

**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUNTAIN BROOK, ALABAMA
JANUARY 30, 2013**

The City Council of the City of Mountain Brook, Alabama met in public session in the temporary City Hall at 5:00 p.m. on Wednesday, the 30th day of January, 2013. The President of the City Council called the meeting to order and the roll was called with the following results:

Present: Amy G. Carter, Council President
Jack D. Carl
William S. Pritchard, III
Virginia C. Smith, Acting Mayor

Absent: Jesse S. Vogtle, Jr., Council President Pro Tempore
Lawrence T. Oden, Mayor

Also present were City Attorney James Griffin and City Manager Sam Gaston.

President Carter announced that a quorum was present and that the meeting was open for the transaction of business.

1. EMILY COE OF WILLIAMS BLACKSTOCK REGARDING THE PROPOSED TIME CAPSULE FOR THE MUNICIPAL COMPLEX (APPENDIX 1)

The requested time capsule (to be located in the main lobby under the staircase) will require a fire proof encasement and sign. The cost for the encasement and sign are approximately \$1,300 (excluding shipping costs). The purchase and installation are recommended by the City's Building Committee. There being no further discussion, Council member Carl moved to authorize the purchase and installation of said time capsule and sign. The motion was seconded by Council President Carter. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Amy Carter, Council President
Jack D. Carl

Nays: William S. Pritchard, III

Council President Carter thereupon declared that said motion (no. 2013-019) is adopted by a vote of 2—1.

2. EXECUTIVE SESSION AND ADJOURNMENT

Council member Pritchard entered a motion that the City Council convene in executive session to discuss a matter involving pending litigation. Council member Carl seconded the motion. The City Attorney then certified that the topic of said executive session is covered under the Open Meetings Act. Then, upon the question being put and the roll called, the vote was recorded as follows:

Ayes: Amy Carter, Council President
Jack D. Carl
William S. Pritchard, III

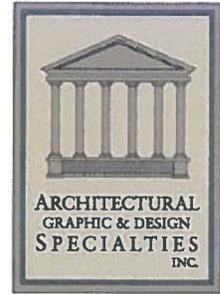
Nays: None

Council President Carter thereupon declared that said motion passed by a vote of 3—0 and stated that the City Council shall not reconvene upon conclusion of the executive session. She then announced that the next regular meeting of the Mountain Brook City Council will be on Monday, February 11, 2013 at the [temporary] Mountain Brook City Hall located at 3928 Montclair Road, Suite 230, Mountain Brook, Alabama 35213. The attendees were then excused.

[Note: the executive session concluded at approximately 5:50 p.m.]

A handwritten signature in blue ink that reads "Steven Boone". The signature is written in a cursive style with a large initial 'S'.

Steven Boone, City Clerk



January 28, 2013

Emily Coe
 Williams Blackstock Architects
 2204 First Avenue South
 Suite 200
 Birmingham, AL 35233

Re: Signage-Time Capsule

Emily,

Enclosed is the cost for the time capsule plaque located at the Mountain Brook Municipal Complex.

Interior Signs

Time Capsule 1'-11" x 1'-3" Zinc	\$ 630.00
Installation.....	<u>\$ 150.00</u>
Total	\$ 780.00

Please call me if you have any questions. After approval, it will take 4 weeks for fabrication and installation.

Sincerely,

Carter M. Brown, Vice-President
 Architectural Graphic & Design Specialties, Inc.

Approved:

Date:

APPENDIX 1

Mountain Brook Municipal Complex
Interior Signage

1-14-2013

1-28-2013

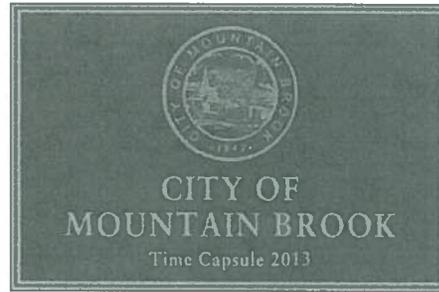


ARCHITECTURAL SIGNAGE
PLANNING
DESIGN
INSTALLATION

PHONE: 205-870-4282
FAX: 205-870-0583

4053 MONTEVALLO ROAD
BIRMINGHAM, ALABAMA 35213

All Design Right Reserved 2013



1/4" thick aluminum plate with 1/16" Zinc Plaque

Border: Double Line Edge

Background Texture: Sanblasted Silvertone

Raised Lettering Natural Zinc Finish

Blind Stud Mount

APPENDIX 1

WILLIAMS · BLACKSTOCK

ARCHITECTS

2204 FIRST AVENUE SOUTH SUITE 200 BIRMINGHAM, AL 35233-2331 205 252 9811 FAX 205 252 9812

RFP #: 029
REQUEST FOR PROPOSAL

PROJECT:	City of Mountain Brook Municipal Complex	DATE OF ISSUANCE:	January 29, 2013
OWNER:	City of Mountain Brook	CONTRACT FOR:	General Construction
FROM ARCHITECT:	Williams Blackstock Architects WBA Proj. #09-040.00	CONTRACT DATE:	28 September, 2010 (Notice to proceed)
TO CONTRACTOR:	Brasfield & Gorrie		

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within ten (10) days, the Contractor must submit this proposal or notify the Architect/Construction Manager, in writing, of the date on which proposal submission is anticipated. This work is NOT a Change Order, a Construction Change Directive or a direction to proceed with the work described in the proposed modifications.

DESCRIPTION: Time Capsule

This RFP addresses the following: The Owner has requested that a time capsule be added to the project.

- 1) Contractor to price providing a medium composite rectangular Heritage Time Capsule with preservation kit.
 - a. Capsule is to be located in a fire rated enclosure under the main lobby stair. Opening will be sealed by a zinc plaque that will be bolted to the wall after the time capsule has been placed at the grand opening ceremony. The zinc plaque will be provided and installed by others - pricing attached for reference. Contractor to provide 2x4 blocking behind gyp board surrounding opening for installation of plaque. See attached sketch for additional information.
 - b. Pricing should include preparation of box for time capsule, cost of time capsule, and cost of plaque so that the City sees an all inclusive number when making the final decision as to whether this is something they would like to proceed with.

Attachments:	
Sketch A100 Lobby South Face	8.5x11
Heritage Time Capsule Cut Sheet	8.5x11
Pricing of Plaque	8.5x11

ISSUED BY THE ARCHITECT:

(Signature)

Jarrod Hart, Architect

1/29/2013

Heritage Time Capsules

info@heritagetimecapsules.com

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Home > Composite Rectangles
Medium Composite Rectangle



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http://store.heritagetimecapsules.com/Medium-Composite-Rectangles.p.21.html

11/14/2012

FEATURES:

- Easy to seal
- Watertight
- Lightweight
- Clean appearance, refined lines

ADVANTAGES:

- Stable material withstands large temperature fluctuations (-40F to 250F)
- High chemical resistance (acids and alkalis)
- Excellent strength and impact characteristics
- Can be buried with no additional enclosure

Composite Rectangle Time Capsules

Size	Small	Medium	Large	X-Large	Jumbo
Item #:	CR1001	CR2001	CR3001	CR4001	CR5001
Volume:	0.58 R3	1.79 R3	5.9 R3	13.36 R3	22.08 R3
Dimensions:	6.3	19.8 x 18.2 x 10.3	33.4 x 26.3 x 12.0	48.3 x 36.2 x 13.2	89.5 x 33.5 x 27.0
Weight	8 lbs	16 lbs	54 lbs	146 lbs	198 lbs
Price:		\$479.00	\$979.00	\$2,279.00	\$3,179.00
Purchase:	Click Here	SELECT BELOW	Click Here	Click Here	Click Here

SELECT FROM OVER 17 CUSTOM DESIGNS OR UPLOAD YOUR OWN!



Price
 Your Price: \$597.00
 Choose Options and Quantity

Availability: In Stock

http://store.heritage-timecapsules.com/Medium-Composite-Rectangle_p_21.html

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Design 

Heritage Preservation Kit Yes [+\$69.00] No

Heritage Ceremony Kit Yes [+\$49.00] No

Quantity

Related Items

HERITAGE CEREMONY KIT



Heritage Ceremony Kit
 \$49.00
[Buy](#)



Heritage Medallion
 \$479.00
[Buy](#)



Heritage Preservation Kit
 \$69.00
[Buy](#)

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878 restocking fee applies on all Time Capsule returns.

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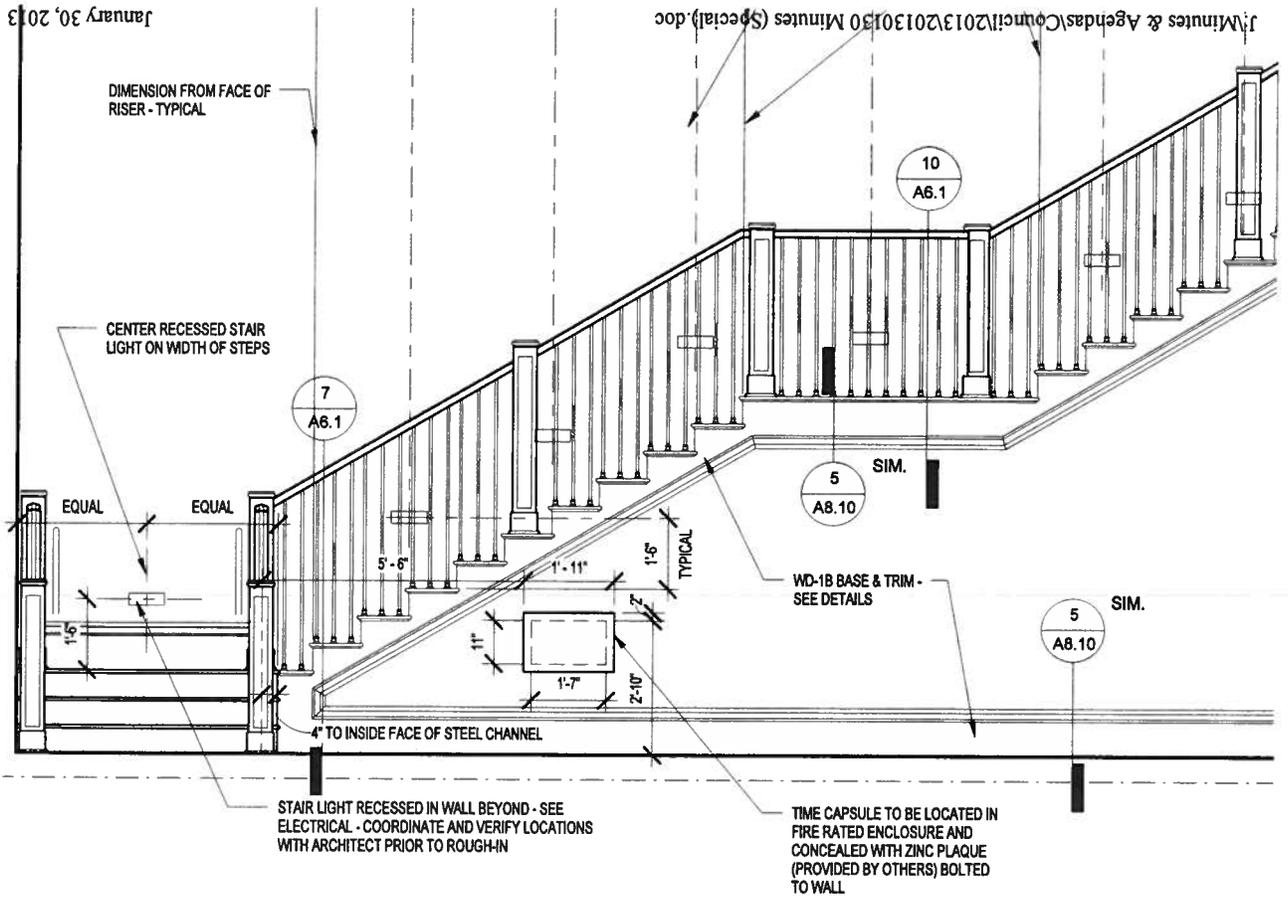
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11/14/2012



APPENDIX I

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