, Building & Sustainability
 Mountain Brook City Council
 From: Kristin S. Mahaffey, DVM
 Mike Mahaffey, CFO
 Pet Vet Animal Hospital, Inc.
 Subject: Pet Vet Express – KSMA Enterprises, LLC.

We are submitting a proposal to open a second location of our animal hospital in Crestline Village at the former Tobacco Leaf store located at 253 Country Club Park behind the CVS Pharmacy.

The location would be called Pet Vet Express allowing us to expand our current customer base and continuing high quality pet care to the families of Crestline Village. Our plans are to have three full-time employees (Veterinarian, Technician and Receptionist) and a Dog Croomer two days a week. Our hours of operation would be:

Monday – Closed
 Tuesday – Thursday – 9:00am – 5:30pm
 Saturday – 9:00 am – 2 pm
 Sunday and Holidays – Closed
 39 hours per week

During our business hours, patients will be seen by appointment. Walk-in customers will be welcomed but appointments preferred. Typically, appointments are scheduled on a 30 minute time slot which allows us to see approximately 15 appointments per day. Our office will have full veterinary services including wellness exams, senior care, laboratory testing, dentistry, digital x-ray, surgical procedures and addressing any emergency services during office hours. All major surgeries, over-night boarding, will be handled at our Vestavia location. We will offer a full complement of prescription foods, medication and pet supplies. Future plans would be to offer food and prescription delivery as well as house calls.

Our grooming services will be handled two days per week by appointment. Plans are to have two bathing tubs open to the public for self-serve baths in which we would furnish towels, shampoo and dryers. "Tub Times" would be available during non grooming hours to limit sound and over-crowding.



Country Club Park
 201 Country Club Road • Mountain Brook, Alabama 35213

Property Information

- Raw Vacancy: 1,638 SF (and exp)
- Anchor Tenants: CVS Pharmacy & La Paz Mexican Restaurant
- Located in affluent Birmingham neighborhood with a penchant for spending "locally"

Demographics

Population	2,880	3,881	10,481
Median Income	\$128,841	\$148,137	\$142,833
Median Age	32.98	34.82	34.73

Lease Rate: \$24.00 PSF NNN

RETAIL for lease

SOUTHSPACE
 Commercial Real Estate Solutions
 contact: DAVID ASHFORD, CCIM
 dashford@southspace.com
 205/326.2222



Mountain Brook City Council
 presentation
 April 25, 2016

Kristin S. Mahaffey, DVM
 Mike Mahaffey, CFO

During the remodeling process, all efforts will be made to use sound proofing devices (structure) utilized in our profession to limit noise and air vents that are currently existing installed used to remove smoke will be utilized to remove any odors. Due to the amount of smoke damage from the previous tenant, all surfaces, walls, duct work, venting, etc. will be cleaned and sanitized or removed and updated. No animals will be boarded or dropped off, therefore animal waste will be very limited. Any waste will be disposed of nightly, bagged and taken from the facility.

Pet Vet Animal has taken pride in supporting our community for the past 17 years. We support our school systems financially and on a volunteer basis with opening our hospital for field trips, educational seminars in the schools, shadowing programs for Vestavia students and support of our local Chamber of Commerce.

Also, our company is a proud supporter of the Greater Birmingham Humane Society by donating \$1 for every rabies vaccination given to our patients. As well as, other local rescue organizations in the community.

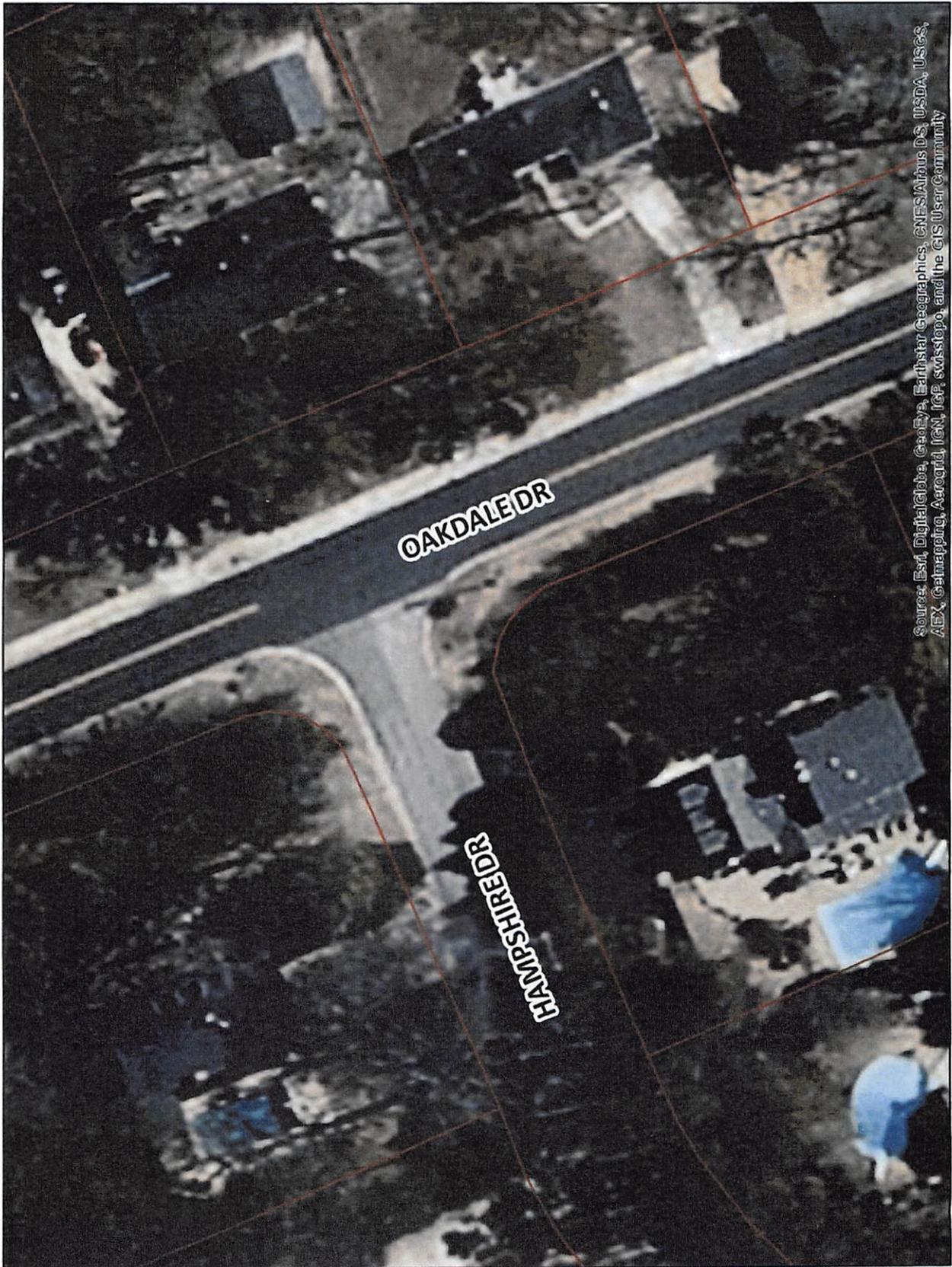
Lastly, Pet Vet Animal Hospital is a family run business. We take pride in involving ourselves in the community and offering the clients pets quality healthcare and outstanding customer service. We would like the opportunity to continue growing and nurturing the wonderful human/animal bond in Crestline Village.



STORE HOURS

MONDAY	CLOSED
TUESDAY	9 AM - 5:30 PM
WEDNESDAY	9 AM - 5:30 PM
THURSDAY	9 AM - 5:30 PM
FRIDAY	9 AM - 5:30 PM
SATURDAY	9 AM - 2:00 PM

SUNDAY & HOLIDAYS CLOSED
 MONDAY EMERGENCIES SEEN AT
 PET VET ANIMAL HOSPITAL - VESTAVIA
 205-824-2077



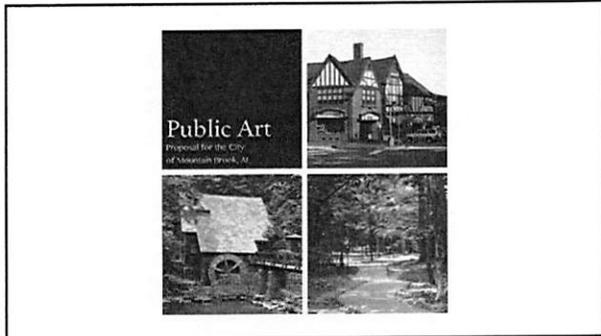
APPENDIX 3

1951



APPENDIX 4

1952



What is Public Art?

- things that are visually meaningful
- open and accessible to the public.
- artwork in the public realm
- public or private property
- can be publicly or privately funded

Sculptures Murals Paving Patterns Street Furniture Engravings
Fountains Mosaics Lighted Sculptures Sculpture Sculpture

Why Public Art?

- essential aspect of place-making
- Villages create a unique opportunity for public art.
- enhance the aesthetics of the Villages, trails, parks, and city-owned medians
- improve the quality of life and delight visitors
- create destinations where people want to walk, shop, and gather
- attract businesses and support existing businesses
- 56.5% of residents said they would support funding a community art program
- stimulates creativity
- provides people with a sense of discovery
- bring history to life
- interactive and educational

Examples

Mountain Brook Village	Lane Park	New Roundabouts	English Village	Crestline Village
Mountain Brook Board of Education	Cahaba Village	Possible Locations	Cahaba River Walk	Jemison Trail
Irondale Furnace	Overton Park & The Tot Lot	Sidewalks	Schools	Where do YOU envision public art?

We propose the City adopt an **Ad Hoc Committee**

- After meeting with a local sculptor, the City Planner, members of Village Design Review, and Councilwoman Ms. Smith, we have decided the best way to get started with public art in Mountain Brook is by creating an Ad Hoc Committee.

Who would serve on the committee?

- Mountain Brook city employee familiar with codes.
- Mountain Brook business owner and art enthusiast.
- Mountain Brook resident with passion for public art.
- Mountain Brook resident with fundraising experience.
- Public art expert (professor, local artist, etc...).

Also, it is important to have somebody on this committee that will be driving force and take leadership. We recommend that one of these people is in Village Design Review as well.

Why an Ad Hoc Committee?

The purpose of the Ad Hoc Committee would be to research how public art would work in Mountain Brook and ultimately propose to the city the creation of an official Public Art Committee. The Ad Hoc Committee would create a mini-masterplan of sorts.

- a pre-committee to the official committee
- the official Public Art Committee would actually pursue donations and city funding in order to implement art.

Goals for the Ad Hoc Committee

- Determine appropriate sites for public art and brainstorm ideas for specific pieces of art.
- Develop a rough process for the implementation of public art / how a Public Art Board would function.
- Explore possible fundraising options.
- Research potential artists.
- Decide a beginning project.

The ultimate goal of the Ad Hoc Committee would be to create an actual Public Art Committee that would be a new committee under the City.

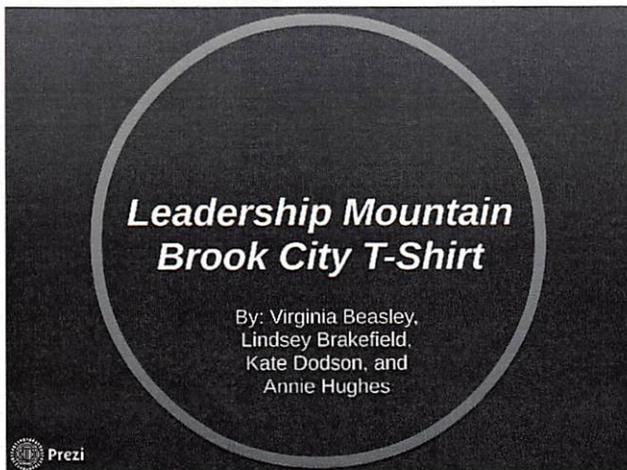
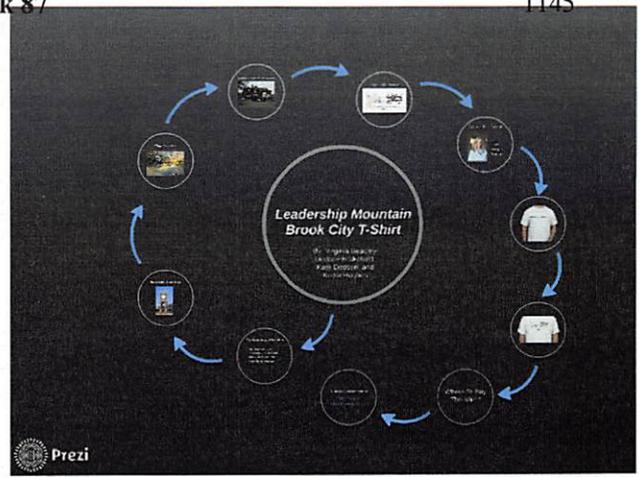
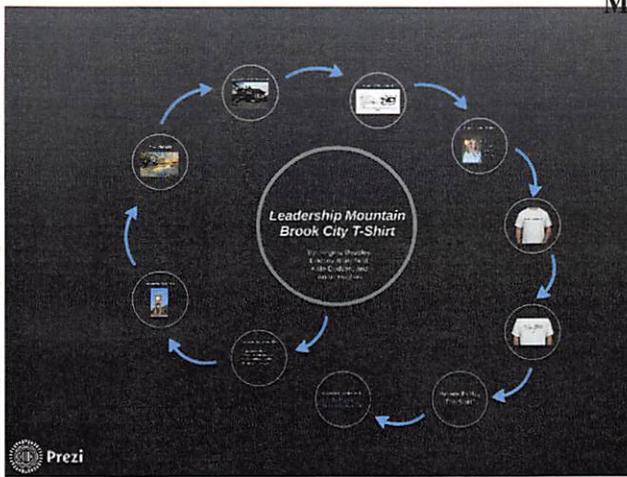
Does this really work for cities like Mountain Brook?

- Birmingham, Michigan has a very successful Public Art Board
- benchmark city
- 7 member Board
- 16 permanent sculptures to the City of Birmingham since 2001
- acquire the sculptures via donations and public funding

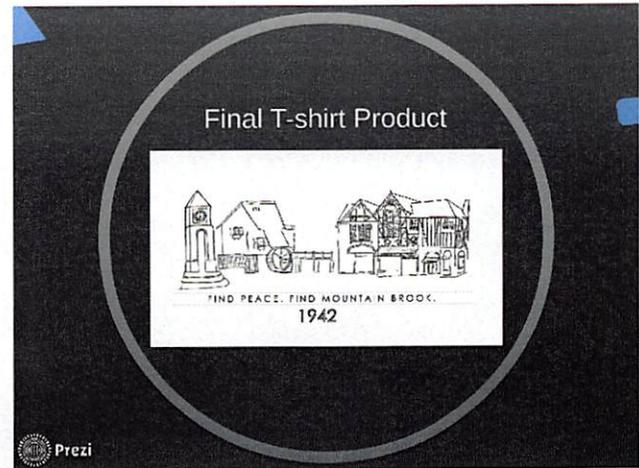
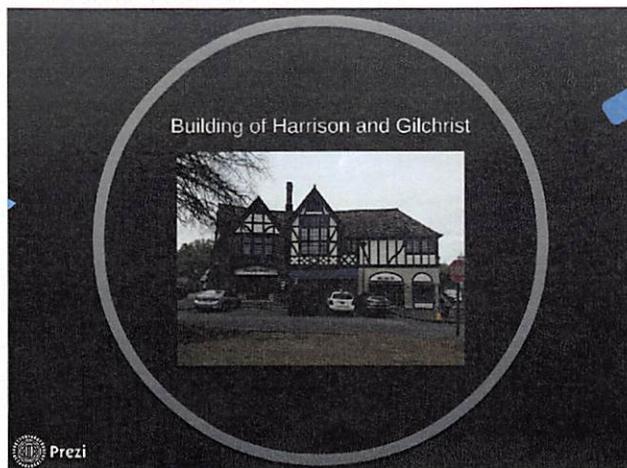
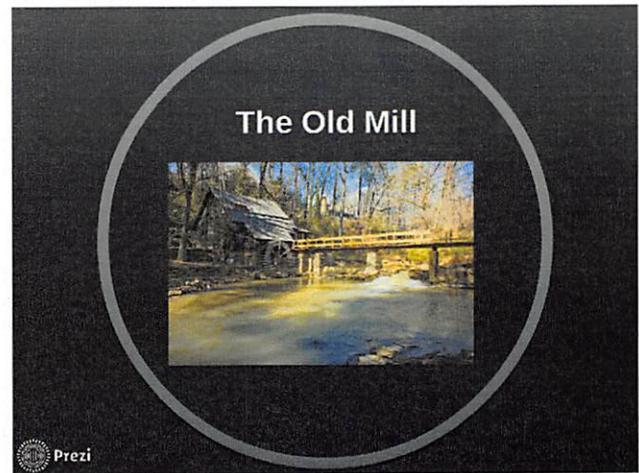
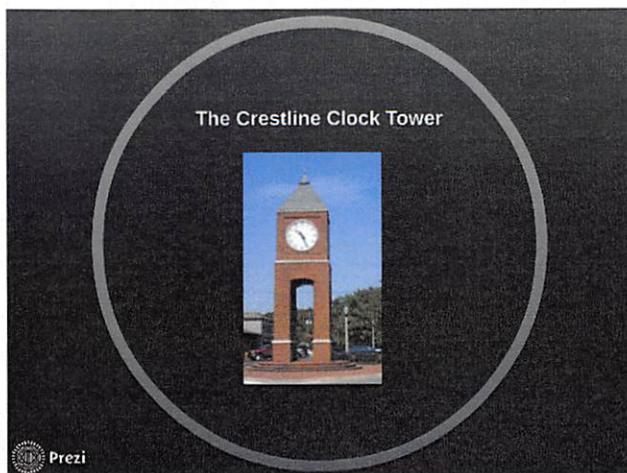


Final Thoughts

Public Art will simply make Mountain Brook even more unique and create destinations within the City. We really hope that you will see the need for public art in Mountain Brook and choose to adopt an Ad Hoc Committee.



APPENDIX 6

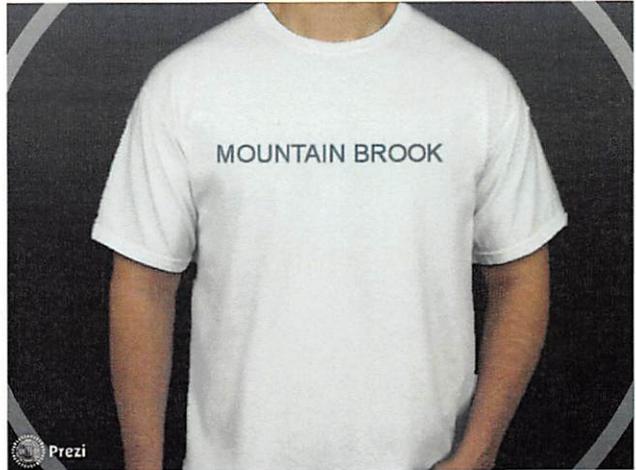




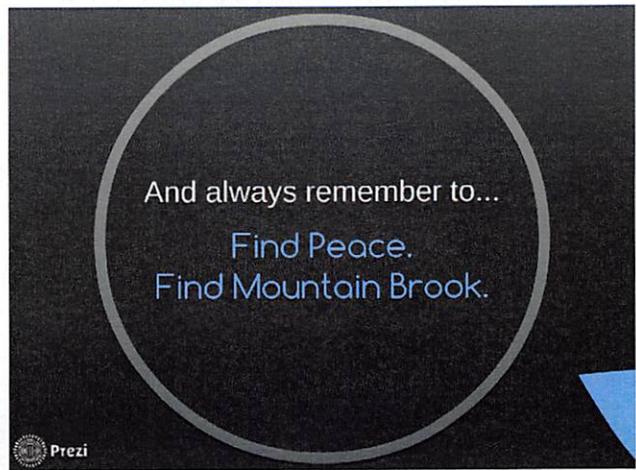
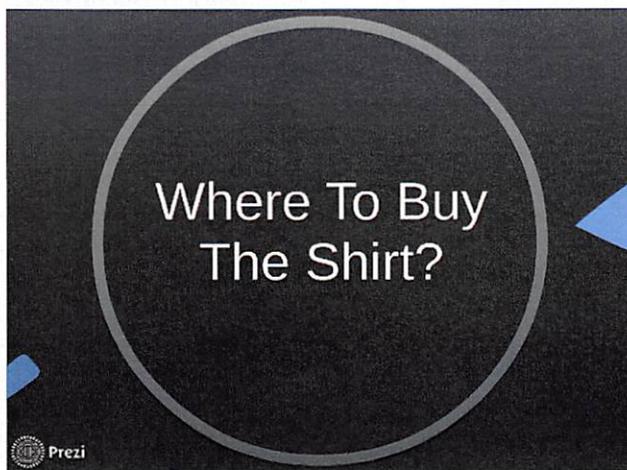
About the Artist



Dr.
Ruth
Penton
Polson



APPENDIX 6



Leadership Mountain Brook

o o o
The Buttons Group

Buttons Explores the Brook

Semester-long endeavor

Teaching children in the community:

- Leadership Lessons
- Behind-the-scenes city service

Book Launch at Annual Chamber Luncheon

- Sales at luncheon
- Introduction of the book and class
- Presented city department heads with book
- Successful launching of book

The Coloring Book

- Interactive
- Attract interest in the original book
- Expand the Buttons' brand
- Allow for the funding of future classes

Foundation for the Future

- Foundation of branding Buttons formed
- Beginnings of publicizing for the future
- Website creation
- Bookmarks
- Flyers

Website Development



Book Readings

- Cherokee Bend
- Brookwood Forest
- Positive family feedback
- Community awareness of book



School Readings



Brookwood Forest Family Night

- Over \$700 in sales
- Community awareness of the book
- Overwhelmingly positive feedback



Official Book Signing

Emmet O'Neal Library on March 20th

Leadership students present to sign books

Books/Coloring Books were up for sale

City Officials read as their characters

Fire truck for kids enjoyment

Police car for kids enjoyment



EMmet O'Neal Book Signing



Goals for Little Leader Day

Set positive example for kids in our community

Leadership lessons

Exposure to city leaders and their jobs

Fun day bringing kids in community together

Bring attention to Leadership Mountain Brook Program



Little Leader Day Schedule

Little Leader Day - May 1, 2016

11:00 Set up

- LMB students arrive
- Welcoming kids

100-105 Introduction by Chamber of Commerce

105-120 City planning (all groups together)

City Council Room

- What is leadership
- Leadership Mountain Brook
- 5 minute transition



Schedule-Continued

120-140 Rotation 1

- Collect items for blessing bag
- Transition (5 minutes)

140-200 Rotation 2

- Collect items
- Transition (5 minutes)

200-220 Rotation 3

- Collect items
- Transition (5 minutes)

220-240 Parks and Rec. All groups together at the Tot Lot

- All groups meet at the Tot Lot for snack and talk
- Hand out snacks before Parks and Rec begins

240-300 Handouts and Prizes for Parent Pick-Up

*Rotations 1, 2, and 3 (between Library, Police Department, and Fire Department) will be at each department location.

Blessing Bags

2012 study by AL.com- nearly 2,000 homeless

Service leadership

34 kids - 34 bags

Contents:

- Granola bars
- Band-aids
- Socks
- Cookies

Our Achievements this Semester:

Continued success in book sales

Created and published a Buttons-based coloring book

Publicized and advertised

Book readings for elementary schools

Organized several large scale sale events

Little Leader Day

Thank you!