

**MOUNTAIN BROOK CITY COUNCIL  
PRE-MEETING DISCUSSION  
JUNE 9, 2014**

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The City Council of the City of Mountain Brook, Alabama met in public session in the Pre-council Room (A106) of City Hall at 6:15 p.m. on Monday, the 9th day of June, 2014. The Council President called the meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President  
Amy G. Carter, Council President Pro Tempore  
Jack D. Carl  
William S. Pritchard, III  
Jesse S. Vogtle, Jr.  
Lawrence T. Oden, Mayor

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

**1. AGENDA**

1. Fire hydrant rental costs and residential fire service contracts in unincorporated areas – Fire Chief Robert Ezekiel (Appendix 1). The members of the City Council expressed general agreement with the City taking over the estimated \$3,000 annual hydrant rentals in the unincorporated residential contract areas and recouping such cost through a nominal increase in the service contract fees. Rental agreements will be presented to the City Council for formal consideration and action at a later date.
2. Jim Priester requested consideration of a conditional use for church offices at 2416 Canterbury Road in Mountain Brook Village (Appendix 2). It was determined at a meeting earlier in the day, which included the City Attorney Whit Colvin, City Planner Dana Hazen, and Council members Smith and Pritchard, that the zoning ordinance does not currently allow such uses and that a zoning amendment would therefore be necessary. Accordingly, the City Attorney was instructed to draft an amendment the zoning ordinance. The matter was continued to allow the proposed zoning amendment to proceed through the requisite review process starting with the Planning Commission.
3. Crestline Piggly Wiggly update – Robert Jolly of Retail Specialists. This matter was continued until June 23, 2014.
4. A discussion was held relative to a Community Development Block Grant Cooperative Agreement with Jefferson County. (Resolution No. 2014-072 was added to the formal agenda.)
5. A Council work session was scheduled for June 30, 2014 at 5:30 p.m. in the Pre-Council Room (A106) of City Hall to discuss proposed changes to the City's sign ordinance.

Upon conclusion of the City Council's review of the other formal [7 p.m.] agenda issues, Council President Smith adjourned the meeting.



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Steven Boone, City Clerk



# CITY OF MOUNTAIN BROOK FIRE DEPARTMENT

102 Tibbett Street, Mountain Brook, Alabama – 35213 Phone: (205) 802-3838, Fax: (205) 879-5919



## INTEROFFICE MEMORANDUM

TO: Sam Gaston, City Manager  
 FROM: Robert Ezekiel, Fire Chief *RE*  
 DATE: June 4, 2014  
 SUBJECT: Residential Fire/EMS Contract Recommendation

The BWWB has put a plan in place that will increase annual fire hydrant rental from \$115 per year to \$230 each per year over a four year period. In our fire contract areas (see attached GIS map & list of addresses) individuals are contractually responsible to the BWWB for paying the annual fees on the fire hydrants. The individual responsible either has to pay the annual fees himself, or try to collect portions from those in the area served by the fire hydrant. With the fees going up, we have been getting calls inquiring what other options might be available.

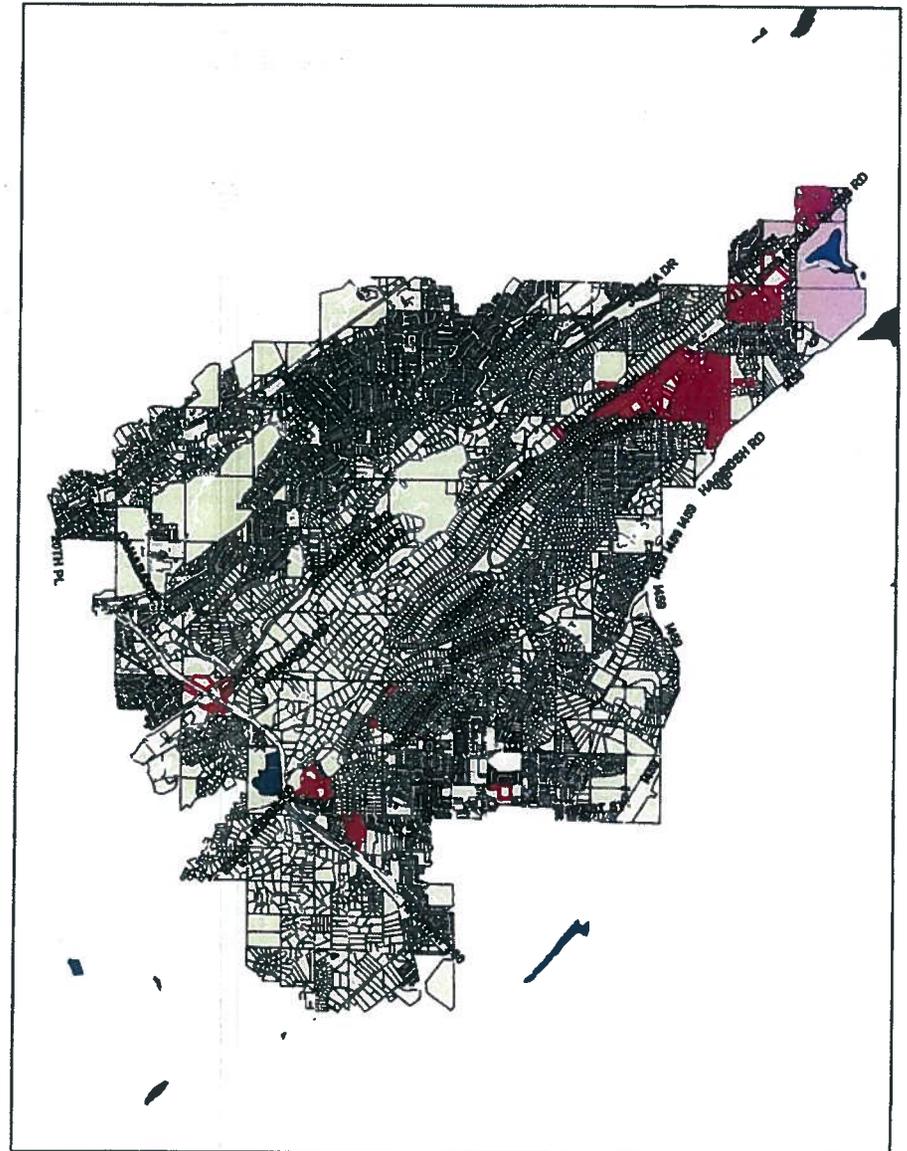
We have broached the issue with our legal counsel and have been advised that the City could take the responsibility to contract with the BWWB for the annual hydrant fees even though the hydrants are outside of our City Limits. The costs associated with the hydrants could be passed on via an increase in the residential Fire/EMS contract rates.

We have researched all of the hydrants that serve the area to see which are contracted to municipalities and which are individually contracted. There are thirteen hydrants that our City would need to bring in to our contracted purview. The annual costs for the hydrants would be \$3,000.

It is our recommendation that our City take responsibility for the annual fire hydrant fees. To offset the cost of the hydrants, we are further recommending a residential rate increase of \$10 per Fire/EMS contract.

Since the contracts come up for renewal in August and the contracts would need to be updated to reflect the proposed changes, our decisional timeframe is becoming compressed. Steve Boone has been apprised of this issue and is in agreement to our recommendation.

As always, should you require further information, please feel free to inquire.



APPENDIX 1

SiteAddress, 6/4/2014, Page 1

AddressTex	StreetNumb	StreetName	StreetType
4804 ABBEY LN	4804	ABBEY	LN
4806 ABBEY LN	4806	ABBEY	LN
4818 ABBEY LN	4818	ABBEY	LN
4803 ABBEY LN	4803	ABBEY	LN
4811 ABBEY LN	4811	ABBEY	LN
3218 BEARDEN DR	3218	BEARDEN	DR
3924 BEARDEN DR	3924	BEARDEN	DR
3908 BEARDEN DR	3908	BEARDEN	DR
3773 BROOKWOOD RD	3773	BROOKWOOD	RD
3768 BROOKWOOD RD	3768	BROOKWOOD	RD
3782 BROOKWOOD RD	3782	BROOKWOOD	RD
3763 BROOKWOOD RD	3763	BROOKWOOD	RD
3758 BROOKWOOD RD	3758	BROOKWOOD	RD
3764 BROOKWOOD RD	3764	BROOKWOOD	RD
3769 BROOKWOOD RD	3769	BROOKWOOD	RD
3748 BROOKWOOD RD	3748	BROOKWOOD	RD
3742 BROOKWOOD RD	3742	BROOKWOOD	RD
3747 BROOKWOOD RD	3747	BROOKWOOD	RD
3736 BROOKWOOD RD	3736	BROOKWOOD	RD
3730 BROOKWOOD RD	3730	BROOKWOOD	RD
3741 BROOKWOOD RD	3741	BROOKWOOD	RD
3718 BROOKWOOD RD	3718	BROOKWOOD	RD
3708 BROOKWOOD RD	3708	BROOKWOOD	RD
3700 BROOKWOOD RD	3700	BROOKWOOD	RD
3717 BROOKWOOD RD	3717	BROOKWOOD	RD
3872 BROOKWOOD RD	3872	BROOKWOOD	RD
3733 BROOKWOOD RD	3733	BROOKWOOD	RD
6480 BULL RUN DR	6480	BULL RUN	DR
6478 BULL RUN DR	6478	BULL RUN	DR
6483 BULL RUN DR	6483	BULL RUN	DR
3300 CAHABA RD	3300	CAHABA	RD
4100 CLOVERLEAF DR	4100	CLOVERLEAF	DR
4101 CLOVERLEAF DR	4101	CLOVERLEAF	DR
4104 CLOVERLEAF DR	4104	CLOVERLEAF	DR
4106 CLOVERLEAF DR	4106	CLOVERLEAF	DR
4108 CLOVERLEAF DR	4108	CLOVERLEAF	DR
4109 CLOVERLEAF DR	4109	CLOVERLEAF	DR
4119 CLOVERLEAF DR	4119	CLOVERLEAF	DR
4113 CLOVERLEAF DR	4113	CLOVERLEAF	DR
4120 CLOVERLEAF DR	4120	CLOVERLEAF	DR
4137 CLOVERLEAF DR	4137	CLOVERLEAF	DR
3811 CROSBHAVEN PL	3811	CROSBHAVEN	PL
3843 CROSBHAVEN PL	3843	CROSBHAVEN	PL
3601 CYPRESS COVE	3601	CYPRESS COVE	PL
3508 CYPRESS COVE	3508	CYPRESS COVE	PL
3508 CYPRESS COVE	3508	CYPRESS COVE	PL
3612 CYPRESS COVE	3612	CYPRESS COVE	PL
3513 CYPRESS COVE	3513	CYPRESS COVE	PL
308 EASTON CIR	308	EASTON	CIR
3808 FARRINGTON CIR	3808	FARRINGTON	CIR
3804 FARRINGTON CIR	3804	FARRINGTON	CIR
3801 FARRINGTON CIR	3801	FARRINGTON	CIR
3812 FARRINGTON CIR	3812	FARRINGTON	CIR
3803 FARRINGTON CIR	3803	FARRINGTON	CIR
3501 GREAT OAK LN	3501	GREAT OAK	LN
3506 GREAT OAK LN	3506	GREAT OAK	LN
3500 GREAT OAK LN	3500	GREAT OAK	LN
3504 GREAT OAK LN	3504	GREAT OAK	LN
3509 GREAT OAK LN	3509	GREAT OAK	LN
4900 GREAT OAK CIR	4900	GREAT OAK	CIR
4804 GREAT OAK CIR	4804	GREAT OAK	CIR
4908 GREAT OAK CIR	4908	GREAT OAK	CIR
4812 GREAT OAK CIR	4812	GREAT OAK	CIR
4801 GREAT OAK CIR	4801	GREAT OAK	CIR
4905 GREAT OAK CIR	4905	GREAT OAK	CIR
3512 GREAT OAK LN	3512	GREAT OAK	LN

SiteAddress, 6/4/2014, Page 2

AddressTex	StreetNumb	StreetName	StreetType
4900 GREAT OAK CIR	4900	GREAT OAK	CIR
3817 GREAT OAK LN	3817	GREAT OAK	LN
3521 GREAT OAK LN	3521	GREAT OAK	LN
3518 GREAT OAK LN	3518	GREAT OAK	LN
3520 GREAT OAK LN	3520	GREAT OAK	LN
3529 GREAT OAK LN	3529	GREAT OAK	LN
3524 GREAT OAK LN	3524	GREAT OAK	LN
3533 GREAT OAK LN	3533	GREAT OAK	LN
3528 GREAT OAK LN	3528	GREAT OAK	LN
3528 GREAT OAK LN	3528	GREAT OAK	LN
3537 GREAT OAK LN	3537	GREAT OAK	LN
3541 GREAT OAK LN	3541	GREAT OAK	LN
3558 GREAT OAK LN	3558	GREAT OAK	LN
3558 GREAT OAK LN	3558	GREAT OAK	LN
3580 GREAT OAK LN	3580	GREAT OAK	LN
3572 GREAT OAK LN	3572	GREAT OAK	LN
3591 GREAT OAK LN	3591	GREAT OAK	LN
3582 GREAT OAK LN	3582	GREAT OAK	LN
3583 GREAT OAK LN	3583	GREAT OAK	LN
3581 GREAT OAK LN	3581	GREAT OAK	LN
3878 GREAT OAK LN	3878	GREAT OAK	LN
3871 GREAT OAK LN	3871	GREAT OAK	LN
3887 GREAT OAK LN	3887	GREAT OAK	LN
3583 GREAT OAK LN	3583	GREAT OAK	LN
3548 GREAT OAK LN	3548	GREAT OAK	LN
2813 GREEN VALLEY RD	2813	GREEN VALLEY	RD
2805 GREEN VALLEY RD	2805	GREEN VALLEY	RD
3207 GREENDALE PL	3207	GREENDALE	PL
3108 GREENDALE RD	3108	GREENDALE	RD
3141 GREENDALE RD	3141	GREENDALE	RD
3201 GREENDALE RD	3201	GREENDALE	RD
3217 GREENDALE RD	3217	GREENDALE	RD
3208 GREENDALE PL	3208	GREENDALE	PL
208 HART FELL CRSE	208	HART FELL	CRSE
204 HEATHERSTONE LN	204	HEATHERSTONE	LN
200 HEATHERSTONE LN	200	HEATHERSTONE	LN
118 HEATHERSTONE LN	118	HEATHERSTONE	LN
206 HEATHERSTONE LN	206	HEATHERSTONE	LN
220 HEATHERSTONE LN	220	HEATHERSTONE	LN
4012 KNOLLWOOD DR	4012	KNOLLWOOD	DR
4011 KNOLLWOOD DR	4011	KNOLLWOOD	DR
4018 KNOLLWOOD DR	4018	KNOLLWOOD	DR
4015 KNOLLWOOD DR	4015	KNOLLWOOD	DR
4020 KNOLLWOOD DR	4020	KNOLLWOOD	DR
4019 KNOLLWOOD DR	4019	KNOLLWOOD	DR
4024 KNOLLWOOD DR	4024	KNOLLWOOD	DR
4023 KNOLLWOOD DR	4023	KNOLLWOOD	DR
4027 KNOLLWOOD DR	4027	KNOLLWOOD	DR
4028 KNOLLWOOD DR	4028	KNOLLWOOD	DR
2901 KNOLLWOOD CIR	2901	KNOLLWOOD	CIR
2905 KNOLLWOOD CIR	2905	KNOLLWOOD	CIR
2904 KNOLLWOOD CIR	2904	KNOLLWOOD	CIR
2700 LOCKERBIE DR	2700	LOCKERBIE	DR
2712 LOCKERBIE DR	2712	LOCKERBIE	DR
102 LOCKERBIE LN	102	LOCKERBIE	LN
101 LOCKERBIE LN	101	LOCKERBIE	LN
3883 LOCKERBIE DR	3883	LOCKERBIE	DR
2729 LOCKERBIE DR	2729	LOCKERBIE	DR
3878 LOCKERBIE DR	3878	LOCKERBIE	DR
3874 LOCKERBIE DR	3874	LOCKERBIE	DR
3889 LOCKERBIE DR	3889	LOCKERBIE	DR
108 LOCKERBIE LN	108	LOCKERBIE	LN
800 LUCKIE DR	800	LUCKIE	DR
4840 MILL SPRINGS CIR	4840	MILL SPRINGS	CIR
3543 MILL SPRINGS RD	3543	MILL SPRINGS	RD
4832 MILL SPRINGS RD	4832	MILL SPRINGS	RD
3547 MILL SPRINGS RD	3547	MILL SPRINGS	RD

SiteAddress, 6/4/2014, Page 3

AddressTex	StreetNumb	StreetName	StreetType
3549 MILL SPRINGS RD	3549	MILL SPRINGS	RD
4828 MILL SPRINGS CIR	4828	MILL SPRINGS	CIR
4831 MILL SPRINGS CIR	4831	MILL SPRINGS	CIR
4808 MILL SPRINGS CIR	4808	MILL SPRINGS	CIR
4829 MILL SPRINGS CIR	4829	MILL SPRINGS	CIR
3569 MILL SPRINGS RD	3569	MILL SPRINGS	RD
4811 MILL SPRINGS CIR	4811	MILL SPRINGS	CIR
4800 MILL SPRINGS CIR	4800	MILL SPRINGS	CIR
4813 MILL SPRINGS CIR	4813	MILL SPRINGS	CIR
4805 MILL SPRINGS CIR	4805	MILL SPRINGS	CIR
4817 MILL SPRINGS CIR	4817	MILL SPRINGS	CIR
3563 MILL SPRINGS RD	3563	MILL SPRINGS	RD
4801 MILL SPRINGS CIR	4801	MILL SPRINGS	CIR
3568 MILL SPRINGS RD	3568	MILL SPRINGS	RD
3587 MILL SPRINGS RD	3587	MILL SPRINGS	RD
3874 MILL SPRINGS RD	3874	MILL SPRINGS	RD
3573 MILL SPRINGS RD	3573	MILL SPRINGS	RD
3578 MILL SPRINGS RD	3578	MILL SPRINGS	RD
3878 MILL SPRINGS RD	3878	MILL SPRINGS	RD
3588 MILL SPRINGS RD	3588	MILL SPRINGS	RD
3883 MILL SPRINGS RD	3883	MILL SPRINGS	RD
3801 MILL SPRINGS RD	3801	MILL SPRINGS	RD
3800 MILL SPRINGS RD	3800	MILL SPRINGS	RD
3804 MILL SPRINGS RD	3804	MILL SPRINGS	RD
3812 MILL SPRINGS RD	3812	MILL SPRINGS	RD
3818 MILL SPRINGS RD	3818	MILL SPRINGS	RD
3005 NORTH WOODRIDGE RD	3005	NORTH WOODRIDGE	RD
4718 NOTTINGHAM LN	4718	NOTTINGHAM	LN
4872 NOTTINGHAM LN	4872	NOTTINGHAM	LN
4978 NOTTINGHAM LN	4978	NOTTINGHAM	LN
4968 NOTTINGHAM LN	4968	NOTTINGHAM	LN
4984 NOTTINGHAM LN	4984	NOTTINGHAM	LN
4960 NOTTINGHAM LN	4960	NOTTINGHAM	LN
4708 NOTTINGHAM LN	4708	NOTTINGHAM	LN
4712 NOTTINGHAM LN	4712	NOTTINGHAM	LN
4704 NOTTINGHAM LN	4704	NOTTINGHAM	LN
4887 NOTTINGHAM LN	4887	NOTTINGHAM	LN
4882 NOTTINGHAM LN	4882	NOTTINGHAM	LN
4705 NOTTINGHAM LN	4705	NOTTINGHAM	LN
4708 NOTTINGHAM LN	4708	NOTTINGHAM	LN
4713 NOTTINGHAM LN	4713	NOTTINGHAM	LN
4717 NOTTINGHAM LN	4717	NOTTINGHAM	LN
4721 NOTTINGHAM LN	4721	NOTTINGHAM	LN
4853 NOTTINGHAM LN	4853	NOTTINGHAM	LN
4844 NOTTINGHAM LN	4844	NOTTINGHAM	LN
4948 NOTTINGHAM LN	4948	NOTTINGHAM	LN
4728 NOTTINGHAM LN	4728	NOTTINGHAM	LN
4844 NOTTINGHAM LN	4844	NOTTINGHAM	LN
4846 NOTTINGHAM LN	4846	NOTTINGHAM	LN
4728 NOTTINGHAM LN	4728	NOTTINGHAM	LN
4840 NOTTINGHAM LN	4840	NOTTINGHAM	LN
4838 NOTTINGHAM LN	4838	NOTTINGHAM	LN
4841 NOTTINGHAM LN	4841	NOTTINGHAM	LN
4731 NOTTINGHAM LN	4731	NOTTINGHAM	LN
4832 NOTTINGHAM LN	4832	NOTTINGHAM	LN
4837 NOTTINGHAM LN	4837	NOTTINGHAM	LN
4833 NOTTINGHAM LN	4833	NOTTINGHAM	LN
4828 NOTTINGHAM LN	4828	NOTTINGHAM	LN
4928 NOTTINGHAM LN	4928	NOTTINGHAM	LN
4738 NOTTINGHAM LN	4738	NOTTINGHAM	LN
4805 NOTTINGHAM LN	4805	NOTTINGHAM	LN
4821 NOTTINGHAM LN	4821	NOTTINGHAM	LN
4854 NOTTINGHAM LN	4854	NOTTINGHAM	LN
4808 NOTTINGHAM LN	4808	NOTTINGHAM	LN
4817 NOTTINGHAM LN	4817	NOTTINGHAM	LN
4813 NOTTINGHAM LN	4813	NOTTINGHAM	LN
4813 NOTTINGHAM LN	4813	NOTTINGHAM	LN

SiteAddress, 6/4/2014, Page 4

AddressTex	StreetNumb	StreetName	StreetType
4820 NOTTINGHAM LN	4820	NOTTINGHAM	LN
4828 NOTTINGHAM LN	4828	NOTTINGHAM	LN
4828 NOTTINGHAM LN	4828	NOTTINGHAM	LN
4833 NOTTINGHAM LN	4833	NOTTINGHAM	LN
4837 NOTTINGHAM LN	4837	NOTTINGHAM	LN
4841 NOTTINGHAM LN	4841	NOTTINGHAM	LN
4808 NOTTINGHAM LN	4808	NOTTINGHAM	LN
4843 NOTTINGHAM LN	4843	NOTTINGHAM	LN
4805 NOTTINGHAM LN	4805	NOTTINGHAM	LN
4812 NOTTINGHAM LN	4812	NOTTINGHAM	LN
4816 NOTTINGHAM LN	4816	NOTTINGHAM	LN
4818 NOTTINGHAM LN	4818	NOTTINGHAM	LN
4812 NOTTINGHAM LN	4812	NOTTINGHAM	LN
4840 NOTTINGHAM LN	4840	NOTTINGHAM	LN
4824 NOTTINGHAM LN	4824	NOTTINGHAM	LN
4836 NOTTINGHAM LN	4836	NOTTINGHAM	LN
4848 NOTTINGHAM LN	4848	NOTTINGHAM	LN
4838 NOTTINGHAM LN	4838	NOTTINGHAM	LN
4852 NOTTINGHAM LN	4852	NOTTINGHAM	LN
4808 NOTTINGHAM LN	4808	NOTTINGHAM	LN
4804 NOTTINGHAM LN	4804	NOTTINGHAM	LN
3005 OAK POINT CIR	3005	OAK POINT	CIR
3508 OAK POINT CIR	3508	OAK POINT	CIR
5218 OLD LEEDS RD	5218	OLD LEEDS	RD
5301 OLD LEEDS RD	5301	OLD LEEDS	RD
4282 OLD LEEDS RD	4282	OLD LEEDS	RD
4507 OLD LEEDS RD	4507	OLD LEEDS	RD
4413 OLD LEEDS RD	4413	OLD LEEDS	RD
4333 OLD LEEDS RD	4333	OLD LEEDS	RD
4329 OLD LEEDS RD	4329	OLD LEEDS	RD
4326 OLD LEEDS RD	4326	OLD LEEDS	RD
4321 OLD LEEDS RD	4321	OLD LEEDS	RD
4317 OLD LEEDS RD	4317	OLD LEEDS	RD
4313 OLD LEEDS RD	4313	OLD LEEDS	RD
4309 OLD LEEDS RD	4309	OLD LEEDS	RD
4301 OLD LEEDS RD	4301	OLD LEEDS	RD
8114 OLD LEEDS RD	8114	OLD LEEDS	RD
8129 OLD LEEDS RD	8129	OLD LEEDS	RD
8126 OLD LEEDS RD	8126	OLD LEEDS	RD
8121 OLD LEEDS RD	8121	OLD LEEDS	RD
8117 OLD LEEDS RD	8117	OLD LEEDS	RD
8147 OLD LEEDS RD	8147	OLD LEEDS	RD
4743 OLD LEEDS RD	4743	OLD LEEDS	RD
4739 OLD LEEDS RD	4739	OLD LEEDS	RD
4736 OLD LEEDS RD	4736	OLD LEEDS	RD
4731 OLD LEEDS RD	4731	OLD LEEDS	RD
4727 OLD LEEDS RD	4727	OLD LEEDS	RD
4725 OLD LEEDS RD	4725	OLD LEEDS	RD
4718 OLD LEEDS RD	4718	OLD LEEDS	RD
4715 OLD LEEDS RD	4715	OLD LEEDS	RD
4711 OLD LEEDS RD	4711	OLD LEEDS	RD
4781 OLD LEEDS RD	4781	OLD LEEDS	RD
4783 OLD LEEDS RD	4783	OLD LEEDS	RD
4771 OLD LEEDS RD	4771	OLD LEEDS	RD
8120 OLD LEEDS RD	8120	OLD LEEDS	RD
8824 OLD LEEDS RD	8824	OLD LEEDS	RD
8432 OLD LEEDS RD	8432	OLD LEEDS	RD
4285 OLD LEEDS RD	4285	OLD LEEDS	RD
4417 OLD LEEDS RD	4417	OLD LEEDS	RD
4704 QUARTER STAFF RD	4704	QUARTER STAFF	RD
4708 QUARTER STAFF RD	4708	QUARTER STAFF	RD
4712 QUARTER STAFF RD	4712	QUARTER STAFF	RD
4786 QUARTER STAFF RD	4786	QUARTER STAFF	RD
4718 QUARTER STAFF RD	4718	QUARTER STAFF	RD
4720 QUARTER STAFF RD	4720	QUARTER STAFF	RD

APPENDIX 1

SiteAddress, 6/4/2014, Page 8

AddressTax	StreetName	StreetType
4762	QUARTER STAFF RD	RD
4760	QUARTER STAFF RD	RD
4728	QUARTER STAFF RD	RD
4732	QUARTER STAFF RD	RD
4736	QUARTER STAFF RD	RD
4707	QUARTER STAFF RD	RD
4740	QUARTER STAFF RD	RD
4744	QUARTER STAFF RD	RD
4711	QUARTER STAFF RD	RD
4768	QUARTER STAFF RD	RD
4766	QUARTER STAFF RD	RD
4723	QUARTER STAFF RD	RD
4727	QUARTER STAFF RD	RD
4751	QUARTER STAFF RD	RD
4731	QUARTER STAFF RD	RD
4735	QUARTER STAFF RD	RD
4728	QUARTER STAFF RD	RD
4747	QUARTER STAFF RD	RD
4743	QUARTER STAFF RD	RD
124	QUEENSBERRY CRESCENT	CRE
127	QUEENSBERRY CRESCENT	CRE
132	QUEENSBERRY CRESCENT	CRE
153	QUEENSBERRY CRESCENT	CRE
3744	ROCK BROOK LN	LN
3817	ROCK CREEK DR	DR
3700	ROCKHILL RD	RD
3704	ROCKHILL RD	RD
3712	ROCKHILL RD	RD
800	SHADES CREEK PKY	PKY
813	SHADES CREEK PKY	PKY
718	SHADES CREEK PKY	PKY
3814	SPRING VALLEY RD	RD
3818	SPRING VALLEY RD	RD
3822	SPRING VALLEY RD	RD
3836	SPRING VALLEY RD	RD
3813	SPRING VALLEY RD	RD
3821	SPRING VALLEY RD	RD
3825	SPRING VALLEY RD	RD
3873	SPRING VALLEY RD	RD
3868	SPRING VALLEY RD	RD
3888	SPRING VALLEY RD	RD
3870	SPRING VALLEY RD	RD
3826	SPRING VALLEY RD	RD
4280	STONE RIVER RD	RD
3251	STONINGHAM DR	DR
3205	STONINGHAM DR	DR
3221	STONINGHAM DR	DR
3210	STONINGHAM DR	DR
3213	STONINGHAM DR	DR
3217	STONINGHAM DR	DR
4412	VICKSBURG DR	DR
4400	VICKSBURG DR	DR
4407	VICKSBURG DR	DR
4418	VICKSBURG DR	DR
4434	VICKSBURG DR	DR
4436	VICKSBURG DR	DR
4431	VICKSBURG DR	DR
4430	VICKSBURG DR	DR
4438	VICKSBURG DR	DR
4443	VICKSBURG DR	DR
4442	VICKSBURG DR	DR
5437	VICKSBURG CIR	CIR
5425	VICKSBURG CIR	CIR
5413	VICKSBURG CIR	CIR
5407	VICKSBURG CIR	CIR
5401	VICKSBURG CIR	CIR
5400	VICKSBURG CIR	CIR
5408	VICKSBURG CIR	CIR

SiteAddress, 6/4/2014, Page 9

AddressTax	StreetName	StreetType
6418	VICKSBURG CIR	CIR
6424	VICKSBURG CIR	CIR
6442	VICKSBURG CIR	CIR
6448	VICKSBURG CIR	CIR
6454	VICKSBURG CIR	CIR
6480	VICKSBURG CIR	CIR
6484	VICKSBURG DR	DR
6028	WENDOVER DR	DR
6032	WENDOVER DR	DR
6000	WENDOVER DR	DR
6036	WENDOVER DR	DR
6004	WENDOVER DR	DR
6008	WENDOVER DR	DR
6012	WENDOVER DR	DR
6020	WENDOVER DR	DR
6024	WENDOVER DR	DR
6001	WENDOVER DR	DR
6008	WENDOVER DR	DR
6013	WENDOVER DR	DR
6017	WENDOVER DR	DR
6021	WENDOVER DR	DR
6028	WENDOVER DR	DR
6029	WENDOVER DR	DR
2830	WESTMORELAND DR	DR
3533	WYNNWOOD DR	DR
3537	WYNNWOOD DR	DR
3541	WYNNWOOD DR	DR
3528	WYNNWOOD DR	DR
3505	WYNNWOOD DR	DR
3513	WYNNWOOD DR	DR
3509	WYNNWOOD DR	DR
3540	WYNNWOOD DR	DR
3525	WYNNWOOD DR	DR
3536	WYNNWOOD DR	DR
3532	WYNNWOOD DR	DR
3504	WYNNWOOD DR	DR
3528	WYNNWOOD DR	DR
3508	WYNNWOOD DR	DR
3524	WYNNWOOD DR	DR
3518	WYNNWOOD DR	DR
3518	WYNNWOOD DR	DR
3520	WYNNWOOD DR	DR

APPENDIX I



**CITY OF MOUNTAIN BROOK**

Dana O. Hazen, AICP  
 City Planner  
 56 Church Street  
 Mountain Brook, Alabama 35213  
 Telephone: 205/802-3821  
 Fax: 205.879.6913  
 hazend@mtbrook.org  
 www.mtnbrook.org

**DATE:** June 9, 2014  
**TO:** Mayor, City Council  
 City Manager  
 City Attorney  
**FROM:** Dana Hazen, City Planner  
**RE:** Conditional Use for offices for Cathedral Church of the Advent  
 2416 Canterbury Road,

Below is a narrative from Jim Priester which describes the request for a conditional use:

\*Virginia:

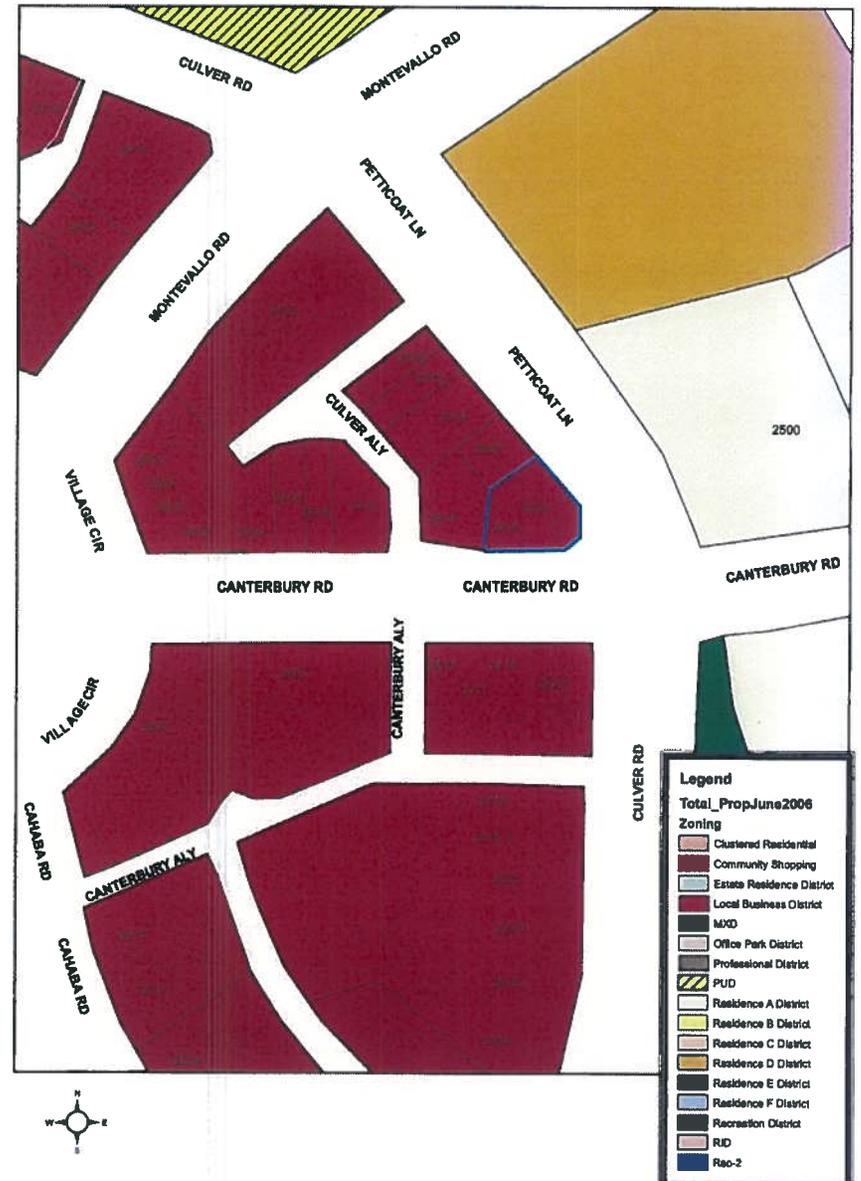
Thank you for asking for more information about The Cathedral Church of the Advent's use of property in Mt. Brook Village. As explained, we have under contract for purchase the parcel of land at the corner of Petticoat Lane and Canterbury Road. It presently houses a dance studio. In years past that location has housed quite a variety of establishments: the Canterbury Shop, Baer Ski and Tennis, Christine's, etc. We are excited about the opportunity to bring a stable, soft buffer use to this location. We hope that removing this property from the rental pool will help minimize tenant turnover in this area.

As to specifics, please let me offer the following:

First, The Advent has been a tenant in Mt. Brook Village since June of 2012. The activities it proposes to undertake at the new location are no different from those it has undertaken for the last two years. During this time, attendees at meetings frequently have gone to Dram, Daniel George and, most recently, Brick and Tin in conjunction with our activities. Of course, Gilchrist and Starbucks also receive visits. We surmise that daytime users likewise make use of the Village retail stores before or after attending Advent events.

Second, the Advent has always maintained offices at its current location and proposes three offices at the new location: (1) Youth ministry; (2) Children's Choir; and (3) Vice Dean emeritus John Harper.

Third, as to actual use, let me reiterate the uses won't change. If the City has not heard complaints or concerns about our previous use, then that seems to demonstrate the complimentary, un-intrusive use by The Advent. Indeed, our present location is very close to Daniel George restaurant, while the new location is one-half block further away along the Canterbury Road corridor in the Village. To our knowledge, there are no night uses along Canterbury. The Advent inherited its present location from the Fixed Point Foundation, which undertook similar activities, so the period for which there apparently has not been any objection is even longer than two years.



APPENDIX 2

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**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK, ALABAMA  
JUNE 9, 2014**

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The City Council of the City of Mountain Brook, Alabama met in public session in the City Hall Council Chamber at 7:00 p.m. on Monday, the 9th day of June, 2014. The Council President called the meeting to order and the roll was called with the following results:

Present: Virginia C. Smith, Council President  
Amy G. Carter, Council President Pro Tempore  
Jack D. Carl  
William S. Pritchard, III  
Jesse S. Vogtle, Jr.  
Lawrence T. Oden, Mayor

Also present were City Attorney Whit Colvin, City Manager Sam Gaston, and City Clerk Steven Boone.

The City Council President stated that a quorum was present and that the meeting was open for the transaction of business.

**1. CONSENT AGENDA**

Council President Smith announced that the following matters will be considered at one time on the consent agenda provided no one in attendance objects:

Approval of the minutes of the May 27, 2014 meeting of the City Council.

<b>2014-067</b>	Recommend to the ABC Board the issuance of an 040 – Retail Beer (On or Off Premises) and an 060 – Retail Table Wine (On or Off Premises) licenses to Pizza 120, LLC (dba\Pizza 120) located at 2737 Highway 280 South, Suite 151, Mountain Brook, AL 35223.	Exhibit 1, Appendix 1
<b>2014-068</b>	Set a public hearing for July 14, 2014 at 7 p.m. to consider an ordinance amending the PUD development plan for the Lane Parke development (Ordinance No. 1871 adopted May 21, 2012).	Exhibit 2
<b>2014-069</b>	Set a public hearing for July 14, 2014 at 7 p.m. regarding a proposal to amend the Mixed Use Development Plan for the property located at 1930 Cahaba Road in English Village (Rabiee property/old Zeitz Motors site/Vino Restaurant) with respect to the conditions previously established pursuant to Resolution No. 01-242 adopted on February 26, 2001.	Exhibit 3
<b>2014-070</b>	Declare certain property surplus and authorizing its sale at public Internet auction.	Exhibit 4

- |                 |   |                          |
|-----------------|---|--------------------------|
| <b>2014-071</b> | Authorize the City's participation in the 2014 "Back-to-School" Sales Tax Holiday, beginning at 12:01 a.m. on Friday, August 1, 2014, and ending at twelve midnight on Sunday, August 3, 2014, whereby the City of Mountain Brook will exempt certain school supplies, computers, and clothing from municipal sales or use tax in conformance with the time period, terms and conditions, and definitions as provided for the "State of Alabama Sales Tax Holiday". | Exhibit 5,<br>Appendix 2 |
| <b>2014-072</b> | Authorize the execution of a Community Development Block Grant Program Cooperative Agreement with Jefferson County, Alabama.  | Exhibit 6,<br>Appendix 3 |

Thereupon, the foregoing minutes and resolutions were introduced by Council President Smith and their immediate adoption was moved by Council member Pritchard. The minutes and resolutions were then considered by the City Council. Council member Vogtle seconded the motion to adopt the foregoing minutes and resolutions. Council member Vogtle then stated for the record that he will abstain from voting with respect to Resolution No 2014-69. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Virginia C. Smith, Council President  
Amy G. Carter, Council President Pro Tempore  
Jack D. Carl  
William S. Pritchard III  
Jesse S. Vogtle, Jr. (Abstaining on Resolution No. 2014-069)

Nays: None

Council President Smith thereupon declared that said minutes and Resolution Nos. 2014-067, 2014-068, 2014-070, 2017-071, and 2014-072 are adopted by a vote of 5—0 and that Resolution No. 2014-069 is adopted by a vote of 4—0.

**2. ANNOUNCEMENT REGARDING THE NEXT REGULAR MEETING OF THE CITY COUNCIL**

Council President Smith announced that the next meeting of the Mountain Brook City Council will be held on Monday, June 23, 2014 at 7 p.m. in the Council Chamber of City Hall located at 56 Church Street, Mountain Brook, AL 35213. Please visit the City's web site ([www.mtnbrook.org](http://www.mtnbrook.org)) for more information.

**3. ADJOURNMENT**

There being no further business to come before the City Council at this time, Council President Smith adjourned the meeting.



Steven Boone, City Clerk

**EXHIBIT 1****RESOLUTION NO. 2014-067**

**BE IT RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Council hereby recommends to the State of Alabama, Alcoholic Beverage Control Board, the issuance of a 040 – Retail Beer (On or Off Premises) license and a 060 – Retail Table Wine (On or Off Premises) license to Pizza 120, LLC, doing business as Pizza 120, located at 2737 Highway 280 South, Suite 151, Mountain Brook, AL 35223.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby instructed to forward a copy of this resolution to the State of Alabama, Alcoholic Beverage Control Board.

**APPENDIX 1**

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**EXHIBIT 2****RESOLUTION NO. 2014-068**

**BE IT RESOLVED** by the City Council of the City of Mountain Brook that, at the meeting of the City Council to be held on Monday, July 14, 2014 at 7:00 p.m., in the Council Chamber of the Mountain Brook City Hall, the City Council will hold a public hearing regarding the adoption of an ordinance amending the Lane Parke Planned Unit Development (PUD) master development plan previously approved by the Mountain Brook City Council (Ordinance No. 1871 adopted May 21, 2012).

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook that the City Clerk be, and he hereby is, authorized and directed to cause to be published not fewer than twenty-two (22) days prior to July 14, 2014, by posting in (4) four conspicuous places within the City of Mountain Brook, as follows: City Hall, 56 Church Street, Gilchrist Drug Company, 2805 Cahaba Road, Overton Park, 3020 Overton Road, and The Invitation Place, 3150 Overton Road notices of said public hearing as appropriate

**BE IT FURTHER RESOLVED** that the City Clerk be, and he hereby is, further authorized and directed to give written notice of the hearing to the owners of the property located in whole or in part within 500 feet from the boundaries of the property described in this resolution in the form and manner and within the time required by Act No. 1123 of the 1973 Regular Session of the Legislature of Alabama.

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**EXHIBIT 3****RESOLUTION NO. 2014-069**

**BE IT RESOLVED** by the City Council of the City of Mountain Brook that, at the meeting of the City Council to be held on Monday, July 14, 2014 at 7:00 p.m., in the Council Chamber of the Mountain Brook City Hall, the City Council will hold a public hearing regarding the adoption of an ordinance amending the Mixed Use master development plan for property located at 1930 Cahaba Road, originally approved by the Mountain Brook City Council in 1996 and most recently amended by Resolution 10-211 (November 8, 2010).

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook that the City Clerk be, and he hereby is, authorized and directed to cause to be published not fewer than twenty-two (22) days prior to July 14, 2014, by posting in (4) four conspicuous places within the City of Mountain Brook, as follows: City Hall, 56 Church Street, Gilchrist Drug Company, 2805 Cahaba Road, Overton Park, 3020 Overton Road, and The Invitation Place, 3150 Overton Road notices of said public hearing as appropriate

**BE IT FURTHER RESOLVED** that the City Clerk be, and he hereby is, further authorized and directed to give written notice of the hearing to the owners of the property located in whole or in part within

500 feet from the boundaries of the property described in this resolution in the form and manner and within the time required by Act No. 1123 of the 1973 Regular Session of the Legislature of Alabama.

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**EXHIBIT 4**

**RESOLUTION NO. 2014-070**

**WHEREAS**, the City of Mountain Brook, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

**WHEREAS**, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mountain Brook, as follows: It is hereby established and declared that the following property owned by the City of Mountain Brook, Alabama is not needed for public or municipal purposes and is hereby declared surplus property:

Item	Asset	Description	VIN	Notes
1	1177	2001 Chevrolet Impala	2G1WH55K219239317	121,698 miles
2	13486	1990 Champion motor grader	200662	1,237hr
3	1180	2002 Ford F-550 (1179 bed)	1FDAF56F92EC57509	70,667 miles
4	1085	1995 Ford F-150	1FTEX14H3SKB93422	141,377 miles
5	13860	1994 John Deere 510D backhoe	10510DB803023	
6	13165	2005 Ford Crown Victoria	2FAFP74W35X138952	134,470 miles
7	13095	2004 Ford F-150	2FTRX18W54CA32667	125,819 miles
8	13162	2005 Dodge Durango	1D8HD48NX538838	173,491 miles
9	13111	2004 Ford Crown Victoria	2FAFP74W74X133977	144,509 miles
10	1174	2001 Ford Crown Victoria	2FAFP71W21X138228	146,259 miles

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Manager is hereby authorized and directed to sell said property by way of public Internet auction to the highest bidder and to otherwise dispose of such property that does not sell at said public auction.

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**EXHIBIT 5**

**RESOLUTION NO. 2014-071**

**BE IT RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that pursuant to Act No. 2006-574, beginning at 12:01 a.m. on Friday, August 1, 2014, and ending at twelve midnight on Sunday, August 3, 2014, the City of Mountain Brook will exempt certain school supplies, computers, and clothing from municipal sales or use tax. Said sales and use tax exemption shall conform with respect to the time period, terms and conditions, and definitions as provided for the "State of Alabama Sales Tax Holiday".

**BE IT FURTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Clerk is hereby instructed to send a certified copy of this resolution to the Alabama Department of Revenue, Attention: Wanda Robbins, Room 4311, Sales, Use & Business Tax Division, Post Office Box 327900, Montgomery, Alabama 36132-7900 as required by Sales Tax Holiday Rule 810-6-3-.65 and Code of Alabama 1975, §11-51-210(e).

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**APPENDIX 2**

**EXHIBIT 6**

**RESOLUTION NO. 2014-072**

**WHEREAS**, the City of Mountain Brook desires to enter into a Community Development Block Grant Program Cooperation Agreement with Jefferson County, Alabama; now, therefore,

**BE IT RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Council hereby authorizes either the Mayor or City Manager to execute a Community Development Block Grant Program Cooperative Agreement with Jefferson County, Alabama, in the form as attached hereto as Exhibit A.

**BE IT FUTHER RESOLVED** by the City Council of the City of Mountain Brook, Alabama, that the City Council that this resolution shall become effective immediately upon its adoption.

**APPENDIX 3**

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STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD ALCOHOL LICENSE APPLICATION Confirmation Number: 20140529110518889



Type License: 040 - RETAIL BEER (ON OR OFF PREMISES) State: \$150.00 County: \$75.00
Type License: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES) State: \$150.00 County: \$75.00
Trade Name: PIZZA 120 Filing Fee: \$100.00
Applicant: PIZZA 120 LLC Transfer Fee:
Location Address: 2737 HWY 280 SOUTH, SUITE 151 MOUNTAIN BROOK, AL 35223
Mailing Address: 3171 GREEN VALLEY RD, SUITE 531 BIRMINGHAM, AL 35243
County: JEFFERSON Tobacco sales: NO Tobacco Vending Machines:
NO Type Ownership: LLC
Book, Page, or Document info: 130823997-5358361
Date Incorporated: 06/27/2013 State incorporated: DE County incorporated:
Date of Authority: 11/10/2013 Alabama State Sales Tax ID: R008777150

Table with 4 columns: Name, Title, Date and Place of Birth, Residence Address. Row 1: DAVID MAXWELL KAHN, MEMBER, 04/25/1983, 3518 BRANCH HILL RD, MOUNTAIN BROOK, AL 35223

Has applicant complied with financial responsibility ABC RR 20-X-5-14? YES
Does ABC have any actions pending against the current licensee? NO
Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO
Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Contact Person: DAVID KAHN Home Phone: 205-956-9994
Business Phone: 205-243-2693 Cell Phone: 205-243-2693
Fax: E-mail: DKAHN@PIZZA120.COM
PREVIOUS LICENSE INFORMATION:
Trade Name: Previous License Number(s)
Applicant: License 1:
License 2:



STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD ALCOHOL LICENSE APPLICATION Confirmation Number: 20140529110518889



Initial each Signature page
In reference to law violations, I attest to the truthfulness of the responses given within the application.
In reference to the Lease/Property ownership, I attest to the truthfulness of the responses given within the application.
In reference to ACT No. 80-938, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.
In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.
In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.
In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.
In accordance with Alabama Rules & Regulations 20-X-5-01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.
The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.
The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the license premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she waives any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no addition or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.
I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.
Applicant Name (print) David M. Kaly
Signature of Applicant: [Signature]
Notary Name (print) Valencia Johnson
Notary Signature: [Signature] Commission expires: 4-22-18
Application Taken: 5-29-11 App. Inv. Completed: Forwarded to District Office: 5-29-11
Submitted to Local Government: Received from Local Government:
Received in District Office: 5-29-11 Reviewed by Supervisor: Forwarded to Central Office:

APPENDIX 1



STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD ALCOHOL LICENSE APPLICATION Confirmation Number: 20140529110518889



If applicant is leasing the property, is a copy of the lease agreement attached? YES
Name of Property owner/lessor and phone number: 6AS ASSOCIATES LLC AND NEW OWNERS VESTAVIA LLC 205-878-1144
What is lessors primary business? PROPERTY LEASING
Is lessor involved in any way with the alcoholic beverage business? NO
Is there any further interest, or connection with, the licensee's business by the lessor? NO
Does the premise have a fully equipped kitchen? YES
Is the business used to habitually and principally provide food to the public? YES
Does the establishment have restroom facilities? YES
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? YES
Will the business be operated primarily as a package store? NO
Building Dimensions Square Footage: 2500 Display Square Footage:
Building seating capacity: 74 Does Licensed premises include a patio area? NO
License Structure: SHOPPING CENTER License covers: OTHER
Number of licenses in the vicinity: 5 Nearest: 01
Nearest school: 1 miles Nearest church: 5 miles Nearest residence: .5 miles
Location is within: CITY LIMITS Police protection: CITY

Table with 4 columns: Name, Violation & Date, Arresting Agency, Disposition. Multiple empty rows.



STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD ALCOHOL LICENSE APPLICATION Confirmation Number: 20140529110518889



Private Clubs / Special Retail / or Special Events licenses ONLY
Private Club
Does the club charge and collect dues from elected members?
Number of paid up members:
Are meetings regularly held?
How often?
Is business conducted through officers regularly elected?
Are members admitted by written application, investigation, and ballot?
Has Agent verified membership applications for each member listed?
Has at least 10% of members listed been confirmed and highlighted? Agent's Initials:
For what purpose is the club organized?
Does the property used, as well as the advantages, belong to all the members?
Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?
Special Retail
Is it for 30 days or less?
More than 30 days?
Franchise or Concessionaire of above?
Other valid responsible organization:
Explanation:
Special Events / Special Retail (7 days or less)
Starting Date: Ending Date:
Special terms and conditions for special event/special retail:

Other Explanations
License Covers: SUITE 151

Robbins, Wanda <Wanda.Robbins@revenue.alabama.gov>

**IMPORTANT**  
**REQUIRED**

**RESPONSE**  
**IMPORTANT**

## 2014 “Back-to-School” Sales Tax Holiday August 1-3, 2014

**Deadline to notify ADOR: July 1, 2014**

The 2014 “Back-to-School” Sales Tax Holiday begins at 12:01 a.m. on Friday, August 1, 2014, and ends at twelve midnight on Sunday, August 3, 2014. As required by Rule 810-6-3-.65, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before July 1, 2014. The Department will compile this information into a list of all counties and municipalities participating in the “Back-to-School” Sales Tax Holiday and issue a current publication of the list on its website at: [www.revenue.alabama.gov/salestax/SalesTaxHol.cfm](http://www.revenue.alabama.gov/salestax/SalesTaxHol.cfm). Notification of participation in the sales tax holiday may not be included in the published list if received after July 1, 2014.

**Your taxpayers need to know whether or not your locality will participate in the 2014 “Back-to-School” Sales Tax Holiday.**

**Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision.**

**RESPONSE REQUIRED:**

**Participating?** Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

**Not Participating?** It is important that you inform us of that fact, as well.

Taxpayers and retailers rely on the list provided by the Department of Revenue and the Department cannot post a locality’s participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

**Notification can be faxed, mailed or emailed:**

**FAX:** [334-353-7666](tel:334-353-7666)

**MAIL:** ALABAMA DEPARTMENT OF REVENUE  
ATTN: Wanda Robbins  
Sales & Use Tax Division  
Post Office Box 327900  
Montgomery, Alabama 36132-7900

**EMAIL:** [wanda.robbins@revenue.alabama.gov](mailto:wanda.robbins@revenue.alabama.gov)

**QUESTIONS:** [334-353-8044](tel:334-353-8044)

APPENDIX 2

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